

1. Letter 05/02/17 – P. McGow, Miller, Canfield, Paddock and Stone, P.L.C.
 2. Memo 05/10/17 - City Administrator
- C. Contract: Tree Removal
1. Memo 05/03/17 – Director of Public Services
 2. Tree Removal Contract
 3. Certificate of Liability Insurance
- D. Contract: Tennis Instructor
1. Memo 05/04/17 – Recreation Supervisor
 2. Tennis Instructor Agreement
 3. Certificate of Liability Insurance
11. PROCLAMATIONS A. The Original Pancake House – 55 Year Celebration
12. RESOLUTION A. Utility Billing Rates
1. Proposed Resolution
 2. Schedule of Water, Sewer and other Fixed Charges FY 2017/18
13. CLAIMS/ACCOUNTS A. City Auditor
1. Plante Moran, PLLC Invoice 04/13/17 – No. 1420454
- B. Telecom Attorney
1. Kitch Drutchas Wagner Valitutti & Sherbrook – Michael Watza 04/30/17
14. NEW BUSINESS/PUBLIC COMMENT
15. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 1, 2017, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:39 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Koester, McConaghy, Shetler
Absent: Ketels

Also Present: City Administrator Smith
City Attorney Don Berschback
Treasurer/Comptroller Behrens
City Clerk Hathaway

Motion by Granger, seconded by Shetler, that Council Member Ketels be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

- Jim Profeta, Planning Commission
- John Parthum, Historical Commission
- Suzanne Kent, Historical Commission
- Philip Hage, Beautification Commission
- George McMullen, Board of Review/Local Officers Compensation Commission

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated April 24, 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated April 24, 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by Koester, seconded by McConaghy, regarding **Memorial Day Expenses**, that the City Council concur with the recommendation of the Historical Commission at their meeting held February 9, 2017, and approve the Memorial Day expenses as identified below, and approve a budget transfer in the amount of \$290.00 from the General Fund fund balance into the Historical Commission Account No. 101-105-880.300:

Band	Ralph Miller	600.00
Chairs	Holtz Catering	500.00
Flags	J.C. Goss	480.00
Sound System Rental	John Denomme	250.00

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by McConaghy, seconded by Bryant, regarding **Proposed FY 2017/18 Budget**, that the City Council set May 15, 2017, for a Public Hearing on the Proposed 2017/18 budget and to authorize the City Clerk to publish said Public Hearing Notice in the *Grosse Pointe News* for final adoption.

Motion by McConaghy, seconded by Bryant, to amend the previous motion by adding, "with the modifications as discussed in the Committee-of-the-Whole Meeting held on May 1, 2017."

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by Bryant, seconded by McConaghy, regarding **Application for Permit/License – Solicitor**, that the City Council approve the application of Stephen Lesley, from Comcast Cable, for a 2017 Permit/License to Solicit.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by McConaghy, seconded by Shetler, regarding **Application for Permit/License – Vendor**, that the City Council approve the application of Lori Ann Romanik of C.K. Corporation for a 2017 Permit/License to Solicit/Vend ice cream.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

The Mayor issued a proclamation in recognition of **Municipal Clerks Week**.

Motion by Granger, seconded by Shetler, regarding **Second Reading: An Ordinance to amend Chapter 44 Utilities Division 4 Rates and Costs, by adding to Section 44-144 a provision to allow City Administration to waive the ten percent penalty based on special circumstances** that the City Council approve this ordinance as presented.

Motion by Granger, seconded by Shetler, to amend the previous motion by adding, "and make it effective 20 days after its enactment."

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by McConaghy, seconded by Granger, regarding **City Attorneys**, that the City Council approve the following statements:

1. City Attorney Don R. Berschback 04/26/17 - \$2,040.00;
2. City Attorney Charles T. Berschback 04/27/17 - \$6,198.75.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Hearing no objections, the following items were heard under Public Comment:

- Burgess Foster, 2051 Oxford, requested information about road construction on his street. He also introduced himself as running for State Representative – District 1.
- Charles T. Berschback spoke regarding recognition received by Don and Ann Berschback at the 2017 Augustinian Gala.

Motion by Bryant, seconded by Shetler, to adjourn tonight's meeting at 7:54 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS SITTING AS A FINANCE COMMITTEE HELD ON MONDAY, MAY 1, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke
Council Members Bryant, Granger, Ketels (left at 7:08 p.m.),
Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator Smith
Treasurer/Comptroller Behrens
City Clerk Hathaway
Director of Public Safety Kosanke
Director of Public Services Schulte
Recreation Supervisor Byron

Also present were City Engineers Kyle Seidel and Scott Lockwood, Anderson Eckstein and Westrick.

Mayor Novitke called the meeting to order at 6:00 p.m.

Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

A **payroll tax withholding update** was provided by the Treasurer/Comptroller. She stated \$34,205.65 in total net expenses and reimbursements have been paid, however she continues to receive requests from current and former employees. Funds have not been received for FICA to date. The Chair stated this item is to remain on the Committee-of-the-Whole agenda for future meetings for the purpose of providing updates.

The first item discussed was **water rates**. Mr. Seidel recommended approval of the 4.2% commodity increase. He stated most customers in this community are residential customers, with an average consumption at 10.4 ccf per month. He cited a bit of history by stating that at one time the City passed along only a commodity charge then approximately ten years ago the City went to a fixed cost. Typically a fixed bill would be approximately \$35.00 per month and 40% is paid to the Great Lakes Water Authority. He stated that a fixed rate tends to create a greater amount of wasted water, which increases the City's costs. Mr. Seidel recommended the City Council adopt Option 1 by

only raising the commodity rate. The City Administrator and Treasurer/Comptroller concurred with his recommendation. The Committee concurred with administration's recommendations, and a resolution is to be presented to City Council on May 15, 2017.

Motion by Granger, seconded by Shetler, that the Committee-of-the-Whole recommend to City Council adoption of Option 1, a commodity rate increase only, which is a 4% increase for the total bill for the average user, as presented by the City Engineer.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None



Discussion ensued along with review of the **proposed 2017/18 budget**. The Chair addressed the revised budget sheets presented as a result of changes made at the prior meeting. Now placed back into the budget was City Hall tuck pointing, City Hall painting, and the Absent Voter Office upgrades. The Treasurer/Comptroller stated that funds would not have to be taken out of fund balance, and that funds are available in the municipal improvement fund, which has a balance in the amount of \$150,000.00. She stated these are projects that administration felt were important enough to be completed. Following discussion, there was a consensus of the Committee to complete City Hall tuck pointing and City Hall painting; and, to eliminate the Absent Voter Office upgrades from the budget. There was a consensus of the Committee to request the Director of Public Services to look at the condition of Absent Voter Office and report back.

The Treasurer/Comptroller provided an overview of the supplement budget sheets dated April 28, 2017. Discussion ensued regarding a need for an additional \$35,000.00 for the Activities Building roof that was not previously on the list of projects for bonding. Following discussion, there was a consensus of the Committee to add \$35,000.00 to the bond for the Activities Building roof, increasing the bond amount to \$2,215,140.00. The Treasurer/Comptroller stated \$55,000.00 for painting and \$7,000.00 for tuck pointing will be drawn from the municipal improvement budget line.

The Chair requested a summary of budget statistics, and the Treasurer/Comptroller provided the following:

- General Fund Budget - \$12,862,994.00;
- Total Budget \$40,322,878 (including the \$20,000.00 to be taken out for eliminating the absent voter office);
- Total Transfers \$1,202,660.00;
- SEV Taxable \$659,449,995.00;
- 1 mil \$659,449.00;
- 2.25% increase in taxable value.

The Committee then reviewed the proposed budget book. Administration confirmed that WCA Assessing is working out well in the City since being implemented.

Motion by Granger, seconded by Bryant, that Council Member Ketels be excused from the remainder of tonight’s meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Administration was asked to look at parking lots with meters to evaluate needed improvements, and to look into using parking meter funds to cover the costs. The Treasurer/Comptroller was asked to look at various funds that could cover departmental costs.

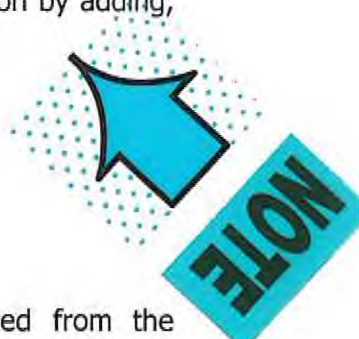
Motion by McConaghy, seconded by Granger, that the Committee-of-the-Whole recommend to City Council that the budget notice as presented be published for a Public Hearing on May 15, 2017.

Motion by McConaghy, seconded by Granger, to amend the previous motion by adding, “and authorize the City Clerk to publish a Notice of Public Hearing as amended.”

Motion by McConaghy, seconded by Granger, to amend the previous motion by adding, “and to recommend adoption of the proposed FY 2017/18 budget.”

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels



Motion by Bryant, seconded by Shetler, that water rates be removed from the Committee-of-the-Whole agenda.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler
No: None
Absent: Ketels

Motion by Granger, seconded by McConaghy, that the meeting of the Committee-of-the-Whole be adjourned at 7:33 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, MAY 8, 2017, IN THE CONFERENCE ROOM OF THE
MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

- PRESENT: Mayor Novitke
Council Members Bryant, Granger, Koester, Shetler
- ABSENT: Ketels (arrived at 6:10 p.m.), McConaghy (arrived at 6:06 p.m.)
- ALSO PRESENT: City Administrator Smith
Treasurer/Comptroller Behrens
City Attorney Chip Berschback
City Clerk Hathaway
Director of Public Services Schulte
City Engineer Lockwood

Also in attendance were Bill Brickey and Kari Shea from Plante Moran, PLLC.

Mayor Novitke called the meeting to order at 6:05 p.m.

Motion by Bryant, seconded by Shetler, that Council Members Ketels and McConaghy be excused from tonight's meeting.

- Motion carried by the following vote:
- Yes: Bryant, Granger, Koester, Novitke, Shetler
- No: None
- Absent: Ketels, McConaghy

Motion by Bryant, seconded by Granger, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Motion carried by the following vote:
- Yes: Bryant, Granger, Koester, Novitke, Shetler
- No: None
- Absent: Ketels, McConaghy

Council Member McConaghy was now in attendance.

The first item discussed was regarding **Plante Moran Audit Contract**. Mr. Brickey distributed a proposal letter dated May 8, 2017, offering to continue as the City's auditors and to freeze Plante Moran's audit fee for the fiscal year 2017 at the same level as 2016 with a 2% increase for fiscal years 2018, 2019, 2020, and 2021. The Mayor stated Plante Moran would be able to terminate with cause, and has agreed to permit the City of Grosse Pointe Woods to terminate with or without cause.

The Treasurer/Comptroller recommended approval of the contract extension because Plante Moran has held their rate for 2017, a 2% increase is reasonable, and they have agreed to audit the Municipal Court at an added cost of \$5,000.00. The City Administrator concurred with her

recommendation. There was a consensus of the Committee to renew the Plante Moran Auditing Services Agreement as presented, and to include the Municipal Court in the audit.

Council Member Ketels was now in attendance.

Motion by Granger, seconded by Shetler, regarding auditing services – Plante Moran, that the Committee-of-the-Whole recommend that City Council approve a contract with Plante Moran to prepare the City’s Comprehensive Annual Financial Reports and related Federal Awards Programs for fiscal years ended June 30, 2017, through June 30, 2019, a three-year extension, with an option for two additional years, as presented, and to include the Municipal Court audit at the rates presented; and that an Agreement include clauses permitting Plante Moran to terminate the Agreement with cause and the City to terminate the Agreement with or without cause, and that the Agreement is subject to review and approval by the City Attorney.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Bryant, seconded by Koester, to remove Plante Moran Audit Contract from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Next, the Committee discussed a **rate review for Keller Thoma**, Labor Attorneys. The Chair distributed an email from Richard W. Fanning dated May 8, 2017, stating that Keller Thoma is requesting a \$10.00 per hour rate increase for each partner, associate, and paralegal. There was a consensus of the Committee to increase Keller Thoma’s rates by \$10.00 per hour effective May 1, 2017, as follows:

1. Partner - \$175.00;
2. Associate - \$160.00;
3. Paralegal - \$110.00.

Motion by Granger, seconded by Bryant, to remove rate review for Keller Thoma from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None



The next item discussed was regarding **Milk River Intercounty Drain Drainage District**. The City Engineer, Director of Public Services, and City Attorney provided overviews. The Chair also provided an overview regarding temporary and permanent easement Agreements, and voiced his concern regarding land-owner (the City) being required to make representation and warranties regarding title, and that the Drain Authority (Spicer Group) should instead be responsible to perform a title search. He stated paragraph two needs to identify standards for a timely schedule, and that the City be held harmless regarding any liability especially concerning environmental issues. Material clean up also needs to be addressed in addition to setting penalty fees. Another concern raised was whether the project will interfere with Public Works operations and upcoming projects, which the Director stated Public Works will manage and work with the contractor. An allowable timeframe needs to be established for storing excavated materials. The penalty clause was again briefly discussed. The Drain Authority needs to be required to report information to the public including all standards. The work would be performed from Labor Day through Memorial Day at Lake Front Park, and not during busy park summer hours.

The Director stated he is comfortable working with the contractor, Spicer Brothers, they are under a contractual time frame and will want to move the project along. He has no concerns with the operation or the temporary easement. Discussion ensued regarding damage to the new parking lot caused by construction equipment, and the Director stated that Spicer would be responsible for any damages.

The City Attorney stated Wayne County needs to clean up the exhibits and he will be working with Wayne County to make amendments to the easement.

The Chair stated Spicer should be responsible for title work.

This item is to remain on the Committee-of-the-Whole, and return after administration has met with Wayne County within approximately 30 days. The City Attorney will return with amended easements.

Discussion then ensued regarding a possible **lot split** for City Hall/Ghesquiere Park property. The Chair provided an overview, and the Committee reviewed and discussed the aerial map identifying a proposed boundary line. The City Administrator also distributed a Boundary Split Survey from Kem-Tec & Associates dated April 24, 2017. The Chair stated the intent is to contain sidewalks within the Ghesquiere Park property line.

Motion by Granger, seconded by Shetler, regarding a lot split for City Hall and Ghesquiere Park, that the Committee-of-the-Whole recommend to City Council approval of the lot split as presented.

The City Attorney was asked to obtain information regarding Little League's receipt of a \$20,000.00 grant to determine whether the funds may be applied toward improvements to resident-only, City property.

Motion by Granger, seconded by Shetler, to amend the previous motion by adding, ". . . by Kem-Tec & Associates in the Boundary Split Survey dated April 24, 2017."



Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

Motion by Granger, seconded by Koester, that lot split for City Hall/Ghesquiere Park be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler
No: None
Absent: None

The Treasurer/Comptroller then provided an update regarding **payroll withholding**. She stated an additional \$600.00 has been reimbursed to employees for amended tax filings since last week's meeting. She has received return receipt cards for notices sent to current/past employees identifying them as undeliverable. The City has received 2013 and 2014 FICA reimbursements and she is expecting to receive 2015 within the next week. She has seven checks left to distribute to prior employees but has not received release forms, therefore she cannot distribute the checks and will forward them to the State of Michigan; which action will not effect the City's ability to receive its portion of FICA reimbursements.

New Business:

- Council Member Ketels received a request from the Grosse Pointe Rotary through a resident for the City's support of a new playground at Parcell's Middle School for special needs children. Member Ketels agreed to gather additional information.
- The Mayor discussed the recent 6 p.m. meeting start time. Due to members scheduling discrepancies causing them an inability to be present for the 6 p.m. start time, Committee-of-the-Whole meetings will be scheduled for 7 p.m. or later except for when an earlier time is needed, and for May 15, 2017.

Motion by Bryant, seconded by Granger, that the meeting of the Committee-of-the-Whole be adjourned at 7:29 p.m. PASSED UNANIMOUSLY.

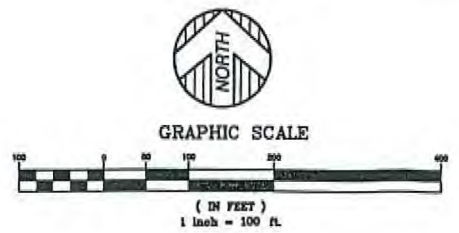
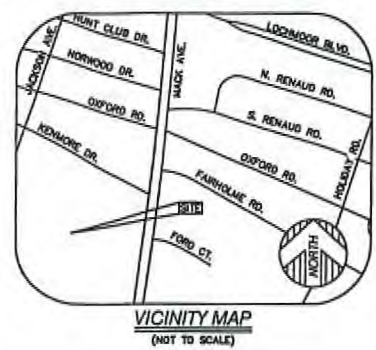
Respectfully submitted,

Lisa Kay Hathaway
City Clerk

Robert E. Novitke
Mayor

CAW 5/8/17

BOUNDARY SPLIT SURVEY

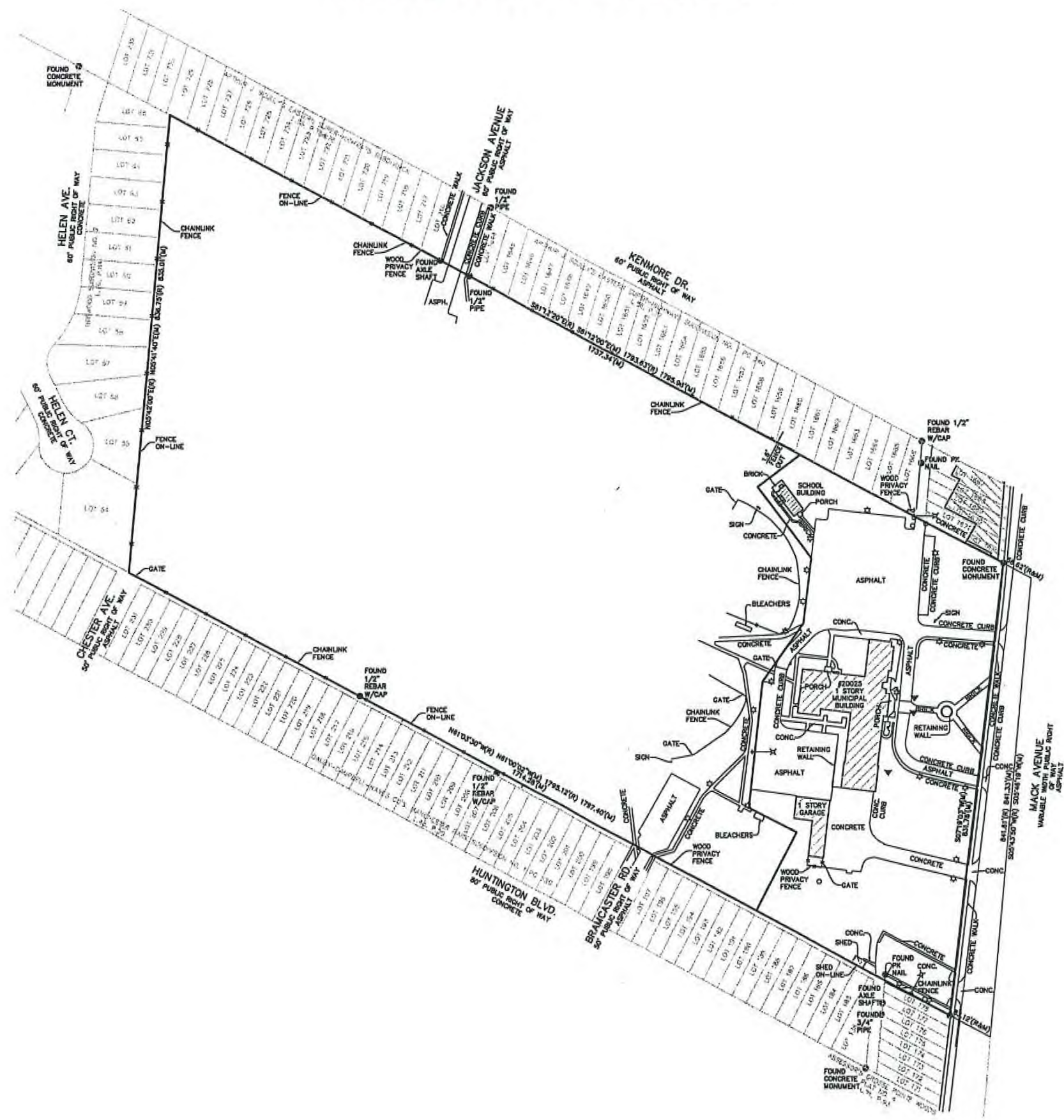


PARCEL AREA
81,329,676 SQUARE FEET = 230.53 ACRES

SURVEYOR'S NOTES
1. A CURRENT TITLE POLICY HAS NOT BEEN FURNISHED AT TIME OF SURVEY, THEREFORE EASEMENTS AND/OR ENCUMBRANCES AFFECTING SUBJECT PARCEL MAY NOT BE SHOWN.
2. ALL PROPERTY SPLITS REQUIRE PRIOR CITY, TOWNSHIP, COUNTY, AND/OR STATE APPROVAL.

LEGEND

•	SET 1/2" REBAR WITH CAP P.S. 33341
•	SET 1/2" REBAR WITH CAP P.S. 47978
•	FOUND MONUMENT (AS NOTED)
•	FOUND SECTION CORNER (AS NOTED)
(R&M)	RECORD AND MEASURED DIMENSION
(R)	RECORD DIMENSION
(M)	MEASURED DIMENSION
•	GROUND POINT
•	ELECTRIC MANHOLE
•	ELECTRIC METER
•	ELECTRIC PANEL
•	ELECTRIC RISER
•	TRANSFORMER
•	UTILITY POLE
•	GAS LINE MARKER
•	GAS MANHOLE
•	GAS METER
•	GAS VALVE
•	VENT PIPE
•	LIGHT POLE WITH STREET LAMP
•	PUBLIC LIGHTING MANHOLE
•	PUBLIC PAYPHONE
•	TELEPHONE MANHOLE
•	TELEPHONE RISER
•	CABLE TV BOX
•	CABLE TV RISER
•	RAIL ROAD CROSSING SIGNAL
•	TRAFFIC SIGNAL
•	TRAFFIC SIGNAL MANHOLE
•	TRAFFIC SIGNAL CONTROL BOX
•	CLEANOUT
•	COMBINATION SANITARY/STORM MANHOLE
•	SANITARY MANHOLE
•	ROUND CATCH BASIN
•	SQUARE CATCH BASIN
•	DRAIN
•	STORM DRAIN MANHOLE
•	FIRE HYDRANT
•	FIRE DEPARTMENT CONNECTION
•	POST INDICATOR VALVE
•	WATER GATE MANHOLE
•	WATER METER



PROPERTY DESCRIPTION
LAND SITUATED IN THE CITY OF GROSSE POINTE WOODS, COUNTY OF WAYNE, STATE OF MICHIGAN, DESCRIBED AS FOLLOWS:
THAT PART OF PRIVATE CLAIM 821 DESCRIBED AS BEGINNING AT THE INTERSECTION OF THE NORTHERLY LINE OF PRIVATE CLAIM 821 AND THE CENTER LINE OF MACK AVENUE AND PROCEEDING THENCE SOUTH 5 DEGREES 43 MINUTES 50 SECONDS WEST ALONG SAID CENTER LINE 841.81 FEET; THENCE NORTH 81 DEGREES 03 MINUTES 30 SECONDS WEST ALONG THE SOUTHERLY LINE OF PRIVATE CLAIM 821 1795.12 FEET; THENCE NORTH 5 DEGREES 42 MINUTES EAST ALONG THE WESTERLY LINE OF THE VILLAGE OF GROSSE POINTE WOODS 836.76 FEET; THENCE SOUTH 61 DEGREES 12 MINUTES 20 SECONDS EAST ALONG THE NORTHERLY LINE OF PRIVATE CLAIM 821 1793.63 FEET TO THE POINT OF BEGINNING, EXCEPT THE EASTERLY PART THEREOF MEASURING 58.62 FEET ON THE NORTHERLY LINE AND 83.12 FEET ON THE SOUTHERLY LINE OF SAID PARCEL.

SURVEYOR'S CERTIFICATION
I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND HEREIN DESCRIBED AND THAT THIS MAP REPRESENTS THE RESULTS OF THE SURVEY.

DRAFT

ANTHONY T. SYCKO, JR., P.E.
PROFESSIONAL SURVEYOR
MICHIGAN LICENSE NO. 47978

KEM-TEC & ASSOCIATES
PROFESSIONAL SURVEYORS - PROFESSIONAL ENGINEERS
23508 GRATIOT AVE • EASTPOINTE, MICHIGAN 48021
(586)772-2322 • (800)925-7222 • FAX (586)772-6048

CERTIFIED TO: CITY OF GROSSE POINTE WOODS	
DATE: APRIL 24, 2017	JOB #: 17-01261
SCALE: 1" = 100'	SHEET: 1 OF 1
DRAWN BY: JA	REV.:



20025 Mack Plaza Dr

Google Earth

Google Earth

feet
meters



CHARLES T. BERSCHBACK

ATTORNEY AT LAW

24053 EAST JEFFERSON AVENUE

ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400

FAX (586) 777-0430

blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

DON R. BERSCHBACK
OF COUNSEL

March 31, 2017

The Honorable Mayor and City Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE. Lot split of City property / COW Agenda

Dear Honorable Mayor and Council:

We have discussed the possibility of splitting the land which comprises City Hall and Ghesquiere Park into two separate parcels. I have been asked to review the procedural method regarding this issue.

Although Sec. 50-533 of the Code addresses lot splits in general, case law indicates that a City is immune from its own land regulating ordinances when carrying out a governmental function. *See Morrison v. City of East Lansing*, 255 Mich App 505 (2003). Similarly, the Land Division Act (formerly known as the Plat Act) indicates that the legislature did not intend to include a municipality within the definition of entities subject to the Land Division Act. A.G. Opinion 7145, 12/15/03.

Accordingly, it is my opinion that a formal public hearing and compliance with Sec. 50-533 is not required. The Council has the authority to split the land according to its own needs.

From a practical standpoint, I believe the Council would need to address the exact boundary line dividing the two parcels, and authorize the City Administrator to engage the services of a surveyor and title company in conjunction with the work. I will investigate the costs involved and be prepared to give you some cost estimates at the meeting. Two new parcels with two new "metes and bounds" descriptions would be necessary, and eventually recorded with the Register of Deeds. This office would coordinate any details with the City Administrator and then bring the matter back to Council for a motion to approve.

Very truly yours,


CHIP BERSCHBACK

CTB:gmr

cc: Bruce J. Smith
Lisa K. Hathaway
Gene Tutag
Assessor

Number: 82-566001

Commitment for Title Insurance

CHICAGO TITLE INSURANCE COMPANY

Chicago, Illinois 60602

THE PHILIP F. GRECO TITLE COMPANY

118 Cass Avenue, Mount Clemens, Michigan 48043

Phone (586) 463-7200/Fax (586) 463-6114

CHICAGO TITLE INSURANCE COMPANY, a Missouri Corporation, hereby agrees to issue a policy of Title Insurance as hereinafter set forth upon satisfactory compliance with the requirements herein set forth and upon payment of the prescribed premium. If any requirement is not satisfied, the title policy will be issued subject to the exception which would otherwise be eliminated by compliance with such requirement. The policy will also contain exceptions as to matters affecting the title to subject property which may arise after the date hereof and which have not been eliminated to our satisfaction. All policies are subject to the printed exceptions contained in the policy form. Owners' and Loan Policies With Exceptions will be issued with general exceptions as shown on the last page hereof.

FORM OF POLICY TO BE ISSUED

Owner's Policy: \$1,000.00

PARTY TO BE INSURED

THIS COMMITMENT IS FOR INFORMATIONAL PURPOSES ONLY AND NO POLICY WILL BE ISSUED.

DESCRIPTION OF REAL ESTATE

Situated in the City of Grosse Pointe Woods, Wayne County, Michigan, described as:

That part of Private Claim 621, described as: Beginning at the intersection of the northerly line of PC621 and the center line of Mack Avenue and proceeding thence 5 degrees 43 minutes 50 seconds west along said center line 841.61 feet thence north 61 degrees 03 minutes 30 seconds west along the southerly line of PC 621 1795.12 feet, thence north 5 degrees 42 minutes east along the westerly line of the Village of Grosse Pointe Woods 836.75 feet, thence south 61 degrees 12 minutes 20 seconds east along the northerly line of PC 621, 1793.63 feet to the point of beginning except the easterly part thereof measuring 58.62 feet on the northerly line and 83.12 feet on the southerly line of said Parcel.

****WARNING**** THE REGISTER OF DEEDS OFFICES WILL NO LONGER ACCEPT ANY DOCUMENTS FOR RECORDING WITHOUT THE FOLLOWING TAX IDENTIFICATION NUMBER(S) AND THE COMMONLY KNOWN ADDRESS APPEARING ON THE FACE OF SAID DOCUMENT(S).

NOTE: THE FOLLOWING RECORDING FEE INCREASES ARE NOW IN EFFECT:
FIRST PAGE OF A DOCUMENT: \$14.00 (\$15.00 WAYNE COUNTY)
EACH ADDITIONAL PAGE: \$3.00

CHICAGO TITLE INSURANCE COMPANY



By:

Agnes M. ...

President

ATTEST

Tom C. ...

Secretary

Parcel Identification No. 41-011-99-0001-000
Commonly known as: 20025 MACK PLAZA

OWNER, ENCUMBRANCES, EXCEPTIONS TO TITLE, UNPAID TAXES AND REQUIREMENTS FOR ISSUANCE OF POLICY:

- 1. Owner: Village of Grosse Pointe Woods now known as City of Grosse Pointe Woods, a Michigan Municipal Corporation
- 2. Subject to the terms and conditions of a certain Exclusive Easement in favor of Michigan Bell Telephone Company now known as AT&T Company as recorded in liber 23982, page 247, Wayne County Records.
- 3. Subject to the terms and conditions of a certain Memorandum of License Agreement between City of Grosse Pointe Woods and AT&T Wireless PCS, Inc. as recorded in liber 29339, page 935, Wayne County Records.
- 4. Subject to the terms and conditions of a certain Resolution as recorded in liber 20961, page 907, Wayne County Records.
- 5. Subject to the rights of the public and of any governmental unit in any part thereof taken, used or deeded for street, road or highway purposes.
- 6. 2005 Winter Taxes: Exempt.
2006 Summer Taxes: Exempt.

PLEASE NOTE: When paying an outstanding Water, Sewer, Special Assessment Bill or Property Tax Bill, prior to closing please note the following:

- 1. Payments of the final Water Bill or Property Taxes must be made by CASH, CASHIER'S CHECK OR BANK MONEY ORDER ONLY.
- 2. Bring a copy of the certified check used to pay that bill(s) to closing.
- 3. Bring a copy of the Water Bill or Property Tax Bill to closing with the paid receipt.
- 4. If a bill is paid by personal check, an escrow in that amount will be held until the check clears and our staff can confirm the bill has been posted as paid with municipality or county.

TAXES AND SPECIAL ASSESSMENTS WHICH CONSTITUTE A LIEN, BUT ARE NOT YET DUE AND PAYABLE.

NOTE: PLEASE DIRECT ANY QUESTIONS YOU MAY HAVE REGARDING THIS COMMITMENT TO THE EXAMINER: A. J. EMERSON AT (586) 463-5136.

Countersigned: *J. Sterling*
Authorized Licensed Signatory

Dated at: Mount Clemens, Michigan
July 03, 2006 at 8 A.M.

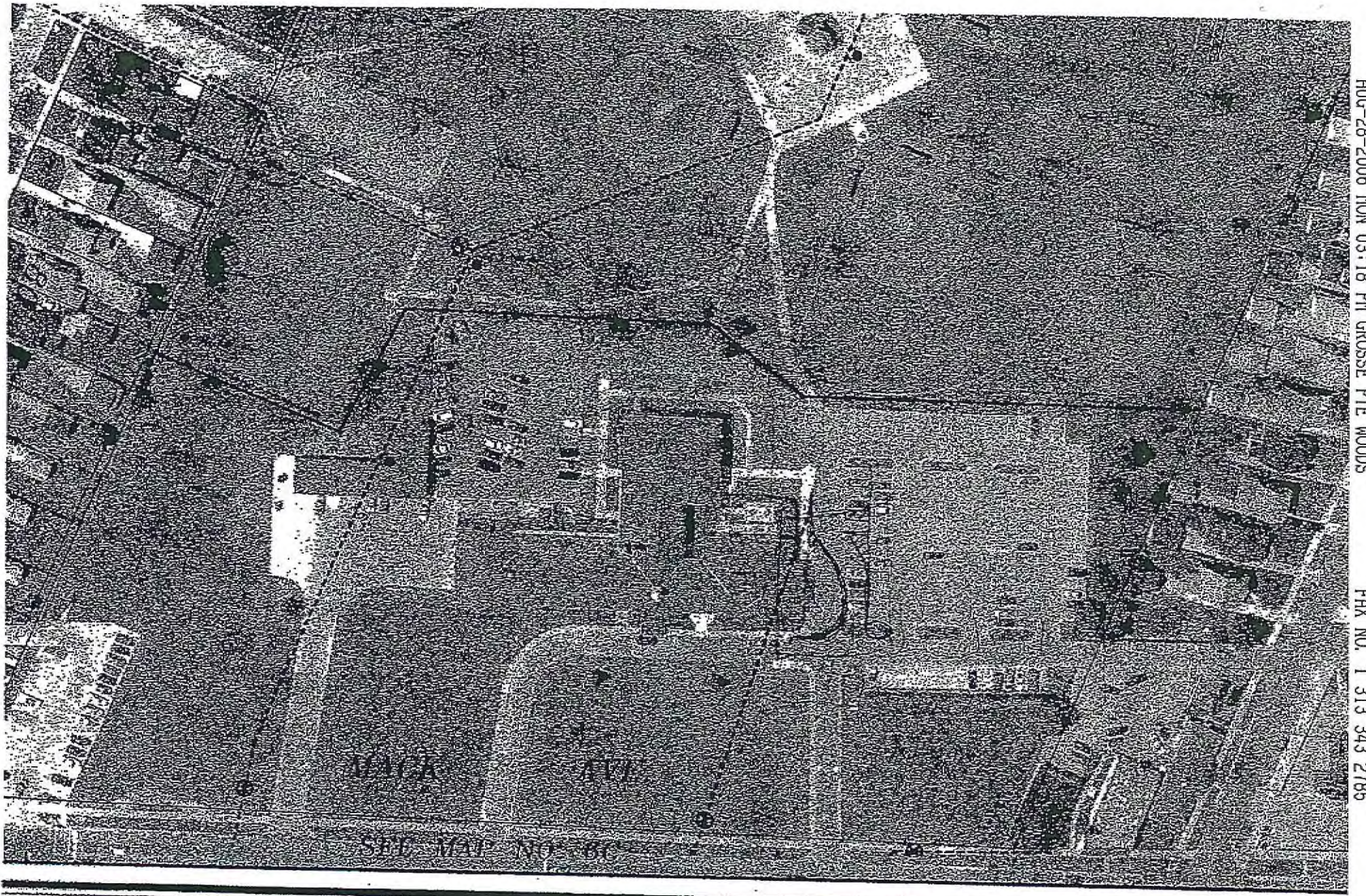
CHICAGO TITLE INSURANCE COMPANY

By:



Agnes M. Pina
President
ATTEST
John C. [Signature]
Secretary

This Commitment is valid and binding for a period of 200 days from the date thereof.
dm



MARK AREA

SEE MAP NO. 60

AUG-28-2006 MON 03:18 PM GROSSE PTE WOODS

FAX NO. 1 313 343 2785

P. 02/05

of Grosse Pointe Wood.

Approved By Committee 4/20/17

7D

COMPENSATION AND EVALUATION COMMITTEE

04-24-17

MINUTES OF THE MEETING OF THE COMPENSATION AND EVALUATION COMMITTEE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, APRIL 24, 2017, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Chair: Council Member Arthur Bryant
Members: Mayor Robert E. Novitke, Council Member Todd A. McConaghy
ABSENT: None

ALSO PRESENT: Treasurer/Comptroller Cathrene Behrens

The meeting was called to order by Chair Bryant at 9:49 p.m.

Motion by Novitke, seconded by McConaghy, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

Motion by McConaghy, second by Novitke, to approve the minutes of the meeting of 4-3-17.

Motion carried by the following vote:

Yes: Bryant, McConaghy, Novitke
No: None
Absent: None

An interview with Cathrene Behrens took place regarding compensation and evaluation.

Motion by McConaghy, second by Novitke, that the meeting be adjourned at 10:13 p. m. Passed Unanimously.

Respectfully submitted,

Arthur Bryant



Approved by Commission
12/02/16

RECEIVED

DEC 02 2016

GROSSE POINTE WOODS TREE COMMISSION

Meeting Minutes of November 02, 2016

CITY OF GROSSE PTE. WOODS

Chairman Steve Chan called the meeting to order at 7:35 p.m.

Present: Gaskin, Butler, Groschner, Granger (Council Representative), Backer, Meyering, Gaffney, DiCicco, and Chan

Absent: Profeta, Greening, and Rogers

Approval of the Agenda for the meeting of November 2, 2016: Moved by DiCicco, seconded by Groschner to approve as presented; all members present approved the motion.

Approval of the meeting minutes of October 5, 2016: Moved by Gaskin, seconded by Backer to approve as written but for correction of the date of Rogers intended resignation to "12/31/16"; all members present approved the motion.

Treasurer's Report for 10/31/2016:

Cash Reserves as of 07/01/2016	\$12,069.18
Donations thru 10/31/2016	-0-
Expenses thru 10/31/2016	-0-
BALANCE	\$12,069.18
Council Approved Budget as of 07/01/2016	\$1,633.00
Expended thru 10/31/2016	8.15
REMAINDER thru 06/30/2017	\$1,624.85

Old Business: In the matter of changes to the Memorial Tree Program, Chan reported that per Frank Schulte, the Director of the GPW DPW, there are only spaces for four or five more trees at Lake Front Park. Pursuant to discussion at the October 5 meeting of the Tree Commission, Groschner moved and Backer seconded that the Tree Commission recommend to Council that the Memorial Tree Program be modified such that:

1. No new memorial trees be accepted for Lake Front Park
2. An "adopt a tree" provision for Lake Front Park be instituted at the same cost as memorial trees elsewhere with the same promise to replace them if they die or are deemed necessary by the City,

All members present approved the motion.

Groschner has decided to continue his commitment as a member of the Tree Commission and will, thus, join Mevering and Gaskin in seeking Council approval for another term.

Members present shared their personal reports of how this fall's tree planting went.

New Business: The Grosse Pointe Woods Tree Commission officers for the year 2017 presented for the Council's approval are:

Chairman	Stephen Chan
Vice Chairman	Jeffrey Profeta
Treasurer	Timothy Butler
Secretary	Laura Gaskin

Adjournment: Moved by DiCicco, seconded by by Butler to adjourn the meeting of November 5; all members present approved. Meeting closed at 8:45 p.m.

The Tree Commission minues for he meeting of November 2, 2016 were prepared by S. Chan.

Wilson H. Rogers
 Secretary

Approved by Commission 02/01/17

RECEIVED

MAY - 8 2017

CITY OF GROSSE POINTE WOODS

Tree Commission
Meeting Minutes of December 07, 2016

Chairman Steve Chan called the meeting to order at 7:33 PM

Present: Profeta, Rogers, Butler, Gaskin, Backer, DiCicco, Gaffney, Greening, Groschner, Meyering, Chan, Granger (Council Representative).

Randy Rennpage was introduced to the tree commission and biographical sketch was passed out.

Butler moved approval of the Agenda for the meeting of 7 December 2016, seconded by Groschner, everyone voted in favour to approve.

Approval of the meeting minutes as corrected for 02 November 2016, moved by Backer, second by Profetta, all members voted in favour

Treasurer's Report for 10/31/2016:

Cash Reserves as of 07/01/2016.	\$12,069.18
Donations thru 10/31/2016.	-0-
Expenses thru 10/31/2016.	-0-
Balance.	\$12,069.18
Council Approved Budget as of 07/01/2016. \$1,633.00	
Expended thru 10/31/2016.	8.15
Balance thru 06/30/2016.	\$1,624.85

Old Business: The Grosse Pointe Woods Tree Commission officers for the year 2017 presented for the Council's approval are

Chairman.	Stephen Chan
Vice Chairman.	Jeffrey Profetta
Secretary.	Laura Gaskin
Treasurer.	Timothy Butler

New Business: The tree Commission does not meet in January was moved by Gaffney and seconded by Groschner and unanimously accepted.

Our next meeting is Wednesday 1 February 2017.

A list will be included for previous tree staking from DPW.

New member application by Randy Rennpage was unanimously accepted.

The tree commission makes a recommendation to city council for the Mayor to appoint Randy

Rennpage to the commission.

Steve expressed his appreciation to Wilson for his 30 years of service to our commission.

Granger reported to the commission about the council meeting of Nov 2016.

Adjournment motion was made by DiCicco, second by Rogers, all members approved. Meeting closed at 8:20 PM

The Tree Commission minutes for the meeting of 7 December 2016 were prepared by Laura Gaskin



CITY OF GROSSE POINTE WOODS MEMORANDUM

8A

RECEIVED
MAY - 8 2017
CITY OF GROSSE PTE. WOODS

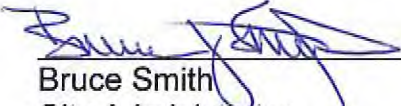
Date: May 8, 2017
To: Mayor and City Council
Re: Proposed 2017-18 Budget

Pursuant to Section 8.2 of the City Charter, we hereby present the proposed budget for fiscal year 2017-2018. The Finance Committee and Committee of the Whole met to discuss the proposed budget on April 24th and May 1, 2017.

As a result of those meetings, the budget was prepared with the City's general *operating* millage rate at 13.8974 and the use of \$198,734 General Fund balance. The general operating millage is at the Headlee Cap. The total City mileage rate, inclusive of Public Relations, Solid Waste and Road Bond Debt is 17.4983. Attached is a summary of the total budget projection for 2017-2018.

At the Committee of the Whole meeting held on May 1, 2017, the water/sewer budget and rate schedule were discussed at length. The Committee of the Whole recommends a rate increase of 4.2%, on the commodity charges only, which is the expected increase for an *average residential* customer. This rate increase, effective July 1, 2017, reflects pass through costs from Detroit.

Thank you.


Bruce Smith
City Administrator


Cathrene Behrens
Treasurer/Comptroller

2017-18 PROPOSED BUDGET SUMMARY
City of Grosse Pointe Woods

	<u>2016-17</u>	<u>2017-18</u>	<u>Change</u>
<u>GENERAL FUND</u>			
General Government	\$3,132,650	\$2,958,206	
Public Safety	\$5,757,683	\$5,884,288	
Public Works	\$1,730,468	\$1,799,487	
Management Info. Systems	\$412,821	\$420,376	
Parks & Recreation	<u>\$1,664,598</u>	<u>\$1,800,637</u>	
Total General Fund	\$12,698,220	\$12,862,994	\$164,774
<u>SPECIAL REVENUE</u>			
Major Street	\$833,500	\$833,063	
Local Street	\$808,151	\$832,168	
Parkway Beautification	\$50,350	\$40,747	
Cable Fund	\$3,500	\$3,500	
Act 302 Training	\$10,300	\$13,200	
Solid Waste	\$1,338,452	\$1,317,644	
CDBG	\$7,000	6,300	
911 Service Fund	\$100,857	\$102,055	
Drug Forfeiture	<u>\$4,500</u>	<u>\$4,000</u>	
Total Special Revenue	\$3,156,610	\$3,152,677	(\$3,933)
<u>DEBT SERVICE FUND</u>			
Grosse Gratiot Drain (Milk River)	\$2,613,066	\$2,603,934	
Road Bond Debt	<u>\$960,250</u>	<u>\$948,800</u>	
Total Debt Funds	\$3,573,316	\$3,552,734	(20,582)
<u>CAPITAL PROJECTS FUND</u>			
Road Construction	\$3,845,000	\$3,453,046	
Municipal Improvement	\$82,084	\$114,600	
<u>Capital Improvement Fund</u>	<u>\$0</u>	<u>\$2,215,140</u>	
Total Capital Projects Fund	\$3,927,084	\$5,782,786	\$1,855,702
<u>INTERNAL SERVICE FUNDS</u>			
Workmen's Compensation	\$176,000	\$176,660	
Motor Vehicle Fund	<u>\$1,377,616</u>	<u>\$979,856</u>	
Total Internal Service Funds	\$1,553,616	\$1,156,516	(397,100)

	<u>2016-17</u>	<u>2017-18</u>	<u>Change</u>
<u>ENTERPRISE FUNDS</u>			
Water & Sewer	\$8,504,538	\$9,089,840	
Parking	\$316,747	\$328,913	
Boat Dock	\$137,545	\$459,115	
Commodity Sales	\$100,850	\$96,850	
Total Enterprise Funds	<u>\$9,059,680</u>	<u>\$9,974,718</u>	\$915,038
<u>FIDUCIARY FUNDS</u>			
Supplemental Annuity	\$292,431	\$307,053	
Pension Trust Funds	\$3,333,650	\$3,463,150	
Retiree Healthcare (OPEB)	\$50,250	\$50,250	
Total Fiduciary Funds	<u>\$3,676,331</u>	<u>\$3,820,453</u>	\$144,122
Budget Total	<u><u>\$37,644,857</u></u>	<u><u>\$40,302,878</u></u>	<u><u>\$2,658,021</u></u>

**Note:

Drinking Water Revolving Fund (DWRF) & Sewer Revolving Fund (SRF) debt is included in the budget.

*** The proposed budget is subject to change, as more budget meetings are scheduled.

CITY OF GROSSE POINTE WOODS

CERTIFIED RESOLUTION

Motion by xxxx, seconded by xxxx, that the Council adopts the following resolution:

CITY OF GROSSE POINTE WOODS
BUDGET AND APPROPRIATION RESOLUTION

WHEREAS, a public notice has been previously given, as required by City Charter and State of Michigan Public Act 5 of 1982, that a public hearing would be held at 7:30 p.m. on Monday, May 15, 2017, for the purpose of receiving comments on the proposed 2017-18 City Budget and the intent to levy Property Tax Revenues within the said City of Grosse Pointe Woods; and;

WHEREAS, a full and final public hearing has been held on proposed 2017-18 City Budget, and the proposed Increase in Property Taxes, it is therefore the opinion and judgment of Council that the aforesaid proposed 2017-18 City Budget is in all things appropriate, correct and should be approved and that the property Tax Levy to finance the 2017-18 City Budget should be approved accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grosse Pointe Woods, Michigan, that the proposed 2017-18 City Budget and the proposed property Tax Levy for the fiscal year 2017-18 as finally reviewed (and/or changed by) the Council at this public hearing be adopted and the amounts as contained in the aforesaid budget should be appropriated as designated and property tax levied accordingly.

BE IT RESOLVED that there are those sums of revenue which are deemed necessary to be raised by ad valorem tax levies on all real and personal property within the City of Grosse Pointe Woods, and that the City Clerk be and is hereby directed to certify such amounts to the City Assessor for the spread on the 2017 City Tax Roll at the rate of 13.8974 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for general operations; at the rate of 1.5000 per thousand of the current City of Grosse Pointe Woods taxable valuation for Road Bond Debt; at the rate of 0.0758 per thousand of the current City of Grosse Pointe Woods taxable valuation for Act 359 Public Relations; at the rate of 2.0251 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Solid Waste.

Motion carried by the following vote:

Yes:

No:

Absent:

CERTIFICATION

I, Lisa Kay Hathaway, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on May 15, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway, CMMC/MMC
City Clerk

City of **Grosse Pointe Woods**, Michigan

**Notice of Public Hearing
On the Proposed 2017-18 General Budget
And
Various Other Fund Budgets**

NOTICE IS HEREBY GIVEN that the Mayor and the City Council of the City of Grosse Pointe Woods will be meeting on May 15, 2017 at 7:30 p.m. in the Council Chambers of the Municipality Building, 20025 Mack Plaza, for the purpose of conducting a public hearing on the proposed 2017-18 General Fund Budget as well as the various other Fund Budgets of the said City.

The subject of this hearing is the property tax millage rate of 17.4983 proposed to be levied on July 1, 2017 to support the proposed General Fund, Solid Waste and Road Budgets. If adopted, the proposed millage will generate \$11,539,253 in operating revenue from ad valorem property taxes for all funds, which is a \$153,067 or 1.04% increase compared to the 2016-17 total collection of \$11,386,186. It is anticipated that the winter millage levied for the Milk River Drainage tax will be 4.1509 mills.

AFFIDAVIT OF LEGAL PUBLIC.

Grosse Pointe

21316 Mack Ave
Grosse Pointe Woods, Michigan
(313) 882-3500

Purpose of Millage	Millage Rate	Revenue Generated
General Operating	13.8974	\$9,164,640
Road Bond Debt	1.5000	\$989,175
Act 359 - Public Relations	0.0758	\$49,986
Act 298 - Solid Waste	2.0251	\$1,335,452
Total Special Acts Millage	2.1009	\$1,385,438

TOTAL GENERAL, PUBLIC RELATIONS SOLID WASTE & ROAD DEBT MILLAGE	17.4983	\$11,539,253
--	----------------	---------------------

The City Council expects to take action on the proposed millage rates as well as taking action to approve the aforementioned budgets at the Council meeting immediately following the public hearing. The taxing unit publishing this notice, identified above, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

COUNTY OF WAYNE
STATE OF MICHIGAN, SS.

Scott Chambers
being duly sworn deposes and says that attached advertise

City of Grosse Pointe Woods
was duly published in accordance with instructions, in the
the following date:

May 4, 2017

#1 GPW 5-4 PH - BUDGET

and knows well the facts stated herein, and that he is the P

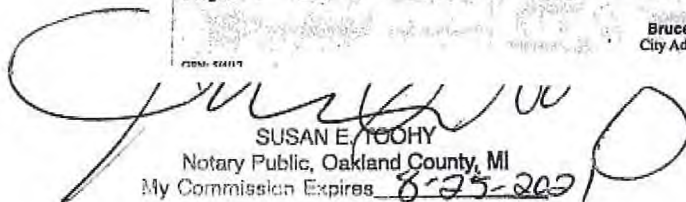


Subscribed and sworn to before me this 4th day of May A.

GENERAL FUND	
General Government	\$2,958,206
Public Safety	\$5,884,288
Public Works	\$1,799,487
Management Info. Systems	\$420,376
Parks & Recreation	\$1,800,637
Total General Fund	\$12,862,994
SPECIAL REVENUE	
Major Street	\$833,063
Local Street	\$832,168
Parkway Beautification	\$40,747
Cable Fund	\$3,500
Act 302 Training	\$13,200
Solid Waste	\$1,317,644
CDBG	\$6,300
911 Service Fund	\$102,055
Drug Forfeiture	\$4,000
Total Special Revenue	\$3,152,677
DEBT SERVICE FUND	
Grosse Gratiot Drain (Milk River)	\$2,603,934
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CAPITAL PROJECTS FUND	
Road Construction	\$3,453,046
Municipal Improvement	\$114,600
Capital Improvement Fund	\$2,215,140
Total Capital Projects Fund	\$5,782,786
INTERNAL SERVICE FUNDS	
Workmen's Compensation	\$176,660
Motor Vehicle Fund	\$979,856
Total Internal Service Funds	\$1,156,516
ENTERPRISE FUNDS	
Water & Sewer	\$9,089,840
Parking	\$328,913
Boat Dock	\$459,115
Commodity Sales	\$96,850
Total Enterprise Funds	\$9,974,718
FIDUCIARY FUNDS	
Supplemental Annuity	\$307,053
Pension Trust Funds	\$3,463,150
Retiree Healthcare (OPEB)	\$50,250
Total Fiduciary Funds	\$3,820,453
Budget Total	\$40,302,878

A copy of the proposed budget will be available for inspection during regular business hours at the office of the City Administrator. Public comments, oral and/or written, will be welcome at the public hearing on the aforesaid proposed General Fund Budget and the various other Fund Budgets.

Bruce L. Smith
City Administrator


SUSAN E. TOOHY
Notary Public, Oakland County, MI
My Commission Expires 8-25-2021



CITY OF GROSSE POINTE WOODS
MEMORANDUM

9A

Date: May 08, 2017

To: Mayor & City Council

From: Cathrene Behrens, Treasurer/Comptroller

A handwritten signature in blue ink, appearing to be "CB", enclosed in a circular scribble.

Re: Contribution to Retiree Healthcare Trust Fund

I am requesting approval to transfer \$50,000 to the Retiree Healthcare Trust Fund held at Charles Schwab for payment toward Other Post Employment Benefits (OPEB). This is a budgeted item in fiscal year 2016-2017, account 101-299-999.736. These funds will be restricted for the payment of retiree healthcare expenses.

Thank you.

2016

City of Grosse Pointe Woods Public Safety Department Annual Report



Photograph courtesy of Sergeant David Gardzella

Director John G. Kosanke

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Total Incidents	32



CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY



John G. Kosanke, Director
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397

March 20, 2017

Mayor Robert Novitke

Grosse Pointe Woods, MI 48236

Dear Mayor and City Council,

On behalf of the members of the Department of Public Safety, I am pleased to present the Annual Report for 2016 showing the activities of the Grosse Pointe Woods Department of Public Safety. Our department has strived this past year to maintain a safe community and to deliver the best possible service to our residents and businesses.

As a member of the department since 1990, I am honored to have been appointed as the Director of Public Safety as of August 25, 2016. The twenty-six years that I have spent serving in different positions within the department will serve me well in having the knowledge and experience to determine what improvements can be made to make the department run more efficiently in the future.

