



**CITY OF GROSSE POINTE WOODS**  
**20025 Mack Plaza Drive**  
**Grosse Pointe Woods, Michigan 48236-2397**

**NOTICE OF MEETING**

<b>COMMISSIONS:</b>		<b>COMMITTEES:</b>		<b>BOARDS:</b>	
Beautification Advisory		Building Authority		Board of Canvassers	
Citizens' Recreation		Cable TV Ad Hoc		Board of Review	
Community Tree		Compensation & Evaluation		Construction Board of Appeals	
<b>Election</b>	<b>X</b>	Construction		Community Enhancement Fund	
Historical		Finance		Downspout Board of Appeals	
Local Officers Compensation		Fireworks		Pension	
Planning		Judicial Liaison		Subcommittees	
Senior Citizens'		Mack Ave Business Study			
		Public Relations			

PUBLIC INVITED: IN ACCORDANCE WITH PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP SELECTED ABOVE, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THE FOLLOWING MEETING ON TUESDAY, FEBRUARY 17, 2015, AT 9 A.M. IN THE CONFERENCE ROOM AT CITY HALL, 20025 MACK, GROSSE POINTE WOODS.

**AGENDA OF MEETING**

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Election Worker Rates of Pay
5. New Business
6. Immediate Certification of Minutes
7. Adