

**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza**  
**Regular City Council Meeting Agenda**  
**Monday, May 16, 2016**  
**7:30 p.m.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. RECOGNITION OF COMMISSION MEMBERS
5. ACCEPTANCE OF AGENDA
  
6. MINUTES
  - A. Council 05/02/16
  - B. Committee-of-the-Whole 05/09/16, with recommendations:
    1. Worker's Compensation Insurance Renewal
    2. City Attorney – Dental
  - C. Finance Committee 04/18/16
  - D. Citizen's Recreation Excerpt 05/10/16, with recommendation:
    1. 2016 Perch Derby
  
7. PUBLIC HEARINGS
  - A. Postponed: Fence Variance - Lauren Beller and Mark Laquere, 1859 Littlestone
    1. Email 05/12/16 – Lauren Beller
    2. Application for Fence Zoning Compliance Permit
    3. Photo (1) - Fence
    4. City Council Excerpt 05/02/16
  
  - B. Proposed 2016/17 Budget
    1. Memo 04/28/16 – City Administrator/  
Treasurer-Comptroller
    2. Fund Balance Forecast Rev. 04/22/16
    3. City of Grosse Pointe Woods Budget and Appropriation Resolution
    4. Committee-of-the-Whole Excerpt 04/11/16
    5. Affidavit of Legal Publication
  
8. COMMUNICATIONS
  - A. Transfer of Funds – Retiree Healthcare Trust Fund
    1. Memo 05/11/16 - Treasurer/Comptroller
  
  - B. Monthly Financial Report – April 2016

- 9. BIDS/PROPOSALS/  
CONTRACTS
  - A. Contract: Sewer Line Root Control
    - 1. Memo 04/29/16 – Director of Public Services
  - B. Contract: 2016 Concrete Pavement Repair Program
    - 1. Memo 05/03/16 – Director of Public Services
    - 2. Letter 04/15/16 – City Engineer
    - 3. Tabulation of Bids 03/22/16
  - C. Services: Pension Attorney
    - 1. Memo 05/12/16 – Treasurer/Comptroller/  
Pension Administrator
- 10. RESOLUTION
  - A. Charitable Gaming: Fontbonne Auxiliary of St. John Hospital
    - 1. Email 05/04/16 – Pauline Hemmingsen
    - 2. Local Governing Body Resolution for Charitable Gaming Licenses
    - 3. Letter 12/11/95 – Department of the Treasury
    - 4. Amended and Restated By-Laws of the Fontbonne Auxiliary of St. John Hospital and Medical Center
- 11. CLAIMS/ACCOUNTS
  - A. Labor Attorney
    - 1. Keller Thoma Invoice 05/01/16
- 12. NEW BUSINESS/PUBLIC COMMENT
- 13. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC  
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)**  
**POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 2, 2016, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:33 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke  
Council members: Bryant, Granger, Koester, McConaghy, Shetler  
Absent: Ketels

Also Present: City Administrator/Assessor Colombo  
City Attorney Don Berschback  
Director of Public Works Ahee  
Building Official Tutag  
Director of Public Safety Smith  
Treasurer/Comptroller Irby  
Deputy City Clerk Gerhart

Motion by McConaghy, seconded by Shetler, that Council Member Ketels be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Thomas Vaughn, Planning Commission  
Debra McCarthy, Beautification Advisory Commission  
Stephen Chan, Community Tree Commission  
Wilson Rogers, Community Tree Commission  
Robert Greening, Community Tree Commission  
Timothy Butler, Community Tree Commission



Motion by Bryant, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Mayor appointed Mary Ellen Meyering to the Community Tree Commission with a term to expire December 31, 2016.

Motion by Granger, seconded by Shetler, regarding **appointment – Tree Commission**, that the City Council voice no objection to the Mayoral appointment of Mary Ellen Meyering to the Community Tree Commission with a term to expire December 31, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Mayor appointed Mary Casinelli to the Beautification Advisory Commission with a term to expire December 31, 2017.

Motion by Granger, seconded by Bryant, regarding **appointment – Beautification Commission**, that the City Council voice no objection to the Mayoral appointment of Mary Casinelli to the Beautification Advisory Commission with a term to expire December 31, 2017.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Tree Commission presented the 38<sup>th</sup> Tree City USA Flag to City Council.



Motion by Bryant, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated April 4, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. Committee-of-the-Whole minutes dated April 25, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

THE MEETING WAS THEREUPON OPENED AT 7:44 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF FRANK PEETERS, 1625 HAWTHORNE ROAD, GROSSE POINTE WOODS, WHO IS REQUESTING PERMISSION TO ERECT A 6' SHADOW BOX PRIVACY FENCE.

Motion by Granger, seconded by Shetler, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 04/06/16 – Frank & Sara Peeters
2. Application for Fence Permit 04/05/16
3. Fence Illustration
4. Drawing
5. Memo 04/27/16 – Building Inspector
6. Photos (7)
7. Aerial views (2)
8. Affidavit of Property Owners Notified

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Building Official provided an overview.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individuals were heard:

Janice Abud  
1637 Hawthorne Rd

Frank Peeters  
1625 Hawthorne Rd

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. The following individual was heard:

Alan Moran  
1611 Hawthorne Rd

Motion by Granger, seconded by Shetler, that the public hearing BE CLOSED at 7:58 p.m. PASSED UNANIMOUSLY.

Motion by Bryant, seconded by Shetler, to receive and place on file the two additional photos provided by Mr. Moran.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Motion by Koester, seconded by Shetler, regarding Public Hearing regarding a fence variance request from Frank Peeters, 1625 Hawthorne, that the Council deny this variance request for Section 8-284(2) which requires the consent of the adjacent property owner.



Motion by Koester, seconded by Shelter, to amend the previous motion by adding, "that the City Council deny the variance pursuant to Section 8-284(4)(a) for the following reason:

- The relative hardship between the property owner and the adjacent property owner."

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

THE MEETING WAS THEREUPON OPENED AT 8:14 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF LAUREN BELLER AND MARK LAQUERE, 1859 LITTLESTONE, GROSSE POINTE WOODS, WHO ARE REQUESTING PERMISSION TO ERECT A 6' PRIVACY FENCE, WHICH IS NON-COMPLIANT WITH SEC. 8-279(1) THAT REQUIRES A FENCE TO BE CONSTRUCTED WITH MINIMUM 2" OPENINGS THROUGHOUT 50% OF THE LENGTH OR HEIGHT OF THE FENCE, THEREFORE A VARIANCE IS REQUIRED.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 04/11/16 – Lauren Beller & Mark Laquere
2. Application for Fence Permit 10/26/15
3. Letters from Neighbors (4)
4. Drawing
5. Fence Illustration
6. Memo 04/26/16 – Building Official
7. Photos (11)
8. Aerial views (2)
9. Affidavit of Property Owners Notified

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Building Official provided an overview.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Lauren Beller  
1859 Littlestone

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Shetler, that the public hearing BE CLOSED at 8:21 p.m. PASSED UNANIMOUSLY.

Motion by Granger, seconded by Shetler, regarding Public Hearing to defer action on the fence variance request from Lauren Beller and Mark Laquere, 1859 Littlestone, until the May 16, 2016, Council meeting and that the Building Official provide information to the Petitioners that may help them find a vinyl fence that conforms to the City Ordinance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Motion by McConaghy, seconded by Granger, regarding **Proposed FY 2016/17 Budget**, that the City Council set May 16, 2016, for a Public Hearing on the Proposed 2016/17 budget and to authorize the City Clerk to publish said Public Hearing Notice in the *Grosse Pointe News* for final adoption.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels



Motion by McConaghy, seconded by Bryant, regarding **2015/16 budget amendments**, that the City Council approve the budget transfers as indentified in the Proposed Budget Transfers Within General Fund date April 16, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Motion by Shetler, seconded by McConaghy, regarding **permit to Solicit/Vend**, that the City Council approve the application of Lori Ann Romanik of C.K. Corporation for a 2016 Permit/License to Solicit/Vend ice cream.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Director of Public Safety provided an overview of the 2015 Department of Public Safety Annual Report, and stated that Grosse Pointe Woods was recently ranked 3<sup>rd</sup> safest City in Michigan by backgroundchecks.org.

Motion by Granger, seconded by Bryant, regarding **2015 Department of Public Safety Annual Report**, that the City Council receive and place this report on file.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Motion by Granger, seconded by Shetler, regarding **Paving Contract: Lake Front Park Activities Building Parking Lot**, that the City Council approve a purchase order issued to Florence Cement Co. in an amount not to exceed \$16,000.00 to excavate approximately 450 additional cubic yards of soil, install one additional catch basin, relocate the existing catch basin, and replace the asphalt in the parking lot at Lake

Front Park Activities Building, funds to be taken from Account No. 401-903-977.120, and to authorize the City Administrator to sign for the additional services.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Motion by Shetler, seconded by McConaghy, regarding **Trolley Repairs**, that the City Council approve a purchase order issued to Superior Diesel & Equipment Repair in an amount not to exceed \$9,978.65 to complete necessary repairs to the trolley engine; and, to approve a transfer in the amount of \$9,978.65 from the General Fund fund balance into the general ledger Account No. 640-851-939.100 for DPW vehicle repairs.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Hearing no objections, the trolley air conditioning repair/funds transfer was taken out of order.

Motion by Shetler, seconded by McConaghy, regarding **trolley air conditioning repair/funds transfer**, that the City Council approve a purchase order issued to Carrier Transicold of Detroit in an amount not to exceed \$5,500.00 to complete the replacement of the air conditioning unit in the trolley; and, to approve a transfer in the amount of \$5,500.00 from the General Fund fund balance into the general ledger Account No. 640-851-939.100 for DPW vehicle repairs.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels



Motion by Granger, seconded by Shetler, regarding **contract: 2016/17 tree removal**, that the City Council award a contract to Arbor Pro Tree Service, Inc. to provide tree removal services commencing July 1, 2016, through June 30, 2017, in an amount not to exceed \$25,000.00, funds to be taken from Account No. 101-465-818.000 contingent

upon this item being approved in the FY 2016/17 budget, and to authorize the City Administrator to sign said contract.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Mayor issued a **Proclamation** for National Public Works Week.

Motion by McConaghy, seconded by Granger, regarding **City Attorneys**, that the City Council approve the following statement dated April 27, 2016:

1. City Attorney Don R. Berschback - \$4,280.00;
2. City Attorney Charles T. Berschback - \$2,175.00.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

Hearing no objections, the following items were heard under New Business:

- The Mayor discussed a request for donation to Liberty Freedom Now, it was the consensus of the Council not to make a donation.

The following items were discussed under Public Comment:

- Alan Moran, 1611 Hawthorne Rd, thanked the City Council for their efficiency. He also discussed the number of vehicles speeding along Vernier Road. The City Administrator and Public Safety Director were asked to look into this matter.

- Alanna Woolley, Congress Liaison for Congresswoman Brenda Lawrence, addressed the Council.

Motion by Granger, seconded by Bryant, to adjourn tonight's meeting at 8:44 p.m.  
PASSED UNANIMOUSLY.

Respectfully submitted,

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Steve Gerhart  
Deputy City Clerk

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Robert E. Novitke  
Mayor



MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, MAY 9, 2016, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Mayor Novitke  
Council Members Bryant, Granger, Ketels, Koester, McConaghy, Shetler

ABSENT: None

ALSO PRESENT: City Administrator/Assessor Colombo  
Treasurer/Comptroller Irby  
City Attorney Don Berschback  
City Clerk Hathaway  
Director of Public Safety Smith  
Director of Public Services Ahee  
Recreation Supervisor Byron  
Code Enforcement Officer Reed

Also in attendance were Margaret Potter and Jennifer Miller, 2160 Hampton

Mayor Novitke called the meeting to order at 7:33 p.m.

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

NOTE



The first item discussed was **Worker's Compensation Insurance Renewal**. Mark Sledzinski, IBEX Agency, provided an overview and distributed a Quotation Sheet dated April 18, 2016. Midwest Employers Casualty Co. provided a quote for one or two years; a 6% increase at \$52,476 per year. Mr. Sledzinski recommended approving the two year premium at a total cost of \$104,952 for two years. The City Administrator/Assessor, Treasurer/Comptroller and Director of Public Safety concurred with his recommendation.

Motion by McConaghy, seconded by Shetler, that the Committee-of-the-Whole recommend that City Council approve a contract with Midwest Employers Casualty Company to provide excess workers compensation insurance as provided in the Quote Sheet dated April 18, 2016, (two years a total cost not to exceed \$104,952) effective July 1, 2016.

Administration was asked to provide the balance funds in workers compensation account.



Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The next item discussed was regarding a **dog ordinance amendment** to remove the ban on pit bulls. The Mayor provided an overview and stated a problem is being created without taking some kind of action on this pending item. The Committee discussed the pros and cons of the current ordinance. Following discussion, there was a consensus of the Committee to keep the ordinance as currently written.

Motion by Bryant, seconded by Shetler, to remove dog ordinance amendment from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The Chair declared a recess at 8:12 p.m., and reconvened at 8:24 p.m.

Next **Rotary International Little Libraries initiative – Ghesquiere Park** was discussed. The City Attorney was asked to look at whether there is a conflict with approving this in a resident's-only park if it were to be enforced. The Rotary is responsible for damage. Location suggestions included placing near the schoolhouse with a recommendation from the Historical Commission, next to the steps of the Community Center, and near the clock. There was a majority consensus to approve placement of the little library at the entrance into Ghesquiere Park. The City Attorney advised that by allowing the placement of this little library, it will not interfere with Ghesquiere Park being treated as a residents-only parks.

Motion by Granger, seconded by Ketels, to remove Rotary International Little Libraries initiative – Ghesquiere Park from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Discussion ensued regarding a policy for **memorial recognition for commission members**. The City Attorney recommended not adopting a policy for memorial recognition for commission members, and stated Council may consider permitting it on a case-by-case basis. There was a consensus of the Committee to not take any additional action.



Motion by Bryant, seconded by Koester, that memorial recognition for commission members be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

**NOTE**



The next item was **City Attorney – Dental**. The Mayor provided an overview regarding the City Attorney's past compensation. There was a majority consensus to concur with the Finance Committee's recommendation.

Motion by McConaghy, seconded by Shetler, regarding City Attorney – Dental, that the Committee-of-the-Whole recommend that City Council concur with the recommendation of the Finance Committee at their meeting on April 4, 2016, with respect to Don R. Berschback's 2015/16 dental coverage.

Motion by McConaghy, seconded by Shetler, to amend the previous motion by inserting, "and the Compensation and Evaluation Committee at their meeting on April 25, 2016" before "with respect . . ."

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

Motion by Bryant, seconded by McConaghy, to remove City Attorney – Dental from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: None

The next item was **boat well** vacancies. There are 237 boat wells in the marina and currently 130 are reserved for summer. The greatest occupancy is comprised of 25'-28' boats. The Recreation Supervisor provided an overview. The smaller wells house trailerable boats and therefore they comprise the majority of the vacancies. The Director of Public Services stated that the canal does not accommodate larger boats, which require a greater turning ratio. Discussion ensued regarding adjusting the orientation of the wells, which would incur major expense to remove pilings. There was a suggestion to obtain a professional assessment from a third party. There was also a suggestion to reduce the rates for 25' and under wells. The Director of Public Services and the City Administrator/Assessor recommended dropping the rates for next season. Administration was asked to find out if placing floating docks within one well is feasible. There was a consensus of the committee to lower the rate for smaller docks. Administration was

asked to provide vacancy percentages from the other Grosse Pointes. Administration was asked to provide vacancy percentages from the other Grosse Pointes.

This item is to remain on the Committee-of-the-Whole agenda.

Hearing no objections, the following items were discussed under New Business:

- The Treasurer/Comptroller stated her part-time accountant will soon be going on maternity leave. She requested permission to publish for a temporary staff person to cover the maternity leave period at a rate of \$24-27 per hour. There was a consensus of the Committee to permit her to move forward with the temporary replacement.
- The Mayor suggested an assessment of the cost to identify and replace all lead water service lines, both the City's and the property owner's. The Treasurer/Comptroller stated it would be a suitable charge to the water/sewer fund as long as the work would be City-wide. The Director of Public Services stated an inspection from the inside of the house will identify materials. Administration was asked to find out why copper piping was used at the Rivers and on other new construction. Administration is to provide Council with corrosive test results. There was a consensus of the Committee to find out the cost of identifying and replacing lead leads.

Under Public Comment:

- Jennifer Miller, 2160 Hampton, discussed various breeds of dogs, which breeds that can be vicious and are not included in the ordinance, and that her dog is a Staffordshire Bull Terrier and not a pit bull.

Motion by Granger, seconded by Bryant, that the meeting of the Committee-of-the-Whole be adjourned at 10:02 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk



Approved by Committee, as announced  
5/9/15



FINANCE COMMITTEE  
04-18-16

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, APRIL 18, 2016, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 8:30 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy  
Members: Koester, Novitke

Absent: None

Also present: City Administrator/Comptroller Colombo  
City Treasurer/Comptroller Irby  
City Clerk Hathaway  
Director of Public Services Ahee  
Recreation Supervisor Byron

Also in attendance was Council Member Rich Shetler

Motion by Koester, seconded by Novitke, that all items on tonight's agenda be received and placed on file.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

Motion by Novitke, seconded by Koester, that the meeting minutes dated April 4, 2016, be approved as submitted.

Motion passed by the following vote:

Yes: Koester, McConaghy, Novitke  
No: None  
Absent: None

The purpose of tonight's meeting was for **ongoing budget discussion**. The Chair discussed changing of winter park hours. The Recreation Supervisor distributed a spreadsheet outlining the number of people entering the gate and activities building from January through December in 2014 and 2015, from 8 a.m. through 2 p.m. The Director of Public Services provided an overview and does not believe that limiting the hours will affect many people, and use is very low during these times. The Chair concurred with the Director, and stated that if the hours are changed, it is reversible if

necessary. There was a brief discussion to consider extending the reduced hours from November through April. Member Koester was not in favor of changing the hours in November or December. Following discussion, administration is to provide updated numbers, and this item is to remain on the Finance Committee agenda.

The Committee is not in favor of eliminating the trolley. There was a consensus of the Committee to ask Administration to look at reducing Lake Front Park bus service but were not be in favor of doing anything for this upcoming season.

The Mayor briefly discussed utility costs. The Director stated an energy audit was performed by DTE last week, but that results have not yet been received. The Mayor asked that consideration be given to recommendations for heating the pool.

Motion by Koester, seconded by Novitke, that tonight's meeting be adjourned at 9:08 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway  
City Clerk





**RECEIVED**  
**MAY 11 2016**  
**CITY OF GROSSE PTE. WOODS**

Citizen's Recreation Excerpt  
05/10/16

**OLD BUSINES:**

**Motion:** A motion to request funding from Council for the Jack Boni Perch Derby for set up, prizes and food, of no more than \$2,000.00 was made by Mark Miller and seconded by Gib Heim.

**Motion passed by the following vote:**

- Yes:** Heim, Janutol, Jerger, Miller, Rennpage, Ventimiglia, and York
- No:** None
- Absent:** Babcock, and Soviak

**Motion:** A motion for immediate certification of the above motion was made by Mark Miller and seconded by Gib Heim.

**Motion passed by the following vote:**

- Yes:** Heim, Janutol, Jerger, Miller, Rennpage, Ventimiglia, and York
- No:** None
- Absent:** Babcock, and Soviak

7A

**Gene Tutag**

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**From:** Lauren Beller [laurenmbeller@gmail.com]  
**Sent:** Thursday, May 12, 2016 7:35 AM  
**To:** Building Department  
**Subject:** Updated Fence Application  
**Attachments:** Fence Application\_Beller-Laquere.pdf; Fence Photo\_Beller-Laquere.png

Hi Gene,

Please see attached revised fence application. Also attached is a photo of the updated style. Since this fence does not require a variance, we do not need to appear at the council meeting on Monday. Please let me know if you have any questions.

Thank you,  
Lauren Beller  
586-864-4458







FENCE PERMIT FEE (includes 1 open post hole/s inspection) - \$50  
REINSPECTION FEE - \$50



**CITY OF GROSSE POINTE WOODS**  
Building Department  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236  
(313) 343-2426

**Application For Fence Zoning Compliance Permit**  
**To be in compliance with Article IX – Fences (Sections 8-274 – 8-285)**

*MUST Provide 1) Mortgage survey/site plan with highlighted area where fence is to be placed; 2) Provide brochure/picture of proposed fence to be installed.* *see previous application*

Owner Lauren Beller  
Mark Lagvere Address: 1959 Littlestone Rd Phone No. 586 864-4458

GPW Address for fence application: same as above

Contractor Lowes Phone No. 313-881-6002

Address 19340 Vernier Rd Harper Woods 48225 Fax No. 313-881-6009

Height of Fence 6 feet Length of Fence 179 feet

Style of Fence Shadowbox (5 ft) lattice topper (1 ft)

Material:  Wood  Metal  Vinyl

Location of Fence perimeter of back yard

Neighbor's Signature see previous application Address \_\_\_\_\_

Neighbor's Signature \_\_\_\_\_ Address \_\_\_\_\_

Neighbor's Signature \_\_\_\_\_ Address \_\_\_\_\_

By affixing my signature hereto, I certify that I am the owner or acting as the owner's agent, and I understand the regulations pertaining to the erection of a fence as described in the Ordinance #748. The City of Grosse Pointe Woods does not guarantee the accuracy of the property lines as described herein, the accurate location of all property lines is the responsibility of the owner or owner agent.

J Beller Signature of Owner or Agent 5/12/16 Date

<b>For Office Use</b>	
Approved _____	Denied _____
<u>[Signature]</u>	<u>5/12/16</u>
Building Inspector's Signature	Date

THE MEETING WAS THEREUPON OPENED AT 8:14 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS, ARTICLE IX, FENCES, TO HEAR THE APPLICATION OF LAUREN BELLER AND MARK LAQUERE, 1859 LITTLESTONE, GROSSE POINTE WOODS, WHO ARE REQUESTING PERMISSION TO ERECT A 6' PRIVACY FENCE, WHICH IS NON-COMPLIANT WITH SEC. 8-279(1) THAT REQUIRES A FENCE TO BE CONSTRUCTED WITH MINIMUM 2" OPENINGS THROUGHOUT 50% OF THE LENGTH OR HEIGHT OF THE FENCE, THEREFORE A VARIANCE IS REQUIRED.

Motion by Granger, seconded by Bryant, that for purposes of the public hearing the following items be received and placed on file:

1. Letter 04/11/16 – Lauren Beller & Mark Laquere
2. Application for Fence Permit 10/26/15
3. Letters from Neighbors (4)
4. Drawing
5. Fence Illustration
6. Memo 04/26/16 – Building Official
7. Photos (11)
8. Aerial views (2)
9. Affidavit of Property Owners Notified

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler  
No: None  
Absent: Ketels

The Building Official provided an overview.

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

Lauren Beller  
1859 Littlestone

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Shetler, that the public hearing BE CLOSED at 8:21 p.m. PASSED UNANIMOUSLY.



Motion by Granger, seconded by Shetler, regarding Public Hearing to defer action on the fence variance request from Lauren Beller and Mark Laquere, 1859 Littlesone, until the May 16, 2016, Council meeting and that the Building Official provide information to the Petitioners that may help them find a vinyl fence that conforms to the City Ordinance.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Novitke, Shetler

No: None

Absent: Ketels



CITY OF GROSSE POINTE WOODS  
MEMORANDUM

7B

Date: April 28, 2016

To: Mayor and City Council

From: Tom Colombo, City Administrator  
Dee Ann Irby, Treasurer/Comptroller

Subject: Proposed 2016-2017 Budget

A handwritten signature in blue ink, appearing to be "D. Colombo".

RECEIVED  
APR 29 2016  
CITY OF GROSSE PTE. WOODS

Pursuant to Section 8.2 of the City Charter, we hereby present the proposed budget for fiscal year 2016-2017. The Finance Committee and Committee of the Whole met to discuss the proposed budget on January 4 and 11, February 8 and 29, March 14, 21 and 28, and April 4 and 18, 2016.

As a result of those meetings, the budget was prepared with the City's general *operating* millage rate at 13.8158 and the use of \$170,000 General Fund Fund balance. The general operating millage is at the Headlee Cap. The total City millage rate, inclusive of Public Relations, Solid Waste and Road Bond Debt is 17.4176. Attached is a summary of the total budget and fund balance forecast.

At a Committee of the Whole meeting held on April 11, 2016, the water/sewer budget and rate schedule was discussed at length. The Committee of the Whole recommends a rate increase of 3.8% which is the expected increase for an *average residential* customer. This rate increase, effective July 1, 2016, reflects pass thru costs from Detroit.

Please feel free to contact either of us with any questions or concerns.







CITY OF GROSSE POINTE WOODS

CERTIFIED RESOLUTION

Motion by xxxx, seconded by xxxx, that the Council adopts the following resolution:

CITY OF GROSSE POINTE WOODS  
BUDGET AND APPROPRIATION RESOLUTION

WHEREAS, a public notice has been previously given, as required by City Charter and State of Michigan Public Act 5 of 1982, that a public hearing would be held at 7:30 p.m. on Monday, May 16, 2016, for the purpose of receiving comments on the proposed 2016-17 City Budget and the intent to levy Property Tax Revenues within the said City of Grosse Pointe Woods; and;

WHEREAS, a full and final public hearing has been held on proposed 2016-17 City Budget, and the proposed Increase in Property Taxes, it is therefore the opinion and judgment of Council that the aforesaid proposed 2016-17 City Budget is in all things appropriate, correct and should be approved and that the property Tax Levy to finance the 2016-17 City Budget should be approved accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grosse Pointe Woods, Michigan, that the proposed 2016-17 City Budget and the proposed property Tax Levy for the fiscal year 2016-17 as finally reviewed (and/or changed by) the Council at this public hearing be adopted and the amounts as contained in the aforesaid budget should be appropriated as designated and property tax levied accordingly.

BE IT RESOLVED that there are those sums of revenue which are deemed necessary to be raised by ad valorem tax levies on all real and personal property within the City of Grosse Pointe Woods, and that the City Clerk be and is hereby directed to certify such amounts to the City Assessor for the spread on the 2016 City Tax Roll at the rate of 13.8158 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for general operations; at the rate of 1.5000 per thousand of the current City of Grosse Pointe Woods taxable valuation for Road Bond Debt; at the rate of 0.0767 per thousand of the current City of Grosse Pointe Woods taxable valuation for Act 359 Public Relations; at the rate of 2.0251 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Solid Waste.

Motion carried by the following vote:

Yes:

No:

Absent:

CERTIFICATION

I, Lisa Kay Hathaway, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on May 16, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Lisa Kay Hathaway, CMMC/MMC  
City Clerk

---



The Committee then continued discussion regarding the **proposed FY 2016/17 Budget**. The City Administrator/Assessor and Treasurer/Comptroller were present for questions regarding the budget.

The City Administrator/Assessor informed the Committee that I.T. Right would provide a comprehensive evaluation of the City's I.T. department for \$3,400. There was the consensus of the Committee to proceed with the evaluation.

The Committee then directed the Treasurer/Comptroller to gather additional information regarding 911 service fees.

The Committee also requested the Treasurer/Comptroller to determine if the Boat Dock Fund could be used for the construction of a second kayak rack.

The Treasurer/Comptroller provided an overview of the Vehicle Fund. For FY 2016/17, the City is planning to lease an Impala for the Detective Bureau, a pick-up equipped for Animal Control and a pick-up outfitted with a plow for both the Department of Public Works and the Parks & Recreation Department. The Treasurer/Comptroller recommends that the City not proceed with additional vehicle purchases until the current leases are completed.

Motion by Bryant, seconded by Shetler, that the Committee-of-the-Whole recommend the City Council adopt the proposed FY 2016/17 Budget as amended.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: Granger

Motion by Bryant, seconded by Shetler, that the proposed FY 2016/17 budget be removed from the Committee-of-the-Whole.

Motion carried by the following vote:

Yes: Bryant, Ketels, Koester, McConaghy, Novitke, Shetler

No: None

Absent: Granger

AFFIDAVIT OF LEGAL PUBLICATION

# Grosse Pointe News

21316 Mack Ave  
Grosse Pointe Woods, Michigan 48236  
(313) 882-3500

COUNTY OF WAYNE  
STATE OF MICHIGAN, SS.

Scott Chambers

being duly sworn deposes and says that attached advertisement of

City of Grosse Pointe Woods

was duly published in accordance with instructions, in the GROSSE POINTE NEWS on the following date:

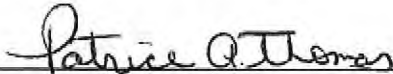
May 5, 2016

#2 GPW 5-5 BUDGET

and knows well the facts stated herein, and that he is the Publisher of said newspaper.



Subscribed and sworn to before me this 5<sup>th</sup> day of May A.D., 2016



PATRICE A THOMAS  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF WAYNE  
MY COMMISSION EXPIRES Jun 21, 2020  
ACTING IN COUNTY OF *Wayne*

Notary Public



# City of Grosse Pointe Woods, Michigan

## Notice of Public Hearing On The Proposed 2016-17 General Budget And The Various Other Fund Budgets

NOTICE IS HEREBY GIVEN, that the Mayor and City Council of the City of Grosse Pointe Woods will be meeting on May 16, 2016 at 7:30 p.m. in the Council Chambers of the Municipal Building, 20025 Mack Plaza, for the purpose of conducting a public hearing on the proposed 2016-17 General Fund Budget as well as the various other Fund Budgets of the said City.

The subject of this hearing is the property tax millage rate of 17.4176 proposed to be levied on July 1, 2016 to support the proposed General Fund, Solid Waste and Road Budgets. If adopted, the proposed millage will generate \$11,342,369 in operating revenue from ad valorem property taxes for all funds, which is a \$144,281 or 1.41% increase compared to the 2015-16 total tax collection of \$10,221,288. It is anticipated that the winter millage levied for Milk River Drainage tax will be 4.1509 mills.

Purpose of Millage	Millage Rate	Revenue Generated
General Operating	13.8158	\$8,996,877
Road Bond Debt	1.5000	\$976,800
Act 359 - Public Relations	0.0767	\$49,947
Act 298 - Solid Waste	2.0251	\$1,318,745
Total Special Acts Millage	2.1018	\$1,368,692
<b>TOTAL GENERAL, SOLID WASTE &amp; ROAD DEBT MILLAGE</b>	<b>17.4176</b>	<b>\$11,342,369</b>

The City Council expects to take action on the proposed millage rates as well as taking action to approve the aforementioned budgets at the Council meeting immediately following the public hearing. The taxing unit publishing this notice, identified above, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

<b>GENERAL FUND</b>		
General Government	\$3,132,650	
Public Safety	\$5,757,683	
Public Works	\$1,730,468	
Parks & Recreation	\$1,664,598	
MIS	\$412,821	
Total General Fund		\$12,698,220
<b>SPECIAL REVENUE</b>		
Major Street	\$833,500	
Local Street	\$808,151	
Parkway Beautification	\$50,350	
Cable	\$3,500	
Act 302 Training	\$10,300	
Solid Waste	\$1,595,091	
Drug Forfeiture	\$4,500	
CDBG	\$7,000	
911 Service Fund	\$100,857	
Total Special Revenue		\$3,413,249
<b>DEBT SERVICE FUND</b>		
Grosse Gratiot Drain (Milk River)	\$2,613,066	
Road Construction Debt	\$978,800	
Total Debt Funds		\$3,591,866
<b>CAPITAL PROJECTS FUND</b>		
Municipal Improvement	\$82,084	
Road Construction	\$3,845,000	
Total Capital Projects Fund		\$3,927,084
<b>ENTERPRISE FUNDS</b>		
Parking Fund	\$316,747	
Water / Sewer	\$8,504,538	
Boat Dock Fund	\$137,545	
Commodity Sales Fund	\$100,850	
Total Enterprise Funds		\$9,059,680
<b>INTERNAL SERVICE FUNDS</b>		
Workmen's Compensation	\$176,000	
Motor Vehicle Fund	\$1,377,616	
Total Internal Service Funds		\$1,553,616
<b>FIDUCIARY FUNDS</b>		
Retiree Healthcare (OPEB)	\$50,250	
Pension Trust Fund	\$3,333,650	
Supplemental Annuity	\$292,431	
Total Fiduciary Funds		\$3,676,331
<b>GRAND TOTAL ALL FUNDS</b>		<b>\$37,920,046</b>

A copy of the proposed budget will be available for inspection during regular business hours at the office of the City Administrator. Public comments, oral and/or written, will be welcome at the public hearing on the aforesaid proposed General Fund Budget and the various other Fund Budgets.

**Thomas Colombo**  
City Administrator



**CITY OF GROSSE POINTE WOODS  
MEMORANDUM**

8A  
RECEIVED  
MAY 11 2016  
CITY OF GROSSE PTE WOODS

**Date: May 11, 2016**

**To: Mayor & City Council**

**From: Dee Ann Irby, Treasurer/Comptroller**

*DA Irby*

**Re: Contribution to Retiree Healthcare Trust Fund**

I am requesting approval to transfer \$50,000 to the Retiree Healthcare Trust Fund, for payment toward Other Post Employment Benefits (OPEB). This is a budgeted item in fiscal year 2015-16, account 101-299-999.736. These funds will be restricted for the payment of retiree healthcare.

Feel free to contact me with any questions.



9A

MEMO 16 - 23

TO: Tom Colombo, City Administrator  
FROM: Joseph J Ahee, Director of Public Services  
DATE: April 29, 2016  
SUBJECT: Recommendation – Sewer Line Root Control

RECEIVED  
MAY - 3 2016  
CITY OF GROSSE PTE. WOODS

The sewer line root control treatment used by the city for the last several years is a specialized chemical treatment method. Based on the stringent requirements included in previous bid requests, there are no other companies qualified to do the work.

Duke's Sales & Service prices have remained unchanged since 1999. They have worked in the city in previous years and their work has always been satisfactory. No further benefit would accrue to the city by going out for additional bids for this service. Therefore, I recommend that we award a contract for the sewer line root control treatment to Duke's Sales & Service, Inc., 1020 Hiawatha Blvd. West, Syracuse, NY 13204-1131 in an amount not to exceed \$9,886.41. This is a budgeted item in the amount of \$10,000.00 in the 2015/2016 budget in account 592-537-975.011.

If you have any questions concerning this matter please contact me.

Attachment  
cc: Dee Ann Irby  
O/F

Recommend approval of the above stated and do not believe any benefit will accrue to the City to seek further competitive bids.

Tom Colombo  
Tom Colombo, City Administrator

5-2-2016  
Date

Dee Ann Irby  
Dee Ann Irby, City/Treasurer/Comptroller

5-2-16  
Date

\_\_\_\_\_  
Council Approval Required

2016 Dukes Root Control

19202 Raymond MA55-9.....19250 Raymond MA55-8= 265' of 12"x\$1.92= \$508.80

19250 Raymond MA55-8.....19298 Raymond MA55-7=265' of 12"x \$1.92= \$508.80

1269 Aline M5-9-1 .....1215 Aline M5-9-2 = 263' of 15"x\$2.73= \$ 717.99

1291 Aline M5-9 .....1345 Aline M5-10= 325' of 18"x\$3.93= \$1,277.25

1345 Aline M5-10.....1415 Aline M5-11=335' of 15"x \$2.73= \$914.55

1415 Aline M5-11.....1495 Aline C7= 350' of 12" x \$1.92 = \$672.00

598 Heather Ln M8-14 .....578 Heather Ln M8-14-1= 260' of 12" x \$1.92= \$499.20

578 Heather Ln M8-14-1 .....500 Heather Ln M8-14-2=350' of 12" x \$ 1.92= \$672.00

696 Blairmoor M1-1-5-2 .....772 Blairmoor M1-1-5-1= 270' of 18"x\$ 3.93=1,061.10

872 Moorland M1-4-3 .....950 Moorland M1-4-2 = 315' of 12" x \$1.92= \$604.80

950 Moorland M1-4-2 .....1022 Moorland M1-4-1= 350' of 12" x \$1.92= \$672.00

Anita/ Charlevoix M5-1-4D .....1546 Anita G8-2B = 318' of 12" x \$1.92= \$610.56

1546 Anita G8-2B .....1602 Anita G8-2A =298' of 12" x \$1.92= \$ 572.16

1602 Anita G8-2A .....Gothe G8-2 = 310' of 12" x \$1.92 = \$ 595.20

.....  
Total \$ 9,886.41



MEMO 16 - 24

RECEIVED  
MAY - 5 2016  
CITY OF GROSSE PTE. WOODS

TO: Tom Colombo, City Administrator  
FROM: Joseph J Ahee, Director of Public Services *ja*  
DATE: May 3, 2016  
SUBJECT: 2016 Concrete Pavement Repair Program – City of Grosse Pointe Woods / Harper Woods – AEW Project No. 0160-0381 / 0180-0176

I have reviewed the recommendation from AEW to award the 2016 Concrete Pavement Repair Program for Grosse Pointe Woods/Harper Woods to the lowest qualified bidder, L. Anthony Construction of Shelby Township, Michigan. This contractor has worked with AEW on similar projects in Grosse Pointe Woods, Center Line, St. Clair Shores, and Eastpointe. They are qualified to perform this type of work and their work has been satisfactory.

Based upon the recommendation of AEW, I concur that the contract for the work in Grosse Pointe Woods be awarded to the lowest qualified bidder L. Anthony Construction, 11085 Lisa Lane, Shelby Township, Michigan 48316 in the amount of \$148,200.00. Including engineering fees of \$30,000.00 and contingency of \$29,600.00 the total project cost to Grosse Pointe Woods is estimated in an amount not to exceed \$207,800.00.

This is a budgeted item in the 2016/2017 fiscal year budget in the following accounts: Major Streets Concrete Maintenance #202-451-974.200 in the amount of \$50,000.00, Local Streets Concrete Maintenance #203-451-974.200 in the amount of \$50,000.00, Water/Sewer Miscellaneous Concrete Repairs #592-537-975.400 in the amount of \$85,000.00. Engineering Fees are budgeted in Major Streets #202-451-974.201 in the amount of \$7,500.00, Local Streets #203-451-974.201 in the amount of \$7,500.00 and Water/Sewer #592-537-975.401 in the amount of \$15,000.00.

If you have any questions concerning this matter please contact me.

Attachment

c.c. Dee Ann Irby  
Eng. File  
O/F

Recommended for Approval as Submitted:

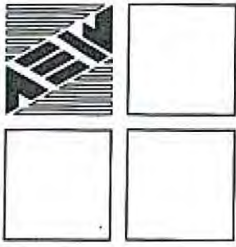
*Tom Colombo*  
Tom Colombo, City Administrator

5-5-2016  
Date

*Dee Ann Irby*  
Dee Ann Irby, City Treasurer/Comptroller

5-5-16  
Date

Council Approval Required



**ANDERSON, ECKSTEIN AND WESTRICK, INC.**

51301 Schoenherr Road, Shelby Township, Michigan 48315

Civil Engineers • Surveyors • Architects 586-726-1234

April 15, 2016

Thomas Colombo, City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236-2397

Reference: 2016 Concrete Pavement  
Repair Program, City of Grosse Pointe Woods/Harper Woods  
AEW Project No. 0160-0381 / 0180-0176

Dear Mr. Colombo:

On Tuesday, March 22, 2016, five (5) bids were received for the above referenced project. We have tabulated the bids and have included a summary herewith for your use.

The low bidder for this project is L. Anthony Construction of Shelby Township, Michigan with a total bid amount of \$244,726.00 (Grosse Pointe Woods' portion is \$148,200.00). We have previously worked with L. Anthony Construction in Grosse Pointe Woods, Center Line, St. Clair Shores, and Eastpointe, and find them qualified in performing this type of work.

On the basis of the low bid, availability of funds, and the lowest bid submitted, we recommend that the contract for the **2016 Concrete Pavement Repair Program** be awarded to **L. Anthony Construction**, 11085 Lisa Lane, Shelby Township, Michigan 48316 in the amount of **\$148,200.00**.