My number one goal as the Director is to ensure the safety of our residents and officers, both of which are deserving of the best protection that we can give them. In a world which has seen an increased amount of violence and mayhem in recent times, it would be a disservice to our officers to offer them no less than the best equipment available to keep them out of harm's way.

A major goal of being able to replace the department's aging SCBA (Self-Contained Breathing Apparatus) equipment was realized in May of 2016 when the department was awarded the FYE 2015 Assistance to Firefighters Grant (AFG) in the amount of \$122,596.00 with a required cost match of 5% from the City in the amount of \$6,129.00. Our old equipment was three standards behind in the current NFPA safety standards. Having gone through the bid proposal process, the department has now selected a vendor and is in the process of ordering the equipment. This new equipment will enable our officers to have an increased amount of air supply. In addition, the new masks are equipped with LED lights which will warn them with sufficient time when they are about to run low on air. The new SCBA's contain integrated PASS alarms which will activate if the firefighter is in distress and could possibly prove to be life-saving in a dangerous situation. The upgrades in the equipment will greatly enhance the ability of our officers to do their jobs.

Another bright spot in 2016 was the promotion of two officers to the rank of Sergeant and one Sergeant to the rank of Lieutenant to fill existing vacancies.

The department's staffing level will be improved in 2017 due to the hiring of two new officers and one part-time dispatcher in 2016. It is our goal for the department to continue to grow to maintain minimum staffing requirements in order to reduce crime.

Continued department training will be another focal point in the year ahead as department members stay abreast of improved advancements in technology and equipment. Department training increased significantly by 53% from 2015 and 201% from 2014.

The annual Public Safety Open House in October 2016 was a success as officers were able to share information on fire and crime prevention with the community. This free event, formerly known as the Fire Safety Open House, was expanded with the inclusion of car seat safety inspections and demonstrations by the U.S. Border Patrol. Attendance for the event was higher than it had been in the previous five years.

In 2016, we experienced 649 Index and Non-Index crimes which represent a 20% increase from the 542 reported in 2015. As in previous years, we continue to see larceny as the highest crime experienced in our community. We have had a slight increase in reported cases from 141 in 2015 to 179 reported incidents in 2016. The number of burglaries, criminal sexual conduct incidents, narcotics arrests, and damage to property incidents has also increased.

I am pleased to report that there has been a decrease in auto thefts from 19 reported in 2015 to 11 in 2016, including a decrease in reported auto thefts in the St. John Hospital parking lot from 5 in 2015 to 2 in 2016. There has also been a reduction in the number of D.U.I. arrests from the 47 reported in 2015 to 38 in 2016.

There was a slight increase in the number of actual fires in the city from 20 in 2015 to 25 in 2016 although there were 15 less fire runs in 2016. The amount of fire damage was reduced from \$388,500 in 2015 to \$330,787 in 2016.

I would like to thank the Mayor and City Council for their help and support during this past year of transition. In addition, I would like to thank City Administrator/Police Commissioner Bruce Smith for his continued guidance. I would also like to express appreciation to the residents and business owners of Grosse Pointe Woods for their support and recognition of the efforts of the members of our Public Safety Department. I am proud and excited to serve in the capacity as the Director of Public Safety and will work as hard as I can to achieve my goals to improve the department and to ensure the safety and well-being of our residents and businesses.

Respectfully yours,

John G. Kosanke

John G. Kosanke, Director of Public Safety

INTRODUCTION



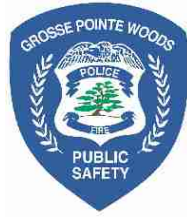
Director of Public Safety John G. Kosanke

Each year, the Grosse Pointe Woods Department of Public Safety prepares an annual report of crime statistics for the City of Grosse Pointe Woods, the Michigan Incident Crime Reporting (MICR), and the Federal Bureau of Investigation Uniform Crime Report (UCR). This data is compiled from offenses reported to the Department of Public Safety, monthly police reports, and individual crime incident reports.

The primary objective of this annual report is to provide a reliable set of criminal justice statistics for police administration, operations, and management. The localized study of crime data enables personnel to assess the influence of crime in areas, neighborhoods, and with people. Similarly, crime statistics permit analysis among neighboring jurisdictions and with those of similar populations and other characteristics. A broad examination of the crime data allows individuals to view the nature and movement of crime, underlying changes, and fluctuations throughout the City of Grosse Pointe Woods, the State of Michigan, and the United States.

The Department of Public Safety is committed to improving the reliability and validity of our crime reporting data. We are attempting to achieve this goal by study and analysis of major crime indexes and understanding the impact of classification revisions mandated by the State. As a result, some offense categories have decreased, while others have increased. Our efforts are to provide a reporting system that will be more accurate, valid, reliable, and compatible with State and Federal standards.

MISSION STATEMENT



The Mission of the Grosse Pointe Woods Department of Public Safety is to continually strive to improve the safety and quality of life within our community. This will be accomplished through a broad based combination of traditional and innovative police, fire and emergency medical services while always protecting constitutional and basic human rights. All members of the Department will at all times stand accountable for their conduct.



DEPARTMENT PERSONNEL

Director of Public Safety

John G. Kosanke

Lieutenants

*James Lefurgey
Keith Waszak*

Sergeants

*Brian Conigliaro
Richard Dutcher
Walter Galat
David Gardzella
Matthew Muzia
Joseph Provost Jr.
Brian Urban*

Public Safety Officers

*Mark Agnetti
James Arthur
David Empson
Darrell Fisher
Gerald Genna
Eugene Gunnery
Sean Gunnery
Joseph Hazuka
Anthony Hojnacki
Neal Kapoor
Timothy Livingston
Jeffry Martel
Martin Mitchell
Scott Nota
Kyle Seidel
Dennis Walker*

Detectives

*Kevin Bonk
Anthony Chalut*

Detective/ Traffic Safety Officer

Ryan Schroerlucke

Clerk Dispatchers

*Agnes Burcar
Patricia Czech
Heather Hernadi
Thomas Holloway
Christopher McEveney
Gregory Tourville*

Code Enforcement

Debbie Reed

Parking Enforcement

*Debra Fox
Carolyn Schefke*

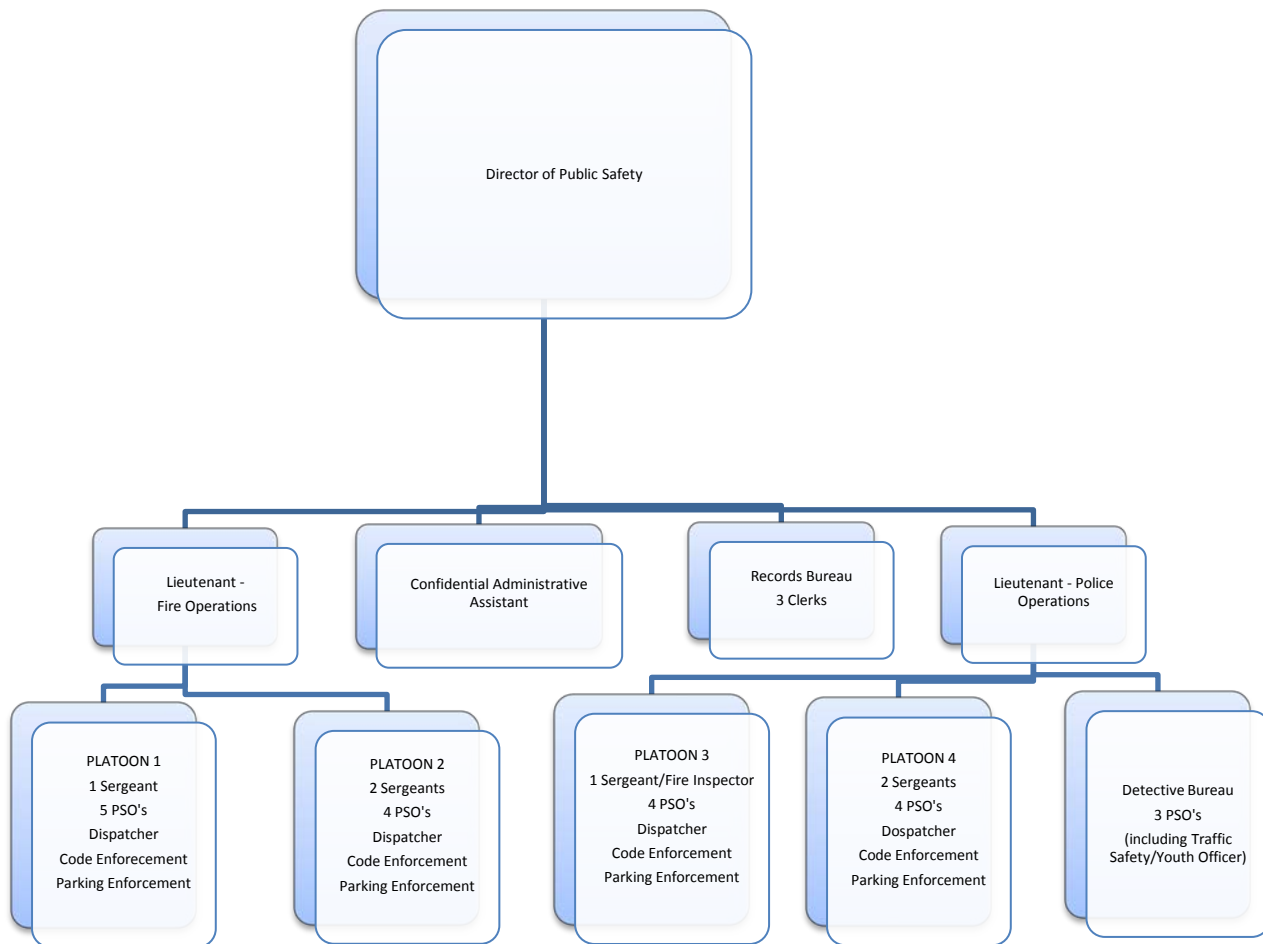
Confidential Administrative Assistant

Claudette Darga

Records Department Clerks

*Diana Cormier
Diane Janis
Darlene Jepson*

ORGANIZATION CHART



Department Personnel:

1 Director of Public Safety
1 Confidential Administrative Assistant
2 Lieutenants
6 Sergeants
19 Public Safety Officers
2 F/T Dispatchers
4 P/T Dispatchers
1 F/T Code Enforcement Officer
2 P/T Parking Enforcement Officers
1 F/T Administrative Clerk
2 P/T Administrative Clerks

DAY SHIFT PLATOONS



Platoon 1 members pictured above from left to right: Officer Martin Mitchell, Officer Neal Kapoor, Lieutenant James (Quincy) Lefurgey, Sergeant Joseph Provost, Officer Timothy Livingston, and Officer Mark Agnetti. Pictured in the ovals at left are Sergeant Richard Dutcher and Officer Jeffrey Martel.



Platoon 3 members pictured above from left to right: Sergeant David Gardzella, Officer Scott Nota, Officer Sean Gunnery, Lieutenant Keith Waszak, and Officer James Arthur.

NIGHT SHIFT PLATOONS



Platoon 2 members pictured above from left to right: Officer Dennis Walker, Officer Eugene Gunnery, Sergeant Brian Urban, Sergeant Brian Conigliaro, Officer David Empson, and Officer Anthony Hojnacki.



Platoon 4 members pictured above from left to right: Officer Kyle Seidel, Officer Darrell Fisher, Officer Joseph Hazuka, Sergeant Walter Galat, Sergeant Matthew Muzia, and Officer Gerald Genna.

HONORS & AWARDS

Department members who had received awards for their outstanding efforts were honored at the 34th annual Respect for Law Program sponsored by the Lakeshore Optimist Club on May 4, 2016 at the Lochmoor Club in Grosse Pointe Woods.

An award was presented to Detective Kevin Bonk for his role in the arrest of 4 criminals involved in multiple home invasions in Grosse Pointe Woods and Harper Woods.

Officer Jeffry Martel also received an award for his life-saving actions in hooking up a subject found lying on the floor to an AED so that his partner could administer chest compressions.

Not present at the ceremony but also receiving awards were Lieutenant James Lefurgey for his role in apprehending two wanted armed robbers, Sergeant Matthew Muzia for his tireless efforts as platoon commander in leading his team through extremely difficult circumstances in a residential fire, and Officer Kyle Seidel for his quick actions in spotting and capturing a loaded 9mm semi-automatic pistol during a traffic stop as one of the suspects in the vehicle began to reach for it.



The honorees are pictured above at the Lochmoor Club. The gentleman attired in the suit and tie in the center of the photograph is Grosse Pointe Woods Detective Kevin Bonk. The officer in the right hand corner at the end is Officer Jeffry Martel. Not pictured are Lieutenant James Lefurgey, Sergeant Matthew Muzia, and Officer Kyle Seidel.



Pictured above is Oliver, the 10-month old Yorkshire terrier, who was rescued and returned to his grateful family through the vigorous and determined efforts of Detective Kevin Bonk.

HONORS & AWARDS



A long time veteran of the department, Officer Gerald Genna, was presented with a Department Commendation at a City Council meeting in June 2016 for taking a criminal wanted in several jurisdictions within Wayne County off the streets. While on routine patrol in March 2016, Officer Genna noticed a vehicle with its dome light on parked on Lennon. After calling for assistance, Officer Genna noticed that the tracks of the vehicle led directly to a bicycle which had just been reported as stolen. Multiple stolen items from several victims were recovered, including bank checks, when the suspect was apprehended. The resulting arrest resulted in the closure of multiple felony cases from various jurisdictions for financial transaction device theft. Officer Genna is pictured at left with City Administrator Bruce Smith and at right with his family, Mayor Robert Novitke, and members of City Council.



Officer Dennis Walker was recognized as an "Outstanding Officer of 2015" at the 2016 Lifesavers Award luncheon presented by M.A.D.D. (Mothers Against Drunk Driving) on September 29, 2016 in Mount Pleasant. Officer Walker had 19 OWI arrests in 2015 and an average of 7 over the previous 5 years. The award was presented in recognition of his outstanding efforts in the prevention, education and enforcement of drunk driving.

HONORS & AWARDS – OFFICER OF THE YEAR

The recipient of the 2016 Officer of the Year Award was Officer Dennis (Scott) Walker.

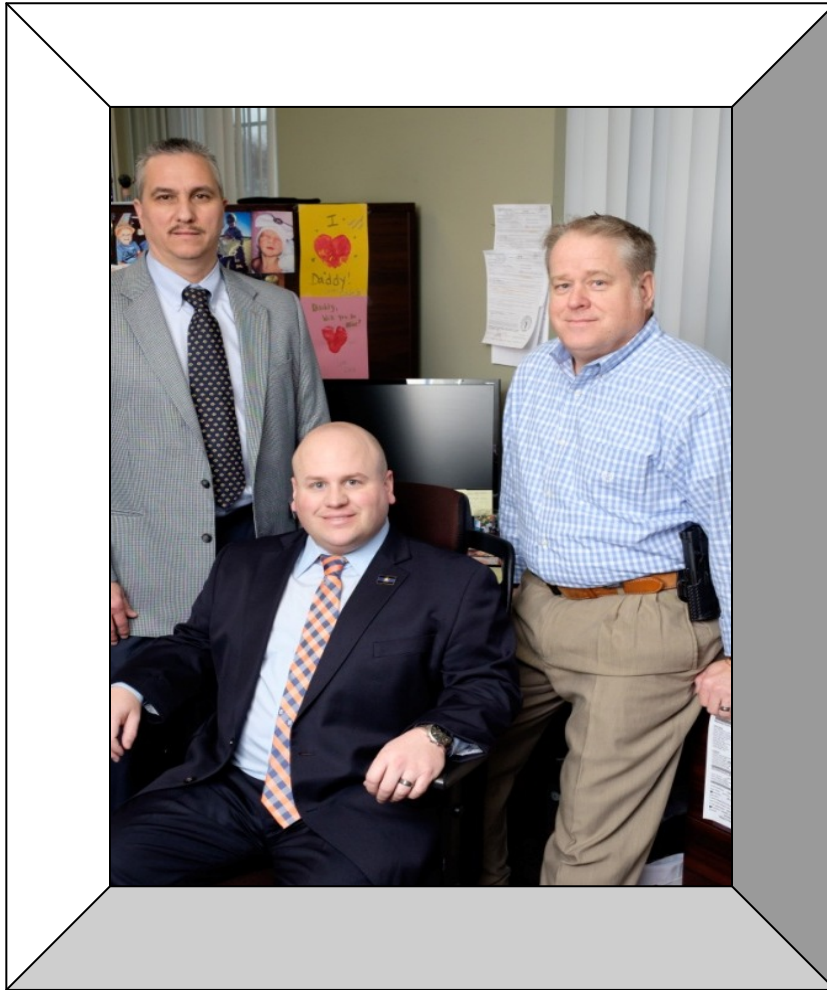
Officer Walker has been a valued member of the department for 12 years. In the words of his supervisor, Sergeant Galat, Officer Walker’s “work ethic and professionalism are second to none.” His efforts have awarded him a Director’s Commendation in 2004 for his role in reviving a child who had stopped breathing and again in 2015 for his efforts in fighting a residential fire.

As one of our Field Training Officers, Officer Walker’s influence has touched every new officer hired in the department since 2010. Officer Walker is also a certified instructor in Subject Control, Taser, and Rapid Deployment.

Consistently one of the top officers in issuing citations for self-initiated investigations and traffic arrests, Officer Walker has also been recognized by M.A.D.D. (Mothers Against Drunk Driving) for his outstanding efforts in 2012-2016. He was awarded the Outstanding Officer award at the annual M.A.D.D. Lifesaver’s Awards luncheon in 2016. The officers of the Department of Public Safety in Grosse Pointe Woods are all conscious of the fact that the precious life of an innocent person can be cut short in a fraction of a second due to the reckless actions of a drunk driver. Although all of the officers strive to keep the citizens safe, none has shown a more consistent effort in this category than Officer Walker.



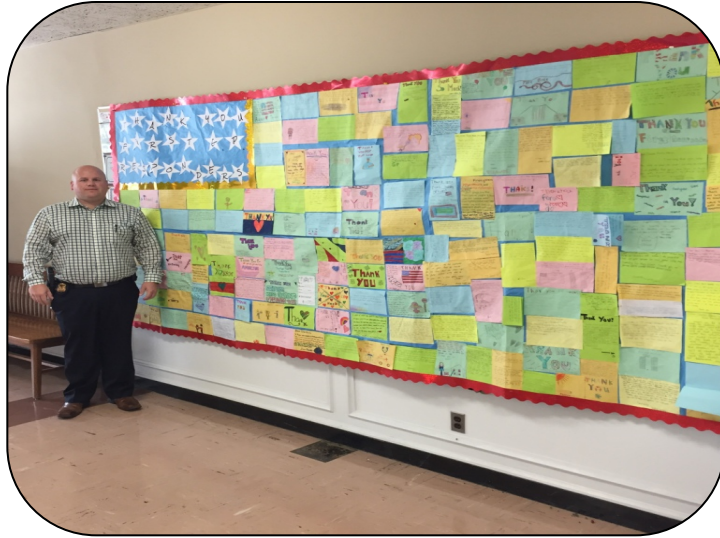
DETECTIVE BUREAU



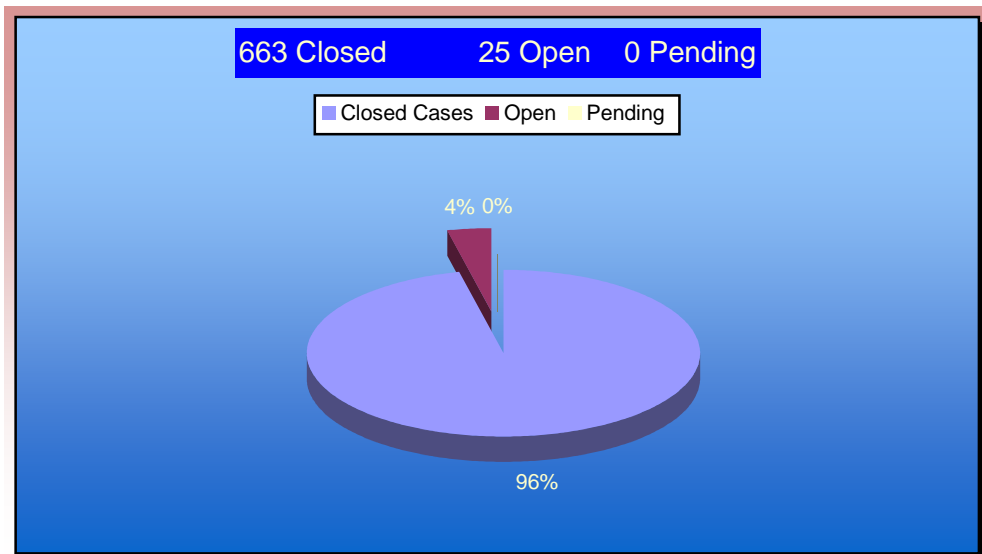
The Detective Bureau is the Criminal Investigation Unit for the Department. The detectives assigned to this unit are responsible for investigating all crimes committed against persons or property in the community. They are on-call 24-hours a day to respond to a crime scene. All detectives receive specialized training to develop and enhance their investigative skills including attending legal update training and meetings with detective bureaus from neighboring jurisdictions. The Detective Bureau is also responsible for monitoring businesses that possess a Michigan liquor license to ensure compliance with Michigan liquor laws.

The Grosse Pointe Woods Detective Bureau, which operates under the supervision of Lieutenant Keith Waszak, consists of Detective Kevin Bonk, Detective Anthony Chalut, and Detective Ryan Schroerlucke. The detectives are responsible for investigating crimes, collecting and preserving evidence, identifying perpetrators, interviewing witnesses, interrogating suspects, and preparing cases for successful prosecution.

DETECTIVE BUREAU



The department's Youth Officer, Detective Ryan Schroerlucke, is pictured above with a flag made for the department by the students at Parcels in tribute to area First Responders. He has an office located at Grosse Pointe North High School and is a direct liaison with school administrators, teachers, and students. In addition to overseeing crimes and violations by persons under the age of 17, Detective Schroerlucke is also responsible for Traffic Safety, overseeing crossing guards, conducting traffic and speed studies, and investigating traffic-related incidents as well as the Community Crime Prevention Program.



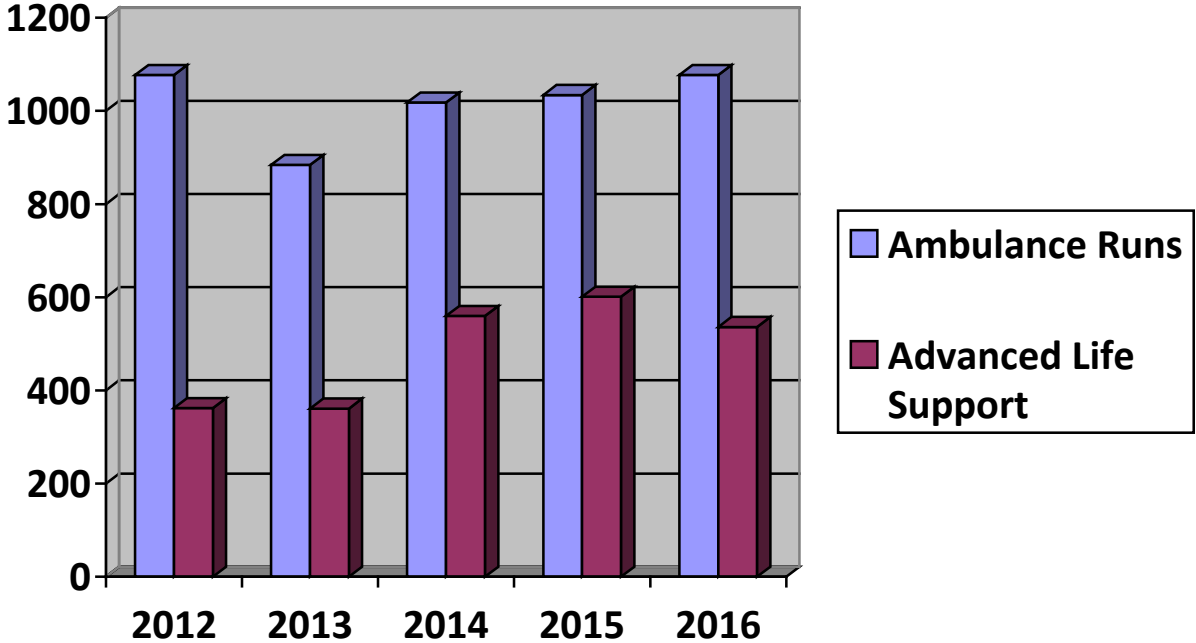
96% of the 688 Criminal Cases assigned to the Detective Bureau in 2016 are closed.

EMERGENCY MEDICAL SERVICES

In the spring of 2014, the City contracted with Medstar Ambulance to provide dedicated emergency ambulance service. The Medstar personnel working for Grosse Pointe Woods are assigned to city quarters and respond from here. In addition, a public safety officer also responds to every ambulance run. All of our patrol vehicles are equipped with Automatic External Defibrillators (AED's). The switch to a privatized ambulance service is designed to save the city money without sacrificing the quality of service or patient care for our residents.

With enhanced technology and equipment, the paramedics from Medstar can begin advanced lifesaving procedures and transmit reports to area hospitals before the patient arrives.

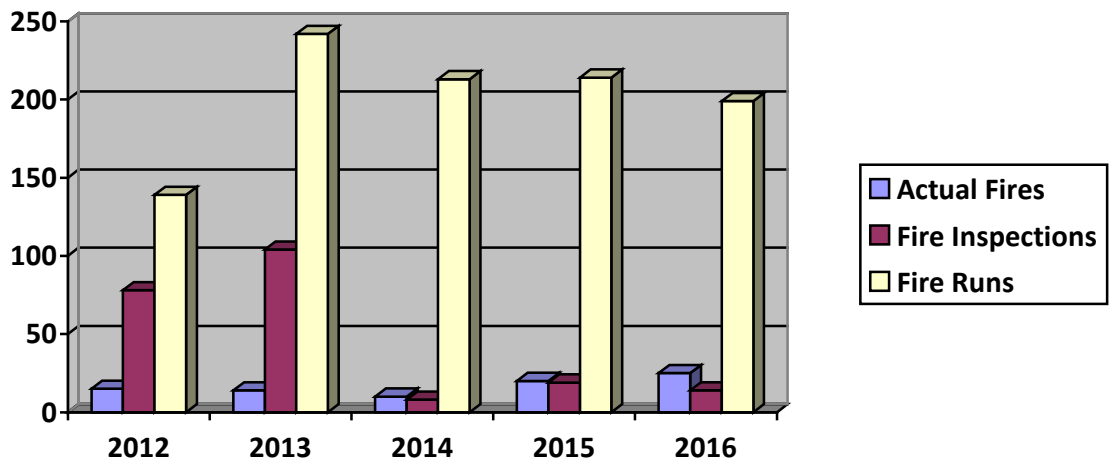
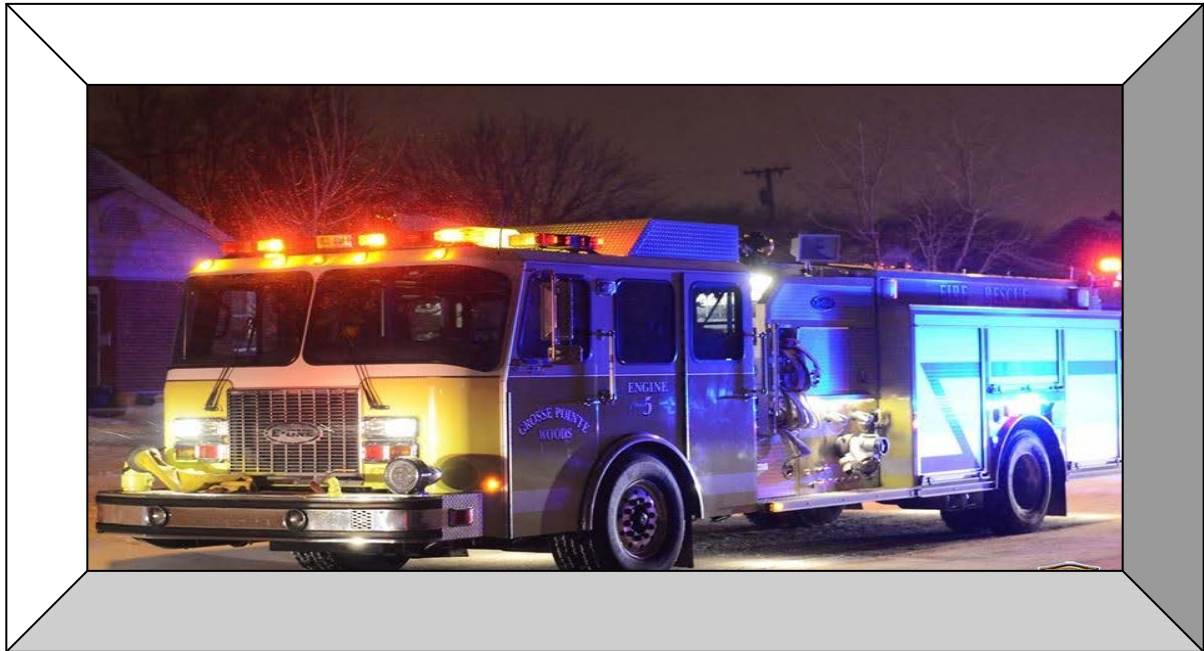
The 1077 ambulance runs in 2016 represents a 4% increase from the 1034 runs in 2015 and the 536 runs involving advanced life support represents an 11% decrease from the 601 advanced life support runs in 2015.



	2012	2013	2014	2015	2016
Ambulance Runs	1077	884	1018	1034	1077
Adv. Life Support	362	361	560	601	536
% Adv. Life Support	34%	41%	55%	58%	50%

FIRE OPERATIONS

The Department prides itself on its quick response to all emergencies. In addition to ten dwelling fires in Grosse Pointe Woods, our firemen also responded to five commercial building fires, six vehicle fires, one dumpster fire and three other contained or outside fires. We also provided mutual aid assistance for seven incidents in Harper Woods and three incidents in the neighboring Grosse Pointe cities. The dramatic drop of fire inspections noted in 2014 continued in 2016 due to the continued assignment to road patrol and recent promotion to the rank of Sergeant of our Fire Inspector, allowing minimal time for inspections.



	2012	2013	2014	2015	2016
Actual Fires	15	14	10	20	25
Fire Inspections	78	104	8	19	14
Fire Loss	\$140,000	\$238,750	\$232,700	\$388,500	\$330,787
Fire Runs	139	242	213	214	199

There were no fatalities or serious injuries as a result of the 25 actual fires in 2016.

SPECIAL RESPONSE TEAM (SRT)



The Special Response Team (SRT) is a specially trained 13-member cross-jurisdictional law enforcement team which responds to potentially dangerous situations. The SRT executes search and arrest warrants, intervenes in hostage situations, works on counter-terrorism missions, provides perimeter security for high-profile events, and provides assistance in other high-risk situations.

In 2016, the SRT was activated on four separate occasions, one of which was cancelled enroute. The SRT utilized their armored Urban Rescue vehicle during an activation in Harper Woods where several occupants of a residence were ordered out of the building via the PA system during a search related to two armed robberies in that city. Seven occupants were detained and evidence related to the two robberies was turned over to detectives.

The SRT was sent to Eastpointe and Warren in searches related to an attempted homicide in Grosse Pointe Farms (the victim died months later.) The SRT also went to Detroit in a search related to a bank robbery in Grosse Pointe City. Although no arrests were made, related evidence was discovered in both cases.

Sergeant Brian Urban and Officer Mark Agnetti represent the SRT for Grosse Pointe Woods.

CROSSING GUARDS

The parents of our community depend upon our Crossing Guard team for the safety of their children when walking or riding a bicycle on their route to school or home. No matter what the weather is, our team of dedicated guards is ready to guide and protect our children. We are deeply appreciative of their efforts.



The current members of our Crossing Guard Team are: Amy Biange, Theodore Colborn, Frank Dicristofaro, Renee Dicristofaro, Kathleen Guertin, Sharon Harden-Bullock, Debra Miller, Charlotte Monaghan, Alonzo Moore, Mary Moore, Amie Reno, Ruiling Ruan, Marjorie Schneider, Jean Segodnia, Nanacy Smialek, Marjorie Warhurst, and William Westwood. The team operates under the guidance and supervision of Detective Ryan Schroerlucke (top row on the left). The crossing guards are pictured above in alphabetical order from left to right.

AUXILIARY UNIT

The volunteer Auxiliary Unit is a vital resource for the Department. Not only do they assist officers at community events such as the Fire Safety Open House, but they also provide assistance at fire scenes, perform fire hose testing protocols, and perform other essential duties. They are an indispensable part of our community

The Auxiliary Unit underwent 172 hours of training and devoted 488 hours of service to the City of Grosse Pointe Woods in 2016.

Our current Police Auxiliary Unit includes: Captain David Podeszwik, Squad Leaders Jerome Haraburda and Charles Thomas, and Auxiliary Officers Evan Allemon, Ryan Allemon, Thomas Angellotti, Patrick Berns, Jose Carrion, Angelo Gritsas, Allen Herfi, Mark Higgins, Keith Kurtz, John Mowatt, and John Sabol. The department liaison is Detective Kevin Bonk.



Pictured above are Auxiliary officers involved in CPR training (photo at left) and hose testing (photo at right).

PARKING ENFORCEMENT

The department appreciates the efforts of Carolyn Schefke and Debra Fox in keeping order on the streets of the city. These two ladies make certain that access to fire routes are clear, fire hydrants are not blocked, and able-bodied citizens are not blocking handicapped parking spots from those truly in need. Together, they have issued 7,231 citations in 2016.

In the brief time that our two parking attendants have been with the department, they have issued a combined total of 19,014 tickets. Parking Attendants Schefke and Fox have been with the department for 3 years and 1.5 years respectively.

Our department is fortunate to have these two dedicated employees patrolling the streets to enforce our local parking rules, and making use of their good judgment, tact, and diplomacy in dealing with the public.



Pictured above from left to right are Parking Enforcement Officers Debra Fox and Carolyn Schefke.

DEPARTMENT TRAINING

Members of the department work diligently with specialized rescue tools and fire equipment to train in preparation of any impending disaster. Members of the department attended 1,058 hours of Police and Fire training courses at local colleges and other training facilities in 2016 and also participated in 2,445 hours of in-house training. The department received a total of 3,503 hours of training in 2016, a 53 percent increase from the 2,286 hours of training received in 2015 and a 201 percent increase from the 1,164 hours in 2014.

Department members are pictured training in a local school. Officer Scott Nota (left side of squad car) and Lieutenant Keith Waszak (right side of squad car) perfect their techniques in a mock arrest situation.

Sergeant Brian Conigliaro (pictured in the lower right corner practicing his shooting skills and training department members at target practice in the lower right corner) is a force to be reckoned with as his background includes 15 years of specialized training in the SRT (Special Response Team) as well as extensive military experience in the United States and abroad.



PROMOTIONS

The department experienced one promotion to the rank of Lieutenant in 2016.



Sergeant James (Quincy) Lefurgey was promoted to the rank of Lieutenant in October 2016 after twelve years of hard work and dedicated service. He is pictured above with his wife and children and below with the Director of Public Safety, City Administrator, Mayor, and members of City Council.



PROMOTIONS

The department experienced two promotions to the rank of Sergeant in 2016.



In a double promotion in November 2016, both Officers Brian Urban (pictured above left with his wife, mother, and Mayor Robert Novitke), and Joseph Provost (pictured above right with his family) were promoted to the rank of Sergeant. The newly promoted Sergeants are also pictured at the top of the page with Director John Kosanke. The promotions were richly deserved by both as Sergeant Provost has served as the department's certified Fire Inspector for 10 of his 14 years and Sergeant Urban, an 11-year veteran of the department, brings specialized knowledge and training from being a member of the Special Response Team for over 6 years.

NEW HIRES

A new Director, two new officers, a new Records Clerk, and a part-time dispatcher were hired in 2016. A new Police Chaplain also joined the department.



Director John Kosanke was appointed in August 2016, bringing with him 26 years of invaluable experience within the department in addition to 15 years of experience as the Deputy Fire Chief in New Baltimore. He is pictured above in the middle of his family along with newly appointed City Administrator Bruce Smith. Our new director graduated from the Eastern Michigan University School of Staff and Command in October, 2016.



We welcomed new Police Chaplain Pastor Matthew Swiatek, the current senior pastor at Crosspointe Church in Grosse Pointe Woods in August 2016. Pastor Swiatek is highly trained with both a Bachelor of Science from Siena Heights College and a Master of Divinity from Detroit Baptist Theological Seminary. He graduated from the Chaplain Academy at the Emergency Services Training Center at Macomb Community College in December, 2016. Prior to his appointment at Crosspointe, he served as the Associate Pastor of Outreach and Education at Farmington Hills Baptist Church. As Chaplain, Pastor Swiatek will provide support to both officers and civilians by giving assistance, advice, comfort, counsel, and referrals to those in need.

NEW HIRES



Records Clerk Darlene Jepson (top left) joined the department in July 2016 after serving as the cashier in City Hall.

New officers Eugene Gunnery and Timothy Livingston joined the department in November and December, 2016 respectively. Officer Livingston (top right) was previously employed as an officer with the City of Detroit and Officer Gunnery (lower left) was previously employed as both an officer and a firefighter with the City of Detroit.

We also welcomed part-time Dispatcher Christopher McEveney (lower right) in December 2016. McEveney had previously worked with adults with special needs.

All of the new employees underwent extensive training in 2016 and are continuing to do so.

RETIREMENTS

Four valued members of the department retired in 2016.



Beloved City Administrator/Police Commissioner Alfred Fincham (pictured above with his family) retired after 46 years of public service, having served from 1970 – 1973 in the Washington Township Fire Department, from 1973 – 2010 in the City of Grosse Pointe Public Safety department, and from 2010 – 2016 in the City of Grosse Pointe Woods. A large gathering of family and friends celebrated his retirement on January 13, 2016 in the Community Center at Grosse Pointe Woods.

Public Safety Director Bruce Smith (pictured above at left) was appointed as City Administrator/Police Commissioner in July 2016 and his position was filled by Lieutenant John Kosanke (pictured above on the right), who retired from the department in July 2016 with 26 years of service and returned in August 2016 as Director.



Dispatcher Sally Van Raemdonck (above at left) retired in May after 9 years of dedicated and excellent service. Our K-9 Unit consisting of Officer Daniel Schewe and his partner Xander left the department in March 2016 after a brief but memorable year. Records Clerk Charlene Ortleib (above on the right) also retired in July 2016 after 26 years of service.

PUBLIC SAFETY OPEN HOUSE



The Public Safety Open House held on October 2, 2016 proved to be a popular event once again. Children and adults had the opportunity to interact with Police, Fire, and EMS personnel. The attendees learned how to escape from a burning house, how to extinguish fires from personal clothing, and tips on electrical safety.

Several Department members along with our 4 members of our Auxiliary team, including Auxiliary Captain David Podeszwick, were invaluable in making this a memorable community event. Our special guests at this event were agents Michael Pastrone and Juan Muguel from the U.S. Border Patrol who educated our residents on the role of the border patrol in Homeland Security. We were also grateful for the continued assistance of retired Monroe Police Department Sergeant Tom Jenkins (pictured below left in the top row) who provided children's fingerprinting services made possible through the non-profit group he represents called LEEP. Parents are given a free CD-ROM with their child's digital photo, fingerprints, height, weight, etc... which can be used in the event the child is lost or missing. Car seat safety inspections were also offered for the first time at the event.

U.S. Border Patrol Agent Michael Pastrone is pictured in the bottom right-hand corner.



PUBLIC SAFETY OPEN HOUSE

Department members are more than happy to share their vast knowledge with the youth of our community. Pictured below is Officer Dennis Walker training a group of children on fire safety techniques. Officer Walker is shown on the bottom left escorting a young child out of the smoke house and Detective Kevin Bonk is shown on the bottom right helping a child down a ladder at the smoke house.



INDEX CRIMES BREAKDOWN

The National Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. Index Crimes are considered to be the most serious of all crimes reported.

These include the violent crimes of:

- **Aggravated Assault**
- **Arson**
- **Auto Theft**
- **Burglary**
- **Criminal Homicide**
- **Criminal Sexual Conduct**
- **Larceny - Theft**
- **Robbery**

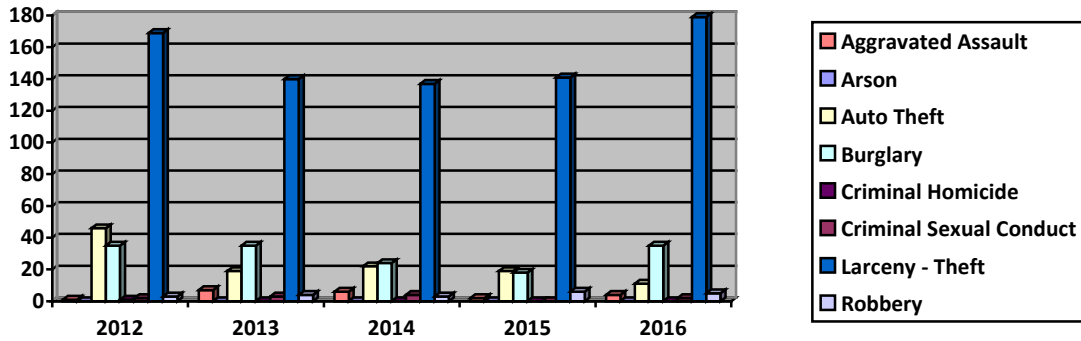
NON-INDEX CRIMES BREAKDOWN

Non-Index offenses encompass all other reportable classifications outside those defined as Index Offenses. Only arrest data involving the Non-Index offenses are reported to the FBI.

These include the crimes of:

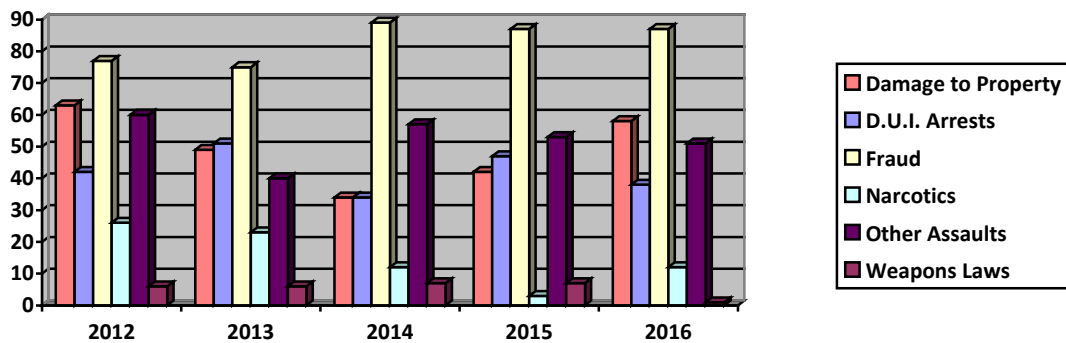
- **Curfew and Loitering Laws (persons under 18)**
- **Damage to Property**
- **Disorderly Conduct**
- **Driving Under the Influence of Alcohol**
- **Drug Abuse Violations**
- **Drunkenness**
- **Embezzlement**
- **Forgery and Counterfeiting**
- **Fraud**
- **Gambling**
- **Liquor Laws**
- **Offenses Against the Family and Children**
- **Other Assaults**
- **Prostitution and Commercialized Vice**
- **Runaways (persons under 18)**
- **Sex Offenses**
- **Stolen Property: Buying, Receiving, Possessing**
- **Weapons: Carrying, Possessing, etc...**
- **All Other Offenses**

INDEX CRIMES TOTALS



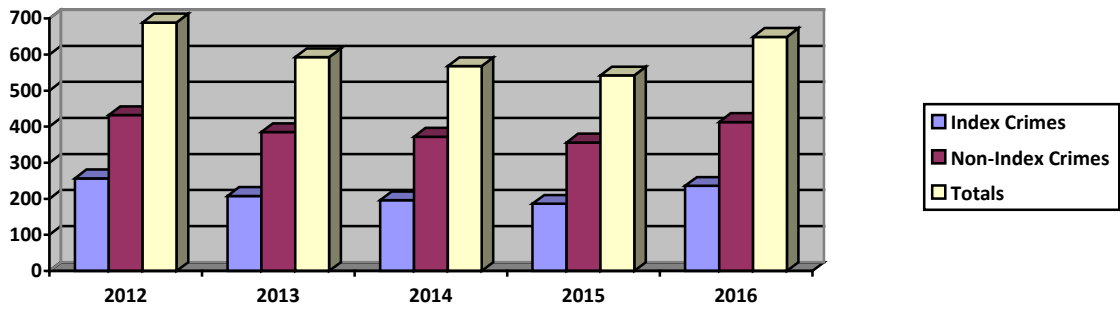
	2012	2013	2014	2015	2016
Aggravated Assault.	1	7	6	2	4
Arson	0	0	0	0	0
Auto Theft	46	19	22	19	11
Burglary	35	35	24	18	35
Criminal Homicide	1	0	0	0	0
Criminal Sexual Conduct	2	3	4	0	2
Larceny - Theft	169	140	137	141	179
Robbery	3	4	3	6	5

NON - INDEX CRIMES TOTALS



	2012	2013	2014	2015	2016
Damage to Property	63	49	34	42	58
D.U.I. Arrests	42	51	34	47	38
Fraud	77	75	89	87	87
Narcotics	26	23	12	3	12
Other Assaults	60	40	57	53	51
Weapons Laws	6	6	7	7	1

CRIME TOTALS



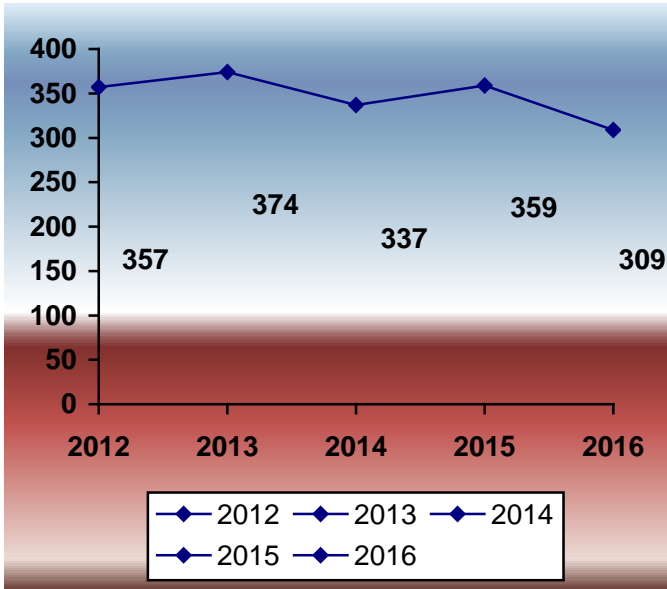
	2012	2013	2014	2015	2016
Index Crimes	257	208	196	186	236
Non-Index Crimes	432	385	372	356	413
Totals	689	593	568	542	649

The 649 Index and Non-Index crimes reported this year represents a 20 percent increase from last year. The five-year average is 608 Index and Non-Index crimes.

ARREST TOTALS 2012 - 2016

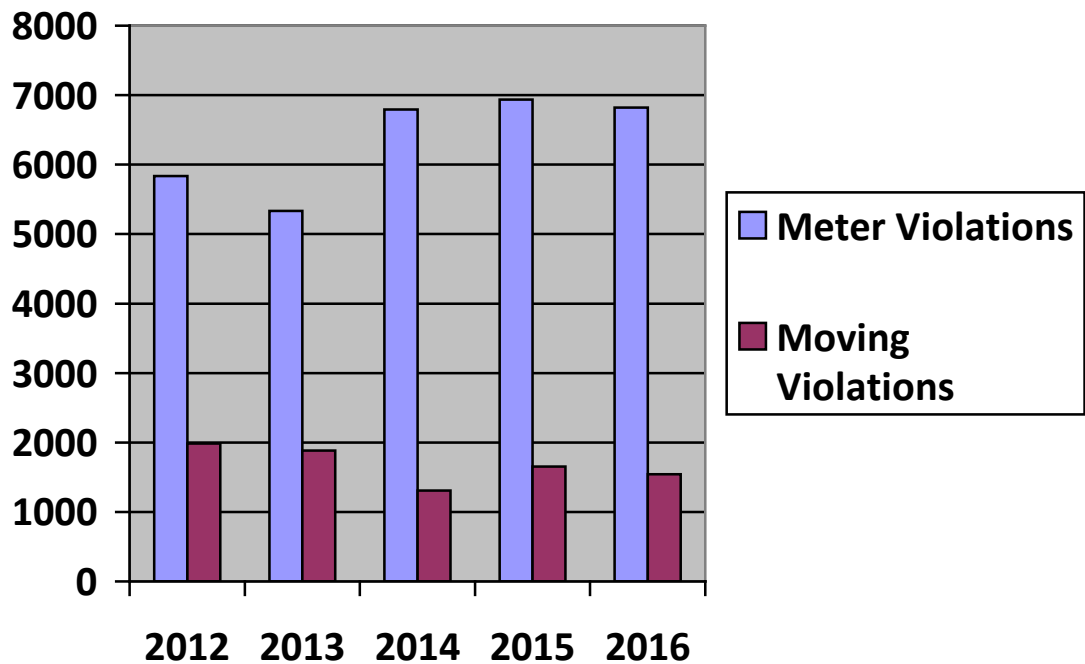
The five year average is 347 arrests per year.

Arrests decreased from last year by 13.93 percent.



MOVING AND METER VIOLATIONS

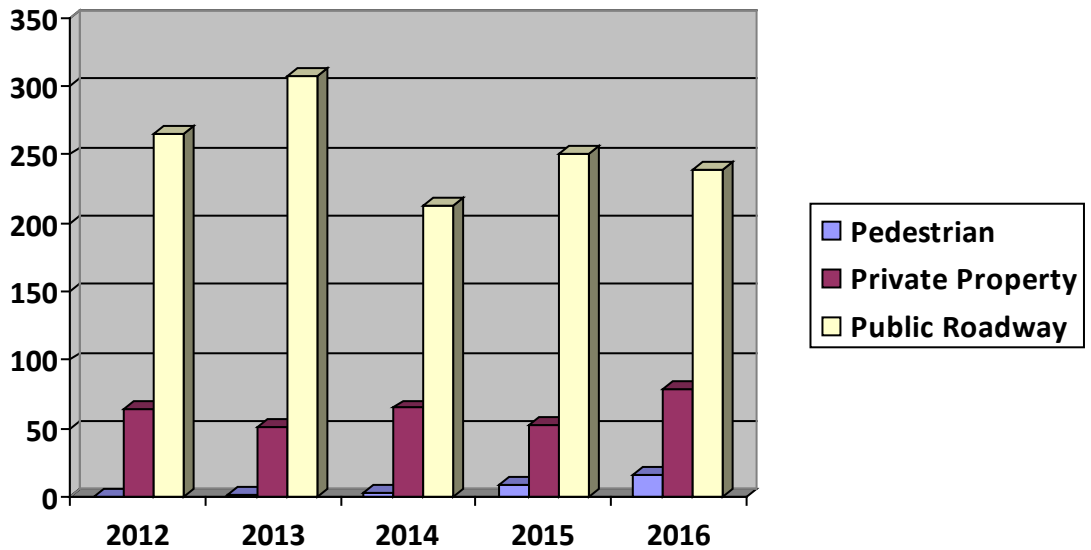
Using computers, updated radars, preliminary breath instruments, and mobile fingerprint readers in the patrol vehicles, the Public Safety Department continues to enforce traffic violations in the most effective manner possible.



	2012	2013	2014	2015	2016
Meter Violations	5837	5333	6793	6938	6821
Moving Violations	1986	1883	1306	1652	1541

TRAFFIC AND PEDESTRIAN ACCIDENTS

The statistics below include figures for private property accidents. The State of Michigan, for reporting purposes, does not include or record private property accidents. These types of accident reports are taken as a courtesy to citizens.



