

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON MARCH 28, 2017, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:30 p.m. by Chair Fuller.

Roll Call: Chair Fuller
Planning Commissioners: Gilezan, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn, Vitale

Absent: None

Also Present: Building Official Tutag

The Planning Commission, Administration and the audience Pledged Allegiance to the Flag.

Motion by Vaughn, seconded by Gilezan, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn, Vitale
NO: None
ABSENT: None

The Chair recognized Council Member Bryant who was in attendance at tonight's meeting.

Motion by Reiter, seconded by Stapleton, regarding **Approval of Minutes**, that the Regular Planning Commission Minutes and Planning Commission Workshop Minutes of February 28, 2017, be approved as corrected.

Motion carried by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn, Vitale
NO: None
ABSENT: None

The next item was **continued discussion: proposed amendment to the sign ordinance, #32-13, Wall Sign**. The Building Official provided an overview of the additions to the City's current sign ordinance as directed by the Planning Commission at

their meeting on February 28, 2017. The City Attorney reviewed the proposed ordinance with the Planning Commission.

Motion by Vaughn, seconded by Vitale, regarding **continued discussion: proposed amendment to sign ordinance, #32-13, wall signs** that the Planning Commission recommends that City Council approve the proposed Ordinance Amendment.

Motion carried by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn,
Vitale
NO: None
ABSENT: None

The next item was, **continued discussion/adoption: 2020 Vision Plan**. Member Hamborsky reviewed the changes that had occurred in the document since the Planning Commission meeting on February 28, 2017. It is the desire of the Planning Commission to present the plan at a Committee-of-the-Whole meeting over the summer.

Council Member Bryant stated that he had spoken to Mayor Novitke regarding presenting the plan, and that the Mayor directed Chair Fuller to contact him regarding scheduling a meeting for presenting the 2020 Vision Plan.

Motion by Hamborsky, seconded by Gilezan, regarding **continued discussion/adoption: 2020 Vision Plan**, that the Planning Commission forward the 2020 Vision Plan to the Committee-of-the-Whole for review and discussion.

Motion carried by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn,
Vitale
NO: None
ABSENT: None

The next item on the agenda was the **Building Official's Monthly Report – February 2017**. Mr. Tutag reported the following:

- He toured Legacy Oaks project, they have completed the demolition of the second floor and are close to starting the construction of the additional building, and the quality of the work is amazing;
- CVS Pharmacy has submitted plans for an interior remodel, he is working with CVS to get exterior maintenance completed;
- A new T-Mobile location went in over the weekend without any permits, he shut the business down until proper procedures are followed;

- Licavoli's Market has decided to not proceed with a sign variance and instead will be installing awnings;
- A new veterinary office, Banfield Pet Hospital, has opened at 20419 Mack Avenue.

Regarding the **Council Reports**:

- Member Vitale reported that Council Member Bryant had informed Council that the 2020 Vision Plan would be submitted prior to July;
- Member Vitale also reported that Council voted to change the City Council meeting start times to begin at 7:00 p.m. effective January 2018.

Commission Member Fuller will attend the Council Meetings in April.

Under New Business:

- The Commission discussed the possibility of having a non-voting student board member;
- The Commission discussed creating new subcommittees related to the implementation of the 2020 Vision Plan and the following three subcommittees were proposed:
 - Branding Subcommittee: Member Stapleton, Member Profeta, and Member Hamborsky;
 - Crosswalk/Pocket Park Subcommittee: Chair Fuller, Member Vaughn, Member Gilezan, and Member Vitale;
 - Streetscape Subcommittee: Member Rozycki and Member Hamborsky.

Motion by Hamborsky, seconded by Vaughn, that the Planning Commission form the following three subcommittees:

- Branding Subcommittee consisting of Member Stapleton, Member Profeta, and Member Hamborsky;
- Crosswalk/Pocket Park Subcommittee consisting of Chair Fuller, Member Vaughn, Member Grant, and Member Vitale;
- Streetscape Subcommittee consisting of Member Rozycki and Member Hamborsky.

Motion carried by the following vote:

YES: Fuller, Gilezan, Hamborsky, Profeta, Reiter, Rozycki, Stapleton, Vaughn,
Vitale
NO: None
ABSENT: None

Under public comment, the following individual was heard:

Margaret Potter
1834 Allard Ave.

Motion by Rozycki, seconded by Gilezan, that the Planning Commission Meeting adjourn at 9:22 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Gene Tutag
Building Official

GT/SG