In addition, engineering costs are estimated at \$30,000.00 and contingency is recommended at \$29,600.00, for a total project cost estimate of \$207,800.00.

If you have any questions, please advise.

Sincerely,

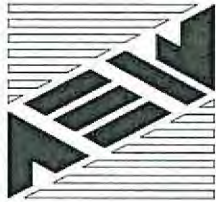
Frank D. Varicalli

cc: Joseph Ahee, Director of Public Services with Bid Tab  
Scott Lockwood, PE, AEW

Enclosure

m:\0160\0160-0381\gen\letters\colombodv160401.docx





**TABULATION OF BIDS**  
CITY OF GROSSE POINTE WOODS  
2016 CONCRETE  
PAVEMENT REPAIR  
AEW PROJECT NO. 0160-0381

DATE: 22-Mar-16  
TIME: 1:00 P.M.

Prepared by: Anderson, Eckstein and Westrick, Inc.  
51301 Schoenherr Road  
Shelby Township, MI 48315

**VENDOR RANKING**

<i>RANK</i>	<i>VENDOR NAME</i>	<i>Grosse Pointe Woods</i>		<i>Harper Woods</i>	
1	L Anthony Construction	\$	148,200.00	\$	96,526.00
2	Fiore Ent. Inc.	\$	149,690.00	\$	97,231.50
3	Century Cement Co.	\$	157,700.00	\$	105,320.00
4	Hartwell Cement Co.	\$	160,375.00	\$	100,327.50
5	Lacaria Conc. Const.	\$	179,484.50	\$	120,051.25



**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

L Anthony Construction  
 11085 Lisa Lane  
 Shelby Twp. Mi. 48316

Fiore Ent. Inc.  
 3411 Fort St.  
 Detroit Mi. 48216

Century Cement Co.  
 12600 Sibley Rd.  
 Riverview Mi. 48193

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>									
1.	Curb and Gutter, Rem	25	Ft	5.00	125.00	17.00	425.00	10.00	250.00
2.	Sidewalk, Rem	100	Syd	8.00	800.00	12.50	1,250.00 *	9.00	900.00
3.	_Driveway, Conc, Rem	100	Syd	8.00	800.00	12.50	1,250.00 *	15.00	1,500.00
4.	_Subgrade Undercutting, Type II, Modified	30	Cyd	25.00	750.00	35.00	1,050.00	10.00	300.00
5.	_External Structure Wrap, 12 inch	2	Ea	400.00	800.00	525.00	1,050.00	400.00	800.00
6.	_External Structure Wrap, 18 inch	10	Ea	500.00	5,000.00	650.00	6,500.00	500.00	5,000.00
7.	Dr Structure Cover, Adj, Case 1	10	Ea	195.00	1,950.00	450.00	4,500.00	500.00	5,000.00
8.	Dr Structure Cover, Adj, Case 2	1	Ea	175.00	175.00	350.00	350.00	400.00	400.00
9.	Dr Structure, 24 inch dia	1	Ea	1,500.00	1,500.00	1,100.00	1,100.00	2,000.00	2,000.00
10.	Dr Structure, Adj, Add Depth	40	Ft	130.00	5,200.00	100.00	4,000.00	100.00	4,000.00
11.	Dr Structure, Tap, 4 inch	20	Ea	75.00	1,500.00	100.00	2,000.00	200.00	4,000.00
12.	_Catch Basin Trap	1	Ea	500.00	500.00	775.00	775.00	1,000.00	1,000.00
13.	_Dr Structure Cover, Catch Basin	10	Ea	400.00	4,000.00	390.00	3,900.00	500.00	5,000.00
14.	_Dr Structure Cover, Gate Well	1	Ea	500.00	500.00	405.00	405.00	500.00	500.00
15.	_Dr Structure Cover, Sanitary Manhole	2	Ea	400.00	800.00	440.00	880.00	600.00	1,200.00
16.	_Dr Structure Cover, Storm Manhole	1	Ea	400.00	400.00	440.00	440.00	500.00	500.00
17.	_Dr Structure, 36 inch dia	1	Ea	1,800.00	1,800.00	1,500.00	1,500.00	3,000.00	3,000.00
18.	Underdrain, Subgrade, 4 inch	200	Ft	10.00	2,000.00	8.50	1,700.00	15.00	3,000.00
19.	HMA, 13A	1	Ton	300.00	300.00	375.00	375.00	500.00	500.00
20.	Joint, Expansion, E2	25	Ft	15.00	375.00 *	5.00	125.00	16.00	400.00
21.	_Joint, Expansion, Erg, Modified	50	Ft	15.00	750.00	14.75	737.50	15.00	750.00
22.	Cement	1	Ton	100.00	100.00	150.00	150.00	150.00	150.00
23.	Lane Tie, Epoxy Anchored	800	Ea	5.00	4,000.00	5.50	4,400.00	6.00	4,800.00





**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

L Anthony Construction  
 11085 Lisa Lane  
 Shelby Twp. Mi. 48316

Fiore Ent. Inc.  
 3411 Fort St.  
 Detroit Mi. 48216

Century Cement Co.  
 12600 Sibley Rd.  
 Riverview Mi. 48193

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>									
24.	Pavt Repr, Nonreinf Conc, 8 inch	1,100	Syd	47.00	51,700.00	58.50	64,350.00	50.00	55,000.00
25.	Pavt Repr, Nonreinf Conc, 9 inch	100	Syd	50.00	5,000.00	61.00	6,100.00	55.00	5,500.00
26.	Pavt Repr, Rem	1,200	Syd	25.00	30,000.00	14.70	17,640.00	20.00	24,000.00
27.	_ Full Depth Sawcutting through Existing Pavement, Driveway, or Curb	3,200	Ft	3.00	9,600.00	2.50	8,000.00	3.00	9,600.00
28.	_ Curb Casting	1	Ea	100.00	100.00	375.00	375.00	600.00	600.00
29.	Driveway, Nonreinf Conc, 6 inch	100	Syd	50.00	5,000.00	47.25	4,725.00	45.00	4,500.00
30.	Curb and Gutter, Conc, Det F4	25	Ft	25.00	625.00	25.00	625.00	30.00	750.00
31.	Detectable Warning Surface	15	Ft	50.00	750.00	40.00	600.00	60.00	900.00
32.	Sidewalk, Conc, 4 inch	700	Sft	6.00	4,200.00	4.60	3,220.00	6.00	4,200.00
33.	Sidewalk, Conc, 6 inch	200	Sft	8.00	1,600.00	5.25	1,050.00	6.00	1,200.00
34.	_ Sidewalk Ramp, Conc, 8 inch	150	Sft	10.00	1,500.00	10.95	1,642.50	10.00	1,500.00
35.	_ Traffic Maintenance and Control	1	LS	4,000.00	4,000.00	2,500.00	2,500.00	5,000.00	5,000.00
<b>Total of All Bid Prices</b>					<b>148,200.00 *</b>	<b>149,690.00 *</b>	<b>157,700.00</b>		
<b>CITY OF HARPER WOODS</b>									
1.	Curb and Gutter, Rem	25	Ft	5.00	125.00	17.00	425.00	10.00	250.00
2.	Sidewalk, Rem	250	Syd	8.00	2,000.00	12.70	3,175.00	9.00	2,250.00
3.	_ Driveway, Conc, Rem	100	Syd	8.00	800.00	12.70	1,270.00	15.00	1,500.00
4.	_ Subgrade Undercutting, Type II, Modified	25	Cyd	30.00	750.00	35.00	875.00	10.00	250.00
5.	_ External Structure Wrap, 12 inch	3	Ea	400.00	1,200.00	550.00	1,650.00	400.00	1,200.00
6.	_ External Structure Wrap, 18 inch	3	Ea	500.00	1,500.00	675.00	2,025.00	500.00	1,500.00
7.	Dr Structure Cover, Adj, Case 1	10	Ea	195.00	1,950.00	450.00	4,500.00	500.00	5,000.00
8.	Dr Structure Cover, Adj, Case 2	1	Ea	175.00	175.00	350.00	350.00	400.00	400.00
9.	Dr Structure, 24 inch dia	1	Ea	1,500.00	1,500.00	1,100.00	1,100.00	2,000.00	2,000.00