	2012	2013	2014	2015	2016
Pedestrian	0	2	3	9	16
Private Property	64	51	65	53	79
Public Roadway	265	308	213	251	239

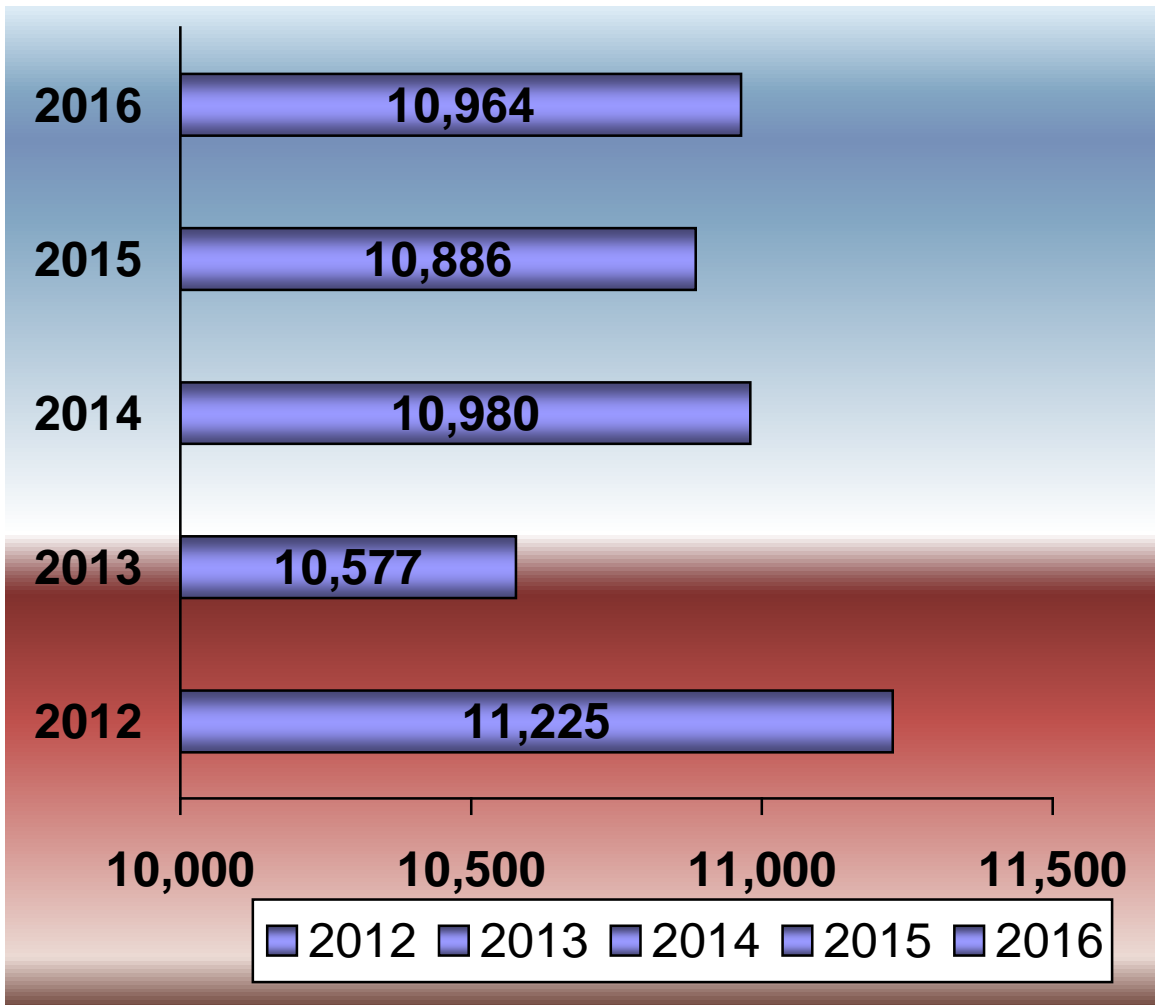
There were no fatalities in 2016.

TOTAL INCIDENTS 2012 - 2016

Since the utilization of CLEMIS, the department has been able to successfully capture crime statistics on a grand scale. This valuable resource continues to enhance department operations with its ease of use and impressive capabilities.

The department responded to 10,964 calls for service last year.

The five-year average is 10,926 calls for service.



Bendzinski & Co.



municipal finance advisors

10A

April 17, 2017

Mr. Bruce J. Smith, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

RE: City of Grosse Pointe Woods, County of Wayne, State of Michigan, Capital
Improvement Bonds

Dear Mr. Smith:

Bendzinski & Co. Municipal Finance Advisors would like to thank you for the opportunity to serve as the Registered Municipal Advisor for the issuance of the above referenced bond issue. This letter will confirm the terms of our engagement:

- Act on behalf of the City of Grosse Pointe Woods (the "Issuer") with a fiduciary duty, which shall include dealing fairly with all persons in accordance with the rules and regulations set forth by the Municipal Securities Rulemaking Board ("Board" or "MSRB") and the Securities and Exchange Commission ("SEC");
- If necessary, prepare with officials, the forms required by the Municipal Finance Division of the Michigan Department of Treasury;
- Prepare complete financial information in cooperation with officials and engineers in order to arrive at the amount of the issue to be sold;
- Prepare a time schedule, illustrating the steps necessary to issue the bonds for the project;
- With input from the Issuer, determine whether a private placement, competitive or a negotiated sale is the most beneficial to the issuance of the bonds depending on the selected bond issue type and current market conditions, and then develop a plan of finance;
- Prepare bond specifications for bond counsel including: interest rate limitations, redemption provisions, bidding and good faith details;
- Assist with the selection of registrar/transfer/paying agent, if necessary;
- Assist the Issuer with the selection of an underwriter or placement agent, if necessary;
- Prepare comprehensive Preliminary and Official Statements, or any other form of disclosure that may be required, outlining all the details of the proposed financing, based on information provided by Issuer, in accordance with the provisions of S.E.C. Rule 15c2-12;

Bendzinski & Co.

Mr. Bruce J. Smith, City Administrator

City of Grosse Pointe Woods

April 17, 2017

- If the Bonds are to be rated, advising and assisting with the selection of rating agencies. Preparation of materials to be provided to ratings agencies and in developing strategies with officials for meetings with ratings agencies;
- A representative of Bendzinski & Co. shall review the bids for compliance with the terms set forth by the Issuer;
- After the bids are received, Bendzinski & Co. will calculate and verify the True Interest Cost on the bids submitted.
- Prepare an easy to read comparison of all the bids received;
- Prepare final closing memo, pricing numbers including the final debt service schedule, pricing summary, and sources and uses of funds based on lowest bid; and
- Usual and customary Registered Municipal Advisor services as may be requested by the Issuer.

Bendzinski & Co. proposes a fee of \$9,500.00.

In addition to the above professional fee, the Issuer will be charged for all travel and out-of-pocket expenses including, but not limited to: postage, telephone, mileage, airfare, meals and lodging for attendance of meetings requested by the Issuer.

We believe this provides you with the outline of the services we provide. The Registered Municipal Advisor fee is contingent upon the closing and delivery of the bonds. Although this form of compensation may be customary, it presents a conflict because Bendzinski & Co. may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Issuer. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Bendzinski & Co. may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. Bendzinski & Co. manages and mitigates this conflict primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Issuer which require it to put the interests of the Issuer ahead of its own.

Bendzinski & Co. is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the MSRB. As part of this registration Bendzinski & Co. is required to disclose to the SEC information regarding any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Bendzinski & Co. Pursuant to MSRB Rule G-42, Bendzinski & Co. is required to disclose any legal or disciplinary event that is material to the Issuer's evaluation of Bendzinski & Co. or the integrity of its management or advisory personnel. Bendzinski & Co. has determined that no such event exists as there are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving Bendzinski & Co. that were required to be reported to the SEC.

615 Griswold Street • Suite 1225 • Detroit, MI 48226-3282

Telephone • (313) 961-8222

e-mail: rjb@bendzinski.com

Bendzinski & Co.

Mr. Bruce J. Smith, City Administrator
City of Grosse Pointe Woods
April 17, 2017

Copies of Bendzinski & Co.'s filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page, which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Bendzinski & Co. or for our CIK number which is 1614475.

It is understood and agreed that either party to this contract of employment may terminate the contract for any reason upon thirty (30) days prior written notice to the other party. If our employment on this basis is agreeable to you, please endorse your acceptance hereof on this letter which will constitute our contract of employment.

Should you have any questions or require any additional information, please do not hesitate to call.

Sincerely,

BENDZINSKI & CO.
Municipal Finance Advisors



Robert J. Bendzinski, CIPMA
President
Registered Municipal Advisor

Accepted: _____, 2017

CITY OF GROSSE POINTE WOODS, STATE OF MICHIGAN

By: _____
Bruce J. Smith, City Administrator



CITY OF GROSSE POINTE WOODS

MEMORANDUM

Date: May 10, 2017

To: Mayor and Council

From: Bruce J. Smith, City Administrator

Subject: Capital Improvement Bonds Contract of Employment – Bendzinski & Company Municipal Finance Advisors

RECEIVED
MAY 10 2017
CITY OF GROSSE PTE. WOODS

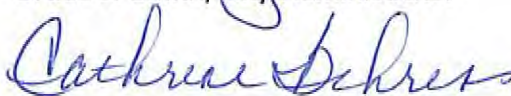
The city has received a *Capital Improvement Bonds Contract of Employment* from Bendzinski & Company Municipal Finance Advisors. The contract outlines the services the city would receive if they are selected to serve as the Registered Municipal Advisor for the issuance of Capital Improvement Bonds. In addition, there is a proposed professional fee of \$9,500.00, which is not inclusive of any out-of-pocket fees that will be incurred during their employment. Furthermore, as stated in the contract "all fees are contingent upon the closing and delivery of the bonds".

Both the City Treasurer/Comptroller and I recommend that City Council employ Bendzinski & Company Municipal Finance Advisors as the Registered Municipal Advisor for the issuance of Capital Improvement Bonds.

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.


Bruce J. Smith, City Administrator

5/10/2017
Date


Cathy Behrens, City Treasurer/Comptroller

5/10/2017
Date

Council Approval Required

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

CC: CC
L 10B
MICHIGAN: A
Detroit • Grand
Kalamazoo • Lansing • Troy
FLORIDA: Tampa
ILLINOIS: Chicago
NEW YORK: New York
CANADA: Windsor
CHINA: Shanghai
MEXICO: Monterrey
POLAND: Gdynia
Warsaw • Wrocław

May 2, 2017

Ms. Cathrene Behrens
City Treasurer and Comptroller
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods MI 48236-2397

RECEIVED

MAY 08 2017

CITY OF GROSSE PTE. WOODS

Re: City of Grosse Pointe Woods, Michigan
2017 Capital Improvement Bonds

Dear Ms. Behrens:

It was a pleasure meeting with you and the Council last week to discuss the proposed capital improvement program financing. We are delighted that you have asked us to serve the City of Grosse Pointe Woods (the "City") as bond counsel in connection with capital improvement bonds (the "Bonds") to finance various capital improvements for the City. You may be assured of our prompt and complete attention to this financing. It is our practice when beginning work on a new matter to send an engagement letter like this which sets forth the scope of our services as bond counsel and the nature of our compensation.

Bond Counsel's Role

Bond counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the Bonds. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are exchanged for their purchase price, and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and by other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

In performing our services as bond counsel, our client is the City and we will represent its interests. However our representation of the City does not alter our

Ms. Cathrene Behrens

-2-

May 2, 2017

responsibility to render an objective opinion as bond counsel. Upon delivery of the opinion our responsibilities as bond counsel will be concluded with respect to the Bonds.

Scope of Bond Counsel Services – What We Will Do

As bond counsel, we would provide the following services customarily performed by bond counsel respecting the authorization, sale, issuance and delivery of bonds:

1. Consult with City officials and others to explain the legal nature of a proposed borrowing, the City's power to borrow and the limitations on that power, and consult with City officials in the design of the bonding program and timing schedules.
2. Prepare all of the necessary resolutions, notices, agreements, and other documents necessary to authorize, issue and deliver the bonds. We also would assist the City in preparing applications to the Michigan Department of Treasury, if necessary, for approval to issue the bonds.
3. Examine the tax issues related to the bonds (done by an attorney specializing in the requirements of the Internal Revenue Code as they apply to municipal tax-exempt bonds) to assure that all requirements of the Internal Revenue Code are complied with and that any adverse tax consequences are minimized.
4. Prepare the bond form for printing definitive bonds for delivery to the purchaser. We will also participate in the sale and delivery of the bonds to the purchaser in order to handle legal matters that may arise at those times.
5. Give the approving opinion as to validity and enforceability of the bonds and their authorizing documents and as to the excludability of the interest on the bonds from federal and state income taxation.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. We are not registered municipal advisors under the federal Dodd-Frank Act and therefore we will not assume the responsibilities of a municipal finance advisor or the professional responsibilities of any other advisor with respect to non-legal matters. We understand that the City will engage Bendzinski & Co. as its financial advisor for the Bonds.

Additional Services

We believe that the above services encompass the normal scope of bond counsel activities. Because we are not the City's general counsel, our engagement in this matter

Ms. Cathrene Behrens

-3-

May 2, 2017

is not an undertaking at this time to represent the City or its interests in any other matters for which we are not separately engaged.

Our services as bond counsel do not include activities outside of that norm, such as review of construction contracts, condemnation, title issues or recording deeds involved in land acquisition, representation of the City in litigation or administrative proceedings that might arise in connection with the Bonds. In the event that serious matters or matters outside the norm arise in these areas, we would provide you at that time with a fee quote for such additional services.

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986 (the "Code") and applicable to the Bonds, including the rebate requirements of Code Section 148(f), if applicable, as described in an exhibit attached to the Nonarbitrage and Tax Compliance Certificate that the City will execute in connection with the issuance of the Bonds, or in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we would be available to assist with rebate calculations or any audit or examination as a separate engagement.

Conflict of Interest Policy

Our firm is one of the largest in Michigan. In addition to having the largest public finance practice in the State, our attorneys represent a great many clients and our practice is in many different legal areas. At one time or another, our firm has represented nearly every large and many smaller commercial and investment banks and other bond purchasers that do business in Michigan.

We are not representing and do not intend to represent any other party in this financing. We do not believe that our representation in unrelated matters of the various other parties both in and out of the municipal area will affect our ability to serve the City as bond counsel.

Because we are a large firm with many clients we are asked occasionally to represent a client in a matter adverse to the City. We, of course, would decline to represent any client in a matter involving the City that would conflict with our services to the City as bond counsel for the above issue. Moreover, before we would represent a client adverse to the City in any area not involving the bond issue, we would advise the City before undertaking such representation.

Ms. Cathrene Behrens

-4-

May 2, 2017

Fees

It is our understanding that the City is considering the issuance of a single series of Bonds in the approximate amount of \$2,200,000 - \$2,500,000. Based on the terms, structure, size and schedule of financing, the time we anticipate devoting to the financing, and the responsibilities that we assume, our legal fee as bond counsel would be \$22,500, including all out-of-pocket expenses, including travel costs, document production, deliveries, long distance telephone charges, filing fees, and other necessary office disbursements. Such fees may vary if: (i) the principal amount stated above is changed substantially, (ii) if material changes in the structure of the financing occur, or (iii) unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you. Our customary practice is to submit our invoice for payment at the time of the delivery of the Bonds to be paid from the proceeds of the Bonds.

We welcome this opportunity to be of service to the City and look forward to working with you again. If you have any questions regarding this letter, please give me a call.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 

Patrick F. McGow

Cc: Bruce Smith, City Administrator

29047131.1\088888-01672



CITY OF GROSSE POINTE WOODS

MEMORANDUM

RECEIVED
MAY 10 2017
CITY OF GROSSE PTE. WOODS

Date: May 10, 2017

To: Mayor and Council

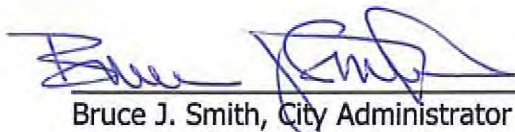
From: Bruce J. Smith, City Administrator

**Subject: Capital Improvement Bonds Scope of Bond Counsel Services –
Miller, Canfield, Paddock and Stone, P.L.C.**

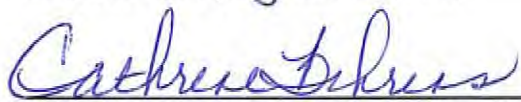
The city has received a *Capital Improvement Bonds Scope of Bond Counsel Services* from *Miller, Canfield, Paddock and Stone, P.L.C.* The scope of services outlines what Miller Canfield's role will be if selected to serve as bond counsel with respect to the authorization, sale, issuance and delivery of Capital Improvement Bonds for the city. In addition, there is a proposed fee estimate of \$22,500.00, which includes any additional fees that may be incurred and are summarized in scope of services. If for any unforeseen reason the original fee estimate requires an adjustment they will consult the city.

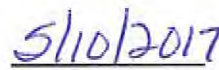
Both the City Treasurer/Comptroller and I recommend that City Council have Miller, Canfield, Paddock and Stone, P.L.C. serve as bond counsel in relation to the 2017 Capital Improvement Bonds.

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.


Bruce J. Smith, City Administrator


Date


Cathy Behrens, City Treasurer/Comptroller


Date

Council Approval Required

100

RECEIVED
MAY - 8 2017
CITY OF GROSSE PTE. WOODS

TO: Bruce Smith, City Administrator
FROM: Frank Schulte, Director of Public Services
DATE: May 3, 2017
SUBJECT: Recommendation – Tree Removal Contract for 2017/2018

On February 22, 2017 we received an offer from Arbor Pro Tree Service, Inc. to extend the 2016/2017 contract pricing shown below for fiscal year 2017/2018. Their work is satisfactory. I do not believe any benefit will accrue to the City to seek further competitive bids.

COMPANY	12" to 19"	20" to 27"	28" to 35"	36" to 43"	Over 44"	Charge For Emergency Call- Out
Arbor Pro Tree Service, Inc.	\$210.00	\$425.00	\$580.00	\$1,140.00	\$1,410.00	\$65.00 per man hour


I recommend a contract for city tree removal from July 1, 2017 through June 30, 2018, be awarded to Arbor Pro Tree Service, Inc., 425 Barclay, Grosse Pointe Farms, MI 48236. Attached is a copy of an updated contract, approved by city attorney Charles Berschback, as well as a current certificate of insurance. This is a budgeted item in an amount not to exceed \$40,000.00 included in account 101-465-818.000 pending final approval of the 2017/2018 budget.

If you have any questions concerning this matter please contact me.


Attachments

cc Cathrene Behrens
O/F

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.


Bruce Smith, City Administrator

5/8/2017
Date


Cathrene Behrens, City Treasurer/Comptroller

5/8/2017
Date

Council Approval Required

TREE REMOVAL CONTRACT

THIS AGREEMENT is entered into this ____ day of _____, 2017, by and between the City of Grosse Pointe Woods, a Municipal Corporation, Wayne County, Michigan, ("City"), and Arbor Pro Tree Service, Inc., 425 Barclay, Grosse Pointe Farms, MI 48236 ("Contractor").

WITNESSETH:

WHEREAS, the Contractor has offered to extend pricing for the period July 1, 2017 through June 30, 2018 for the removal of trees on City property within the City of Grosse Pointe Woods, in accordance with the instructions, specifications, and contract documents accepted by City Council on October 19, 2015, and

NOW THEREFORE, in consideration of the mutual undertakings of the parties it is agreed by and between the parties as follows:

1. The contract documents consisting of the Notice of Bid, Specifications, Signature of Bidder and the Bid Sheet of the Contractor (collectively referred to as "the contract documents") shall be incorporated herein by reference, and shall become a part of this contract, and shall be binding upon both parties. The terms of this Tree Removal Contract shall control in the event of any inconsistency between this contract and the documents incorporated by reference.

2. The Contractor agrees that it will, during the term of this contract or any extension, remove trees within the City of Grosse Pointe Woods in accordance with the contract and contract documents, and in compliance with all provisions of applicable Federal, State and local laws pertaining to the functions to be performed hereunder.

3. The City agrees that it will, upon satisfactory performance of the work as required, pay to the Contractor the amounts specified in its proposal, at the time provided in the contract documents.

4. This contract shall commence JULY 1, 2017 effective through JUNE 30, 2018, or until terminated as provided in the contract documents.

5. The Contractor agrees to indemnify, defend and hold the City harmless from any and all claims or damages occasioned by, or arising out of, or in connection with, the performance of its duties hereunder, and agrees to secure and keep in force public liability insurance and property damage insurance, all as required by the contract documents. The contractor is required to list the City of Grosse Pointe Woods as an additional insured.

6. In the event the Contractor shall fail, neglect or refuse to perform any and all of its duties under the contract, the City may perform such duties, and charge all costs incurred in connection therewith to the Contractor, and may deduct such costs from any monies due, or to become due to the Contractor. Such remedy shall be non-exclusive of any other remedies the City may have, and the exercise thereof shall be in addition to, and without prejudice to, whatever other rights the City may have against the Contractor in the event of a breach.

7. This contract and contract documents represents the entire agreement of the parties. Any modifications must be in writing.

Witnessed by:

CITY OF GROSSE POINTE WOODS, MI
A Municipal Corporation

BY: _____
Bruce Smith, City Administrator

ARBOR PRO TREE SERVICE, INC.
Contractor

BY: _____
James G. Bonahoom, Owner/President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/3/2017

File 18

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lakepointe Insurance Agency 25124 Jefferson Ave. St. Clair Shores MI 48081	CONTACT NAME: Jeannine Feeney
	PHONE (A/C, No, Ext): (586) 776-6990 FAX (A/C, No): (586) 776-7799 E-MAIL ADDRESS: jeannine@lakepointeinsurance.com
INSURED Arbor Pro Tree Service Inc 425 Barclay Grosse Pointe Farms MI 48236	INSURER(S) AFFORDING COVERAGE
	INSURER A: Hartford Insurance Company
	INSURER B: Travelers
	INSURER C: Financial Svcs Group, Inc
	INSURER D: Clintony
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: CL1741901729 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC OTHER:	X		35UUNOK3102	4/25/2017	4/25/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			35UUNOK3102	4/25/2017	4/25/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist combined \$ 1,000,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6KUB7H96849717	3/10/2017	3/10/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER EL EACH ACCIDENT \$ 100,000 EL DISEASE - EA EMPLOYEE \$ 100,000 EL DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Where required by written contract, the certificate holder is included as Additional Insured with respect to the General Liability Coverage.

OK/CB

CERTIFICATE HOLDER dmathews@gpwwi.us The City of Grosse Pointe Woods Attn: Deborah Mathews 20025 Mack Plaza Dr. Grosse Pointe, MI 48236	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Gregory Mattes/BEAN <i>Gregory Mattes</i>
--	--



..for Safe, Healthy
and Beautiful Trees

February 22, 2017

Frank Schulte

City of Grosse Pointe Woods

Dear Frank,

This correspondence is to advise yourself, (and any others interested), of our (my) intentions to continue our contract (and hold to current pricing) for as long as a period of time as is agreeable and amicable to the City of Grosse Pointe Woods.

Warm regards,

James G. Bonahoom, Pres.

Arbor Pro Tree Service, Inc.

10D

City of Grosse Pointe Woods Parks and Recreation

Memorandum 11-17

RECEIVED
MAY - 5 2017
CITY OF GROSSE PTE. WOODS

Date: May 4, 2017
To: Bruce J. Smith, City Administrator
Frank Schulte, Director of Public Works
From: Nicole Byron, Recreation Supervisor NB
Subject: 2017 Tennis Instructor Contract

In 2015 & 2016 the City entered into a contract with Eastside Tennis and Fitness Club at a rate of 80% of the tennis registration fees.

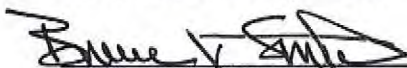
The City of Grosse Pointe Woods Parks & Recreation Department has worked with Eastside Tennis and Fitness Club for the past 10 years. Because the department would like to offer the residents consistency within the tennis program with well-received instructors, I would like to recommend that the city enter into a contract with Eastside Tennis and Fitness Club at 80% of the tennis registration fees. This is a very competitive rate; most municipalities pay instructors 80-100% of their registration fees. Below are the rates the other Pointes pay the instructors.

	GPF	GPS	GPC	GPP
% of registration fees to contracted instructors	80%	100%	100%	In-house

Below is a summary of participants and income for our tennis program for the past year. A copy of the contract is attached.

	Number enrolled	Fees collected	Instructor expenses at 80%	Net income at 20%
2015	160	\$8,160.00	\$6,528.00	\$1,632.00
2016	184	\$9,244.00	\$7,395.20	\$1,848.80

This is a budgeted item in the 2016/2017 & 2017/2018 fiscal years budgets in the Contractual Services-Tennis #101-774-818.107 amount not to exceed \$8,800. I recommend approval of the above stated agreement and do not believe any benefit will accrue to the City to seek further competitive bids:


Bruce J. Smith, City Administrator

5/5/2017
Date


Cathy Behrens, City Treasurer/Comptroller

5/5/2017
Date

Council approval required

City of Grosse Pointe Woods
TENNIS INSTRUCTOR AGREEMENT

WHEREAS, the CITY OF GROSSE POINTE WOODS owns ten tennis courts for the CITY OF GROSSE POINTE WOODS Lake Front Park located in St. Clair Shores, Michigan; and

WHEREAS, Kean Sports Management, LLC d/b/a Eastside Tennis and Fitness, has agreed to provide tennis instructors for the Grosse Pointe Woods tennis lesson program between June 19 – October 12, 2017.

IT IS AGREED between the CITY OF GROSSE POINTE WOODS (City) and Kean Sports Management, LLC d/b/a Eastside Tennis and Fitness (Company) as follows:

1. The City hereby accepts registration from residents for tennis lessons scheduled as indicated on Exhibit A.
2. The Company will provide adequate instructors for all classes by maintaining the following ratios:
 - a. Five-to-seven year-old beginners: one instructor to 6 participants;
 - b. Eight-to-ten year-old beginners: one instructor to 8 participants;
 - c. Eleven-year-old and older beginners: one instructor to 10 participants;
3. The Company agrees to provide professional trained instructors and adequate supervision of the program to satisfy the participants. The Company agrees to address complaints in a timely manner.
4. All registration and other monies will be collected by the City. The City will pay the Company at the end of each of the three sessions at a rate of 80% of the total registration fees.
5. The Company shall provide the City with evidence of at least One Million (\$1,000,000.00) Dollars of liability insurance showing the CITY OF GROSSE POINTE WOODS as an additional named insured of such insurance. The City shall be entitled to notice of any change in such policy of insurance. The insurance company issuing this policy should have an A or better rating.
6. The Company shall employ a reliable supervisor who shall be on the premises during busy times as determined by the Recreation Supervisor. This employee shall be responsible for carrying out the terms of this contract. This employee shall provide contact information to office personnel.
7. This agreement is cancelable with thirty (30) days written notice by either party.
8. This Agreement contains all of the terms and conditions of the contractual relationship between the parties, and no amendments or additions to this Agreement shall be binding unless they are in writing and signed by both parties.
9. This Agreement shall be binding upon the parties, their legal representatives, successors and assigns.

City of Grosse Pointe Woods
TENNIS INSTRUCTOR AGREEMENT

10. Any notice required or permitted to be given under this Agreement shall be sufficient if it is in writing and if it is sent by regular mail to the following:

City of Grosse Pointe Woods
ATTN: Bruce Smith
City Administrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Kean Sports Management, LLC
d/b/a Eastside Tennis and Fitness
ATTN: Brian Kean
18201 East Warren Ave.
Detroit, MI 48224
313-886-2944

11. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan.

12. The invalidity of all or any part of any sections, sub-sections, or paragraphs of this Agreement shall not invalidate the remainder of this Agreement or the remainder of any paragraph or section not invalidated.


13. The parties have executed this Agreement on the ____ day of _____, 2017.

CITY OF GROSSE POINTE WOODS

By: _____ Date _____
Bruce Smith, City Administrator

Contractor Signature Date

Approved by City Attorney:



~~Don R. Berschbach~~ Date
Charles

City of Grosse Pointe Woods
TENNIS INSTRUCTOR AGREEMENT

EXHIBIT A

Course	Session 1 Dates		Session 2 Dates		Session 3 Dates		Days	Begin Time	Length of Class
Y Tennis Lessons: 5-7	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	9:00 AM	50 minutes
Y Tennis Lessons: 5-7	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	10:00 AM	50 minutes
Y Tennis Lessons: 8-10	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	10:00 AM	50 minutes
Y Tennis Lessons: 5-7	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	11:00 AM	50 minutes
Y Tennis Lessons: 8-10	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	11:00 AM	50 minutes
Y Tennis Lessons: 5-7	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	12:30 PM	50 minutes
Y Tennis Lessons: 8-10	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	12:30 PM	50 minutes
Y Tennis Lessons: 11 & Up	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	12:30 PM	50 minutes
Y Tennis Lessons: 5-7	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	1:30 PM	50 minutes
Y Tennis Lessons: 8 - 10	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Mon - Thurs	1:30 PM	50 minutes
Adult Tennis Lessons	6/19/2017	7/6/2017	7/10/2017	7/27/2017	7/31/2017	8/17/2017	Tue, Thurs	6:30 PM	1.5 hours
Adult Tennis Lessons Fall (NEW 2017!)	9/5/2017	10/12/2017					Tue, Thurs	6:30 PM	1.5 hours



CERTIFICATE OF LIABILITY INSURANCE

Dickel

DATE (MM/DD/YYYY)
4/5/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Colburn Colburn 121 W. Long Lake Road Second Floor - Suite 220 Bloomfield Hills MI 48304	CONTACT NAME: Gloria Jensenius
	PHONE (S/C, Ho, Ext): (248) 594-6444 FAX (AG, Ho): (248) 594-6445 E-MAIL ADDRESS: gjensenius@colburncolburn.com
INSURED Eastside Tennis & Fitness Club 18201 E. Warren Avenue Detroit MI 48224	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A Philadelphia Indemnity Ins Co. <i>AXX</i>
	INSURER B Accident Fund Group <i>A</i>
	INSURER C:
	INSURER D:
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: 16/17 All Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	PHPK1557775	11/27/2016	11/27/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Professional Liability \$ 1M/2M
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		PHPK1557775	11/27/2016	11/27/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	KCVB009343	7/24/2016	7/24/2017	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Grosse Pointe Woods is included as an additional insured for general liability as required by written contract.

OK/CO

CERTIFICATE HOLDER City of Grosse Pointe Woods 20025 Mack Plaza Grosse Pointe Woods, MI 48236	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE David Colburn/GLORIA <i>David H. Colburn</i>

City of Grosse Pointe Woods

Proclamation

Whereas, **THE ORIGINAL PANCAKE HOUSE**, has been serving the community of Grosse Pointe Woods for 55 years; and

Whereas, in 1962, Howard Hamilton, and his wife Janet, following their dream of creating an inviting neighborhood place for families and friends, opened **THE ORIGINAL PANCAKE HOUSE**, which is still located at the original address of 20273 Mack Avenue; and

Whereas, **THE ORIGINAL PANCAKE HOUSE** has remained popular by keeping the breakfast-only menu consistent, with dishes that are made from scratch daily, containing simple and high-quality ingredients, to create an award-winning taste that brings families back to the restaurant year after year; and

Whereas, because of their commitment to quality, **THE ORIGINAL PANCAKE HOUSE** has received the "Best Breakfast in the Detroit Area" award numerous times, and;

Whereas, in 1980, Frank Hamilton purchased **THE ORIGINAL PANCAKE HOUSE** from his parents, and further grew the business by opening up locations in Birmingham, and Southfield; and

Whereas, today, **THE ORIGINAL PANCAKE HOUSE** remains a family-owned business with the third-generation of co-owners, Frank's children, Jamie and Jennifer Hamilton, and;

Whereas, **THE ORIGINAL PANCAKE HOUSE**, with friendly hellos and warm smiles, a quality product, a dedicated staff, and a work ethic to be emulated by our business community and residents, is an asset to our city and is symbolic of our value system.

NOW, THEREFORE, I, ROBERT E. NOVITKE, Mayor of the City of Grosse Pointe Woods, Michigan, on behalf of our City Council and residents, congratulate and thank **THE ORIGINAL PANCAKE HOUSE** for 55 years of excellent service to our community, and extend best wishes for continued success.

Mayor Robert E. Novitke
May 15, 2017



**THE CITY OF GROSSE POINTE WOODS
CITY COUNCIL RESOLUTION
ADOPTING A UTILITY BILLING RATES
FOR FISCAL YEAR 2017 - 18**

A regular meeting of the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan (the "City"), was held on _____, 2017 at 7:30 p.m., Eastern Standard Time.

PRESENT: Members

ABSENT: None

The following preamble and resolution were offered by _____ and seconded by _____:

WHEREAS, the City Council of the City of Grosse Pointe Woods, pursuant to Section 44-144 of the City of Grosse Pointe Woods City Code, as amended, is authorized to establish and revise water and sewer rates and other fixed charges to ensure sufficiency of revenues in meeting operation, maintenance and replacement costs, as well as debt service, for the water and sewer systems, and

WHEREAS, the City Council of the City of Grosse Pointe Woods has received and evaluated the attached Schedule of rates which includes: water rate, sewer rate, meter charge, capital improvement charge and billing charge attached as Exhibit A, and

WHEREAS, The City Council of the City of Grosse Pointe Woods finds that the operation and maintenance of the water and sewer systems of the City will be better served and maintained by adopting the schedule attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grosse Pointe Woods hereby adopts the Schedule of Water, Sewer and other Fixed Charges attached hereto, for all users within the service area of the City and that these rates and charges shall take effect July 1, 2017.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

City Clerk

CERTIFICATION

I, Lisa K. Hathaway Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on _____, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Lisa K. Hathaway, City Clerk

Schedule of Water, Sewer and other Fixed Charges
FY 2017 - 2018

Water Commodity Charge	\$	3.57 Per MCF
Sewer Commodity Charge	\$	2.60 Per MCF
Billing Charge	\$	2.08 Per Account

Meter Charge - Per Equivalent Meter			
<i>Meter Size (Inch)</i>	<i>GPW Equiv. Meter Ratio</i>	<i>Per 2 Months</i>	<i>Per Year</i>
5/8	1.0	\$45.67	\$274.02
3/4	1.0	\$45.67	\$274.02
1	2.2	\$100.47	\$602.84
1.5	4.0	\$182.68	\$1,096.08
2	6.3	\$287.72	\$1,726.33
3	14.4	\$657.65	\$3,945.89
4	21.4	\$977.34	\$5,864.03
6	40.4	\$1,845.07	\$11,070.41

Capital Improvements Charge - Per Equivalent Meter			
<i>Meter Size (Inch)</i>	<i>GPW Equiv. Meter Ratio</i>	<i>Per 2 Months</i>	<i>Per Year</i>
5/8	1.0	\$21.78	\$130.68
3/4	1.0	\$21.78	\$130.68
1	1.8	\$39.20	\$235.22
1.5	2.9	\$63.16	\$378.97
2	4.6	\$100.19	\$601.13
3	12.7	\$276.61	\$1,659.64
4	17.7	\$385.51	\$2,313.04
6	30.7	\$668.65	\$4,011.88

Effective Date of Rates and Charges

These rates and charges shall take effect July 1, 2017.

RECEIVED

APR 27 2017

CITY OF GROSSE PTE. WOODS

INVOICE

City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pte. Woods, MI 48236

Date: April 13, 2017
Client No: 64954
Invoice No: 1420454
Page: 1

For Professional Services Rendered

Accounting services provided by Bill Brickey from March 16 through April 15, 2017 related to the following: 1,305.00

- Assistance with the recording and reconciliation of pension fund activity
- Various discussions regarding the supplemental annuity plan
- Various discussions regarding the 2018 budget including internal service fund rates and capital improvement bonds
- Assistance with various other accounting matters

Balance Due \$ 1,305.00 USD

101,223,818.000
4/27/17
(CB)

Remittance information:

Check:

Plante & Moran, PLLC
16060 Collections Center Drive
Chicago, IL 60693

Wire Transfer:

Bank
Routing/ABA#
Bank Address
Account Number
Account Name

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

KITCH DRUTCHAS WAGNER VALITUTTI & SHERBROOK

A PROFESSIONAL CORPORATION

Attorneys and Counselors

ONE WOODWARD AVENUE, SUITE 2400
DETROIT, MICHIGAN 48226-5485

313-965-7900

IRS # 38-1896224

13B

CITY OF GROSSE POINTE WOODS
ATTN: BRUCE J SMITH
CITY ADMINISTRATOR
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236

APRIL 30, 2017
FILE # 2371.002582
INVOICE # 409365

RECEIVED

REGARDING: CITY OF GROSSE POINTE WOODS

MAY 04 2017

FOR PROFESSIONAL SERVICES RENDERED

CITY OF GROSSE PTE. WOODS

03/27/17 MJW	PHONE DISCUSSION WITH CITY ATTORNEY RE DAS NEGOTIATIONS OVER APPROPRIATE FRANCHISE FEES WHERE DAS BUILDER IS ATTACHING TO EXISTING DTE POLE	.30
03/29/17 MJW	REVIEW E-MAILS AND DOCUMENTS AND A PHONE CALL WITH CITY ATTORNEY RE DAS LICENSE TERMS	1.00

TOTAL HOURLY CHARGES \$390.00

-----RECAP-----

TIMEKEEPER	RATE	HOURS	AMOUNT
MICHAEL J WATZA	300.00	1.30	390.00
TOTALS		1.30	390.00

CURRENT AMOUNT DUE \$390.00

TOTAL AMOUNT DUE \$390.00