**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

L Anthony Construction  
 11085 Lisa Lane  
 Shelby Twp. Mi. 48316

Fiore Ent. Inc.  
 3411 Fort St.  
 Detroit Mi. 48216

Century Cement Co.  
 12600 Sibley Rd.  
 Riverview Mi. 48193

Item No.	Description	Estimated		L Anthony Construction		Fiore Ent. Inc.		Century Cement Co.	
		Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>									
10.	Dr Structure, Adj, Add Depth	15	Ft	130.00	1,950.00	100.00	1,500.00	100.00	1,500.00
11.	Dr Structure, Tap, 4 inch	12	Ea	100.00	1,200.00	100.00	1,200.00	200.00	2,400.00
12.	_Catch Basin Trap	1	Ea	500.00	500.00	775.00	775.00	1,000.00	1,000.00
13.	_Dr Structure Cover, Catch Basin	6	Ea	400.00	2,400.00	390.00	2,340.00	500.00	3,000.00
14.	_Dr Structure Cover, Gate Well	1	Ea	500.00	500.00	405.00	405.00	500.00	500.00
15.	_Dr Structure Cover, Sanitary Manhole	1	Ea	400.00	400.00	440.00	440.00	600.00	600.00
16.	_Dr Structure Cover, Storm Manhole	2	Ea	400.00	800.00 *	440.00	880.00	500.00	1,000.00
17.	_Dr Structure, 36 inch dia	1	Ea	1,800.00	1,800.00	1,500.00	1,500.00	3,000.00	3,000.00
18.	Underdrain, Subgrade, 4 inch	80	Ft	10.00	800.00	8.50	680.00	15.00	1,200.00
19.	Joint, Expansion, E2	20	Ft	15.00	300.00	5.00	100.00	16.00	320.00
20.	_Joint, Expansion, Erg, Modified	30	Ft	15.00	450.00	14.25	427.50	15.00	450.00
21.	Cement	1	Ton	100.00	100.00	150.00	150.00	150.00	150.00
22.	Lane Tie, Epoxy Anchored	450	Ea	5.00	2,250.00	5.50	2,475.00	6.00	2,700.00
23.	Pavt Repr, Nonreinf Conc, 8 inch	600	Syd	47.00	28,200.00	58.40	35,040.00	50.00	30,000.00
24.	Pavt Repr, Rem	600	Syd	25.00	15,000.00	14.70	8,820.00	20.00	12,000.00
25.	_Full Depth Sawcutting through Existing Paven	1,000	Ft	3.00	3,000.00	2.50	2,500.00	3.00	3,000.00
26.	_Curb Casting	1	Ea	1.00	1.00 *	375.00	375.00	600.00	600.00
27.	Driveway, Nonreinf Conc, 6 inch	100	Syd	50.00	5,000.00	47.25	4,725.00	45.00	4,500.00
28.	Driveway, Nonreinf Conc, 8 inch	35	Syd	60.00	2,100.00	58.40	2,044.00	50.00	1,750.00
29.	Curb and Gutter, Conc, Det F4	25	Ft	25.00	625.00	25.00	625.00	30.00	750.00
30.	Detectable Warning Surface	10	Ft	50.00	500.00	40.00	400.00	60.00	600.00
31.	Sidewalk, Conc, 4 inch	1,900	Sft	6.00	11,400.00	4.60	8,740.00	6.00	11,400.00
32.	Sidewalk, Conc, 6 inch	250	Sft	8.00	2,000.00	5.25	1,312.50	6.00	1,500.00





**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

L Anthony Construction  
 11085 Lisa Lane  
 Shelby Twp. Mi. 48316

Fiore Ent. Inc.  
 3411 Fort St.  
 Detroit Mi. 48216

Century Cement Co.  
 12600 Sibley Rd.  
 Riverview Mi. 48193

Item No.	Description	Estimated		L Anthony Construction		Fiore Ent. Inc.		Century Cement Co.	
		Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>									
33.	_Sidewalk Ramp, Conc, 8 inch	125	Sft	10.00	1,250.00	6.50	812.50	10.00	1,250.00
34.	_Sidewalk, Conc, 8 inch	100	Sft	10.00	1,000.00	10.95	1,095.00	8.00	800.00
35.	_Traffic Maintenance and Control	1	LS	3,000.00	3,000.00	2,500.00	2,500.00	5,000.00	5,000.00
<b>Total of All Bid Prices</b>					<b>96,526.00</b>		<b>97,231.50</b>		<b>105,320.00</b>



**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

Hartwell Cement Co.  
 21650 Fern Ave.  
 Oak Park Mi. 48237

Lacaria Conc. Const.  
 3720 Central St.  
 Detroit Mi. 48210

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>							
1.	Curb and Gutter, Rem	25	Ft	10.00	250.00	15.00	375.00
2.	Sidewalk, Rem	100	Syd	7.50	750.00	15.00	1,500.00
3.	_Driveway, Conc, Rem	100	Syd	7.50	750.00	15.00	1,500.00
4.	_Subgrade Undercutting, Type II, Modified	30	Cyd	45.00	1,350.00	10.00	300.00
5.	_External Structure Wrap, 12 inch	2	Ea	400.00	800.00	400.00	800.00
6.	_External Structure Wrap, 18 inch	10	Ea	450.00	4,500.00	500.00	5,000.00
7.	Dr Structure Cover, Adj, Case 1	10	Ea	175.00	1,750.00	450.00	4,500.00
8.	Dr Structure Cover, Adj, Case 2	1	Ea	200.00	200.00	450.00	450.00
9.	Dr Structure, 24 inch dia	1	Ea	1,500.00	1,500.00	1,800.00	1,800.00
10.	Dr Structure, Adj, Add Depth	40	Ft	175.00	7,000.00	100.00	4,000.00
11.	Dr Structure, Tap, 4 inch	20	Ea	50.00	1,000.00	350.00	7,000.00
12.	_Catch Basin Trap	1	Ea	250.00	250.00	400.00	400.00
13.	_Dr Structure Cover, Catch Basin	10	Ea	400.00	4,000.00	600.00	6,000.00
14.	_Dr Structure Cover, Gate Well	1	Ea	425.00	425.00	600.00	600.00
15.	_Dr Structure Cover, Sanitary Manhole	2	Ea	425.00	850.00	600.00	1,200.00
16.	_Dr Structure Cover, Storm Manhole	1	Ea	500.00	500.00	600.00	600.00
17.	_Dr Structure, 36 inch dia	1	Ea	2,000.00	2,000.00	2,500.00	2,500.00
18.	Underdrain, Subgrade, 4 inch	200	Ft	13.00	2,600.00	17.00	3,400.00
19.	HMA, 13A	1	Ton	325.00	325.00	125.00	125.00
20.	Joint, Expansion, E2	25	Ft	14.00	350.00	7.00	175.00
21.	_Joint, Expansion, Erg, Modified	50	Ft	14.00	700.00	7.00	350.00
22.	Cement	1	Ton	150.00	150.00	100.00	100.00
23.	Lane Tie, Epoxy Anchored	800	Ea	3.50	2,800.00	7.00	5,600.00





**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

Hartwell Cement Co.  
 21650 Fern Ave.  
 Oak Park Mi. 48237

Lacaria Conc. Const.  
 3720 Central St.  
 Detroit Mi. 48210

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>							
24.	Pavt Repr, Nonreinf Conc, 8 inch	1,100	Syd	72.00	79,200.00	40.00	44,000.00
25.	Pavt Repr, Nonreinf Conc, 9 inch	100	Syd	76.00	7,600.00	42.00	4,200.00
26.	Pavt Repr, Rem	1,200	Syd	12.00	14,400.00	40.00	48,000.00
27.	_Full Depth Sawcutting through Existing Pavement, Driveway, or Curb	3,200	Ft	2.50	8,000.00	3.00	9,600.00
28.	_Curb Casting	1	Ea	175.00	175.00	300.00	300.00
29.	Driveway, Nonreinf Conc, 6 inch	100	Syd	58.00	5,800.00	33.00	3,300.00
30.	Curb and Gutter, Conc, Det F4	25	Ft	24.00	600.00	30.00	750.00
31.	Detectable Warning Surface	15	Ft	35.00	525.00	60.00	900.00
32.	Sidewalk, Conc, 4 inch	700	Sft	5.50	3,850.00	5.39	3,773.00
33.	Sidewalk, Conc, 6 inch	200	Sft	6.50	1,300.00	6.39	1,278.00
34.	_Sidewalk Ramp, Conc, 8 inch	150	Sft	7.50	1,125.00	7.39	1,108.50
35.	_Traffic Maintenance and Control	1	LS	3,000.00	3,000.00	14,000.00	14,000.00
<b>Total of All Bid Prices</b>					<b>160,375.00</b>		<b>179,484.50</b>
<b>CITY OF HARPER WOODS</b>							
1.	Curb and Gutter, Rem	25	Ft	10.00	250.00	15.00	375.00
2.	Sidewalk, Rem	250	Syd	7.50	1,875.00	15.00	3,750.00
3.	_Driveway, Conc, Rem	100	Syd	7.50	750.00	15.00	1,500.00
4.	_Subgrade Undercutting, Type II, Modified	25	Cyd	45.00	1,125.00	10.00	250.00
5.	_External Structure Wrap, 12 inch	3	Ea	400.00	1,200.00	400.00	1,200.00
6.	_External Structure Wrap, 18 inch	3	Ea	450.00	1,350.00	500.00	1,500.00
7.	Dr Structure Cover, Adj, Case 1	10	Ea	175.00	1,750.00	450.00	4,500.00
8.	Dr Structure Cover, Adj, Case 2	1	Ea	200.00	200.00	450.00	450.00
9.	Dr Structure, 24 inch dia	1	Ea	1,500.00	1,500.00	1,800.00	1,800.00



**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

Hartwell Cement Co.  
 21650 Fern Ave.  
 Oak Park Mi. 48237

Lacaria Conc. Const.  
 3720 Central St.  
 Detroit Mi. 48210

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>							
10.	Dr Structure, Adj, Add Depth	15	Ft	175.00	2,625.00	100.00	1,500.00
11.	Dr Structure, Tap, 4 inch	12	Ea	50.00	600.00	350.00	4,200.00 *
12.	_Catch Basin Trap	1	Ea	250.00	250.00	400.00	400.00
13.	_Dr Structure Cover, Catch Basin	6	Ea	400.00	2,400.00	600.00	3,600.00
14.	_Dr Structure Cover, Gate Well	1	Ea	425.00	425.00	600.00	600.00
15.	_Dr Structure Cover, Sanitary Manhole	1	Ea	425.00	425.00	600.00	600.00
16.	_Dr Structure Cover, Storm Manhole	2	Ea	500.00	1,000.00	600.00	1,200.00
17.	_Dr Structure, 36 inch dia	1	Ea	2,000.00	2,000.00	2,500.00	2,500.00
18.	Underdrain, Subgrade, 4 inch	80	Ft	13.00	1,040.00	17.00	1,360.00
19.	Joint, Expansion, E2	20	Ft	14.00	280.00	7.00	140.00
20.	_Joint, Expansion, Erg, Modified	30	Ft	14.00	420.00	7.00	210.00
21.	Cement	1	Ton	150.00	150.00	100.00	100.00
22.	Lane Tie, Epoxy Anchored	450	Ea	3.50	1,575.00	7.00	3,150.00
23.	Pavt Repr, Nonreinf Conc, 8 inch	600	Syd	72.00	43,200.00	40.00	24,000.00
24.	Pavt Repr, Rem	600	Syd	12.00	7,200.00	40.00	24,000.00
25.	_Full Depth Sawcutting through Existing Paven	1,000	Ft	2.50	2,500.00	3.00	3,000.00
26.	_Curb Casting	1	Ea	175.00	175.00	300.00	300.00
27.	Driveway, Nonreinf Conc, 6 inch	100	Syd	58.00	5,800.00	33.00	3,300.00
28.	Driveway, Nonreinf Conc, 8 inch	35	Syd	60.00	2,100.00	49.00	1,715.00
29.	Curb and Gutter, Conc, Det F4	25	Ft	24.00	600.00	30.00	750.00
30.	Detectable Warning Surface	10	Ft	35.00	350.00	60.00	600.00
31.	Sidewalk, Conc, 4 inch	1,900	Sft	5.50	10,450.00	5.39	10,241.00
32.	Sidewalk, Conc, 6 inch	250	Sft	6.50	1,625.00	6.39	1,597.50





**TABULATION OF BIDS**  
**CITY OF GROSSE POINTE WOODS**  
 2016 CONCRETE  
 PAVEMENT REPAIR  
 AEW PROJECT NO. 0160-0381

Hartwell Cement Co.  
 21650 Fern Ave.  
 Oak Park Mi. 48237

Lacaria Conc. Const.  
 3720 Central St.  
 Detroit Mi. 48210

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount
<b>CITY OF GROSSE POINTE WOODS</b>							
33.	_Sidewalk Ramp, Conc, 8 inch	125	Sft	7.50	937.50	7.39	923.75 *
34.	_Sidewalk, Conc, 8 inch	100	Sft	7.00	700.00	7.39	739.00
35.	_Traffic Maintenance and Control	1	LS	1,500.00	1,500.00	14,000.00	14,000.00
<b>Total of All Bid Prices</b>					<b>100,327.50</b>		<b>120,051.25</b>



**CITY OF GROSSE POINTE WOODS  
MEMORANDUM**

9C

**Date:** May 12, 2016

**To:** Mayor & City Council

**From:** Dee Ann Irby, Treasurer/Comptroller  
Pension Administrator

*Dee Ann Irby*

RECEIVED  
MAY 12 2016  
CITY OF GROSSE POINTE WOODS

**Re:** Pension Attorney Services

I am requesting City Council approval to engage the services of Pension Attorney Michael VanOverbeke for the purpose of drafting a proposed amendment to the Pension Ordinance, at a cost not to exceed \$2,000.

The proposed ordinance amendment would address the following:

- A. Reemployment of Grosse Pointe Woods retirees;
- B. City Council's ability to exclude Appointed Officials and Department Directors from the Pension System

There are funds available in account 101-210-812, Outside Counsel.

Feel free to contact me with any questions.



10A

**Lisa Hathaway**

**From:** Hemmingsen, Pauline [Pauline.Hemmingsen@stjohn.org]  
**Sent:** Wednesday, May 04, 2016 1:58 PM  
**To:** Lisa Hathaway  
**Subject:** FW: Resolution Request Form  
**Attachments:** 20160316133201414.pdf

Lisa,

Per our conversation this afternoon here is the original email I sent on 3/17/16 looks like I didn't have the mi in your address. Again we would greatly appreciate it if you can get this on the agenda for your upcoming meeting on 5/17.

Thanks for your help.  
Pauline Hemmingsen

**From:** Hemmingsen, Pauline  
**Sent:** Thursday, March 17, 2016 9:27 AM  
**To:** 'lhathaway@gpw.us'  
**Subject:** Resolution Request Form

Lisa,

Per our phone conversation the Fontbonne Auxiliary has received a request form from the Michigan Charitable Gaming Division, asking us to up-date our records to confirm our 501 (c) (3) status. In speaking with the Charitable Gaming Division this is only an update to confirm our status. We will not be asked to have this resolution form filled out for every charitable event. I am sending you the resolution form and also per your request our bylaws and the IRS letter which verifies we are a 501 (c) (3) organization. Our organization has been raising funds for St. John Hospital in this community for 69 years. We would greatly appreciate if the city council/board of Grosse Pointe Woods could approve this for us so that we my continue to serve this community through our fund raising efforts. Unfortunately I will be out of town for the upcoming meeting. However I will try and see if someone else can attend. My contact information is below if you or the council have any questions.

Thank you,  
Pauline Hemmingsen  
Philanthropy Assistant  
[pauline.hemmingsen@stjohn.org](mailto:pauline.hemmingsen@stjohn.org).  
Phone 313.343.3609

-----Original Message-----

**From:** [noreply@stjohn.org](mailto:noreply@stjohn.org) [mailto:noreply@stjohn.org]  
**Sent:** Wednesday, March 16, 2016 1:32 PM  
**To:** Hemmingsen, Pauline  
**Subject:** Message from "RNP0026737E6F77"

This E-mail was sent from "RNP0026737E6F77" (MP C2503).

Scan Date: 03.16.2016 13:32:01 (-0400)  
Queries to: [noreply@stjohn.org](mailto:noreply@stjohn.org)

**CONFIDENTIALITY NOTICE:**

This email message and any accompanying data or files is confidential and may contain privileged information intended only for the named recipient(s). If you are not the intended recipient(s), you are hereby notified that the dissemination, distribution, and or copying of this message is strictly prohibited. If you receive this message in error, or are not the named recipient(s), please notify the sender at the email address above, delete this email from your computer, and destroy any copies in any form immediately. Receipt by anyone other than the named recipient(s) is not a waiver of any attorney-client, work product, or other applicable privilege.





Charitable Gaming Division  
 Box 30023, Lansing, MI 48909  
 OVERNIGHT DELIVERY:  
 101 E. Hillsdale, Lansing MI 48933  
 (517) 335-5780  
 www.michigan.gov/cg

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
 (Required by MCL.432.103(K)(II))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_  
APPROVAL/DISAPPROVAL

**APPROVAL**

**DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
 adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

\_\_\_\_\_  
PRINTED NAME AND TITLE

\_\_\_\_\_  
ADDRESS

COMPLETION: Required.  
 PENALTY: Possible denial of application.  
 BSL-CG-1153(R6/08)

Internal Revenue Service

District  
Director

December 11, 1995

Fontbonne Auxiliary of St. John Hospital  
22101 Moross Road  
Detroit, MI 48236

Department of the Treasury

P.O. Box 2508  
Cincinnati, OH 45208

Person to Contact:

R. J. Shervish

Contact Telephone Number:

(216) 328-2880

Refer Reply to:

EP/EO:7260:RJS

Federal Identification Number:

38-6082173

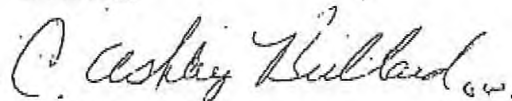
Dear Sir or Madam:

We have completed our examination of your organization's Form 990 for the periods ended April 30, 1992 and 1993. There is no change to your exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986.

Further, there is no change to your liability for the tax imposed on unrelated business income under section 511.

If you have any questions, please feel free to contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely,



C. Ashley Bullard  
District Director



**AMENDED AND RESTATED  
BYLAWS OF FONTBONNE AUXILIARY  
OF  
ST. JOHN HOSPITAL AND MEDICAL CENTER**

**ARTICLE I  
NAME**

The name of this Corporation shall be the Fontbonne Auxiliary of St. John Hospital and Medical Center.

**ARTICLE II  
PURPOSE**

The philosophy of the Corporation is that of the Congregation of St. Joseph of Nazareth and the Daughters of Charity of St. Vincent de Paul ("Sponsors") as articulated and promoted through statements of Mission, Vision and Values of the Corporation in accordance with the official teachings of the Roman Catholic Church and the Ethical and Religious Directives for Catholic Health Care Services as approved and promulgated, from time to time, by the National Conference of Catholic Bishops. The Corporation's purposes shall be consistent with and supportive of the corporate purposes of St. John Hospital and Medical Center and the Sponsors.

The mission of the Corporation is as follows:

Section I To act as an auxiliary to St. John Hospital and Medical Center and as such to provide financial and other assistance to St. John Hospital and Medical Center and to the Congregation of Saint Joseph, Nazareth, Michigan, one of the Sponsors.

Section II To receive contributions and pay them over to St. John Hospital and Medical Center and the Congregation of St. Joseph of Nazareth, one of the Sponsors, both of which are organizations described in Section 501(c)(3) of the Internal Revenue Code, and are exempt from taxation under Section 501(a) of the Internal Revenue Code, while such entities are so exempt.

Section III The Corporation is organized and shall be operated exclusively for purposes stated in Section 501(c)(3) of the Internal Revenue Code of 1986, as heretofore or hereafter amended.

Section IV In general, to carry on any activities in connection with and incidental to the foregoing purposes not forbidden by the laws of the State of Michigan and consistent with the charitable purposes set forth above.

otherwise provided by these bylaws, the Articles of Incorporation, the laws of the State of Michigan, or the Bylaws of St. John Hospital and Medical Center.

## ARTICLE VI BOARD OF DIRECTORS

Section I The business of the Corporation shall be managed by a Board of Directors which shall exercise all powers of the Corporation not reserved or conferred upon the members of the Fontbonne Auxiliary, by the laws of the State of Michigan, the Articles of Incorporation or these bylaws.

Section II The Board of Directors shall consist of not less than fifteen (15) nor more than twenty nine (29) members. The officers shall be the President, the President Elect, the Vice-President, Treasurer, Recording Secretary, and Corresponding Secretary and other assistant positions as needed, who shall serve on the Board. The remaining members of the Board shall be elected from the membership of the Corporation. The President of the Congregation of the Sisters of St. Joseph or her designated representative will be invited to attend meetings as our Spiritual Advisor and will be a non-voting member. The President of St. John Hospital and Medical Center or his or her designated representative shall be invited to give an administrative report at the Board meetings and shall not have a vote.

Section III Members of the Board of Directors shall be selected by the Nominating Committee of the Corporation and elected by the membership at the February General Membership Meeting and installed at the May annual meeting of the Corporation in the odd numbered years to hold office for two (2) years and until their successors are elected or until they resign.

Section IV Service on the Board of Directors is limited to four (4) successive terms of office. This term limitation shall not apply to an individual serving as a Board member due to her status as either the President-Elect or President. A person who has served four (4) consecutive terms as a Director may not be again elected as a Director for one full term. Partial terms served as a result of mid-term appointments to the Board shall not count as a full term for the above purposes.

Section V Any Director may be removed from office at any time by a majority vote of the Board of Directors at any regular or special meeting. Any Director may resign at any time by delivering a written resignation to the President. Vacancies on the Board due to death, disability, resignation, removal or other causes may be filled by appointment by the Board, upon recommendation of the Nominating Committee.

Section VI On a yearly basis, all Directors must attend at least two (2) Board meetings, at least one (1) general membership meeting and support at least one (1) fundraiser. Failure to meet these minimum standards without an excused absence will be deemed a resignation. For these purposes, "yearly basis" is defined as the period



The Executive Committee shall meet as needed, shall keep minutes of its meetings and shall report its actions at every meeting of the Board of Directors or as often as may be required by that Board.

Section II The Executive Committee shall consist of not less than six (6) nor more than twelve (12) members. The Executive Committee shall consist of President, President-Elect, Vice-President, Treasurer, Recording Secretary and Corresponding Secretary, plus up to six other voting Directors who are appointed by the President and shall have served on the Board of Directors for at least one (1) year.

Section III The President of Fontbonne Auxiliary shall serve as Chairman of the Executive Committee.

Section IV The members of the Executive Committee shall serve a two (2) year term of office to coincide with their term on the Board.

Section V The Executive Committee shall meet on a call of the President at such date, time and location as selected by the President. At least three (3) days notice shall be given for such meetings when possible.

Section VI A majority of the members of the Executive Committee shall constitute a quorum and the vote of the majority of the members present shall be the action of the Executive Committee.

Section VII The Executive Committee shall appoint the three additional members of the Nominating Committee which shall include two (2) members from the Board of Directors and one (1) person from the general membership.

## ARTICLE IX NOMINATING COMMITTEE

Section I The Nominating Committee shall consist of five (5) members: the President-Elect, four members appointed by the Executive Committee pursuant to Article VIII, Section VII, two of which needs to be a member at large. The Executive Committee shall select the chair of the Nominating Committee, not to include the President-Elect.

Section II It shall be the duty of the Nominating Committee to prepare a slate of officers including a President, President-Elect, Vice-President, Treasurer, Recording Secretary, and Corresponding Secretary in accordance with Article XIII Section I. In addition, the Nominating Committee shall prepare a slate of nominees for the Board of Directors. The Nominating Committee shall inform the Board of Directors of such nominations for information purposes only. The Board of Directors shall have no power to approve or alter these nominations.

## ARTICLE XIII OFFICERS

Section I The members of the Corporation shall elect a President, President-Elect, Vice-President, Treasurer, Recording Secretary, and Corresponding Secretary from a slate of nominees prepared by the Nominating Committee pursuant to Article IX, Section II. Officers shall be elected for a two-year term of office. The President, President-Elect, Vice-President, Treasurer, Recording Secretary and Corresponding Secretary may not succeed themselves in office. The slate of officers and board members will be presented and voted upon at the general meeting directly preceding the annual meeting at which they will be installed. The regular term of office of all the officers shall commence at the adjournment of the annual meeting at which they are installed.

## ARTICLE XIV DUTIES OF OFFICERS

Section I The President shall have such powers and duties as are vested in the President of a non-profit corporation by law or custom and as may be determined from time to time by the Board of Directors except as otherwise provided by these bylaws, the Articles of Incorporation and the laws of the State of Michigan. The President shall be the presiding officer at all meetings of the Auxiliary, the Board of Directors and the Executive Committee and shall appoint and be an ex-officio member on all committees except as otherwise provided in these bylaws. The President shall also be responsible for coordinating the activities of the Auxiliary.

Section II The Vice President shall, in the absence or disability of the President, perform the duties of the President and shall perform such other duties as the President or the Board of Directors may prescribe.

Section III The President Elect shall, in the absence or disability of the President and Vice President, perform the duties of the President and shall perform such other duties as the President or the Board of Directors may prescribe.

Section IV The Recording Secretary shall keep a record of all meetings of the Auxiliary, its Board of Directors and Executive Committee and shall perform such duties as the President or the Board of Directors may prescribe.

Section V The Corresponding Secretary shall perform such duties as the President or the Board of Directors may prescribe.

Section VI The Treasurer shall perform such duties as the President or the Board of Directors may prescribe.



## ARTICLE XVIII INDEMNIFICATION

The Fontbonne Auxiliary shall provide for the indemnification of each member of the Board of Directors, officers at any time in office and voluntary Committee Chairs against expenses actually and necessarily incurred by them in connection with the defense of any action suit or proceeding in which they or any of them are made parties, or a party, by reason of being, or having been, members of the Board of Directors, officers or voluntary Committee Chairs of the Auxiliary, except in relation to matters as to which any such Directors, officers or voluntary Committee Chairs shall be adjudged in any action suit or proceeding to be liable for negligence or misconduct in the performance of duty and to such matters as shall be settled by agreement predicated on the existence of such liability. The foregoing right of indemnification shall not preclude any indemnification of any such Director, officer or voluntary Committee Chairs or other person acting for or in the interests of the Auxiliary to which such director, officer, voluntary Committee Chair or other person acting for or in the interests of the Auxiliary may be entitled by law or by virtue of any document or agreement or which may be legally provided or afforded by or under any action by the members and/or directors of the Auxiliary. All rights of indemnification shall inure to the benefit of the heirs, executors and administrators of the person involved.

## ARTICLE XIX AMENDMENTS

Section I The bylaws of the Fontbonne Auxiliary may be amended upon approval by two-thirds (2/3) vote of the members in good standing present at any regular or special meeting of the membership providing that notice of such intent to amend these bylaws is included in the notice of the meeting pursuant to these bylaws. The bylaws' committee shall inform the Board of Directors of such bylaw amendments for information purposes only.

Section II Every two years, the President shall establish a committee for the purpose of considering the continued appropriateness and functional adequacy of these bylaws, and possible amendments thereto made necessary or desirable by reason of developments affecting the internal administration of the Corporation.

## ARTICLE XX HOSPITAL RELATIONSHIP

The Board of Trustees of St. John Hospital and Medical Center is authorized to represent the interests of the Hospital. As such, the Fontbonne Auxiliary's bylaws, regulations, policies, procedures, programs and projects are subject to approval by the Hospital's Board of Trustees to such extent as the Board of Trustees may deem appropriate. Further, the Board of Trustees of the Hospital may require of the Auxiliary financial and other reports to be conveyed to the Trustees by the President of the Auxiliary. Any changes affecting the Fontbonne Auxiliary must be presented to the

**ARTICLE XXIII  
EFFECTIVE DATE**

These bylaws and amendments thereto shall become effective following the approval by the Fontbonne Board of Directors, the general membership of the Fontbonne Auxiliary and the Board of Trustees of St. John Hospital and Medical Center.

Approved By:

Fontbonne Auxiliary Board of Directors	January 7, 1981
Fontbonne Auxiliary Membership	February 18, 1981
Board of Trustees of St. John Hospital and Medical Center	January 28, 1993
Fontbonne Auxiliary Board of Directors	February 3, 1993
Fontbonne Auxiliary Membership	May 26, 1993
Fontbonne Auxiliary Board of Directors	September 17, 1998
Fontbonne Auxiliary Membership	December 3, 1998
Board of Trustees of St. John Hospital and Medical Center	February 2, 1999
Fontbonne Auxiliary Board of Directors	September 19, 2001
Fontbonne Auxiliary Membership	September 26, 2001
Board of Trustees of St. John Hospital and Medical Center	October 23, 2001
Fontbonne Auxiliary Board of Directors	February 5, 2003
Fontbonne Auxiliary Membership	February 27, 2003
Board of Trustees of St. John Hospital and Medical Center	March 25, 2003
Fontbonne Auxiliary Board of Directors	December 1, 2004
Fontbonne Auxiliary Membership	December 2, 2004
Board of Trustees of St. John Hospital and Medical Center	January 25, 2005
Fontbonne Auxiliary Board of Directors	December 5, 2006
No changes were made	
Fontbonne Auxiliary Board of Directors	December 4, 2007
No changes were made	
<u>Fontbonne Auxiliary Board of Directors</u>	<u>December 2, 2010</u>
<u>Fontbonne Auxiliary Membership</u>	<u>May 13, 2010</u>

The dates reflected above reflect only those years when revisions were recommended by the Bylaw Committee.



**KELLER THOMA**  
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW  
26555 EVERGREEN  
SUITE 1240  
SOUTHFIELD, MICHIGAN 48076  
313.965.7610  
FAX 313.965.4480  
www.kellerthoma.com

RECEIVED

MAY - 9 2016

CITY OF GROSSE POINTE WOODS

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

May 01, 2016

Client: 000896

Matter: 000000

Invoice #: 109685

**Attention: Mr. Al Fincham, City Administrator**

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REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative  
to the above matter:

TOTAL

\$1,960.10



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**Attention: Mr. Al Fincham, City Administrator**

Page: 1

RE: GENERAL MATTERS

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For Professional Services Rendered through April 30, 2016

<b>DATE</b>	<b>ATTY</b>	<b>DESCRIPTION</b>	<b>HOURS</b>
4/14/2016	RWF	Attendance at Command negotiations; attendance at Dispatch negotiations.	5.50
4/19/2016	RWF	Attention to preparation for PSO negotiations; attention to preparation of draft proposal regarding same.	2.00
4/20/2016	RWF	Attendance at PSO negotiations.	4.00
4/28/2016	SAJ	Attention to send email to Dee Ann Irby to obtain collective bargaining agreements for City of Grosse Pointe Farms and Grosse Pointe Shores to begin compiling information for preparation of compensation survey.	0.25
Total Services			\$1,922.50

<b>ATTORNEY</b>	<b>HOURS</b>	<b>RATE</b>	<b>AMOUNT</b>
RWF R. W. FANNING, JR.	11.50	\$165.00	\$1,897.50
SAJ SHANNON A. JENNINGS	0.25	\$100.00	\$25.00

**DISBURSEMENTS**

4/27/2016	Document Reproduction	\$37.60
Total Disbursements		\$37.60



**KELLER THOMA**  
A PROFESSIONAL CORPORATION

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

May 01, 2016  
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Matter: 000000  
Invoice #: 109685

**Attention: Mr. Al Fincham, City Administrator**

Page: 2

RE: GENERAL MATTERS

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**Total Amount Due**

**\$1,960.10**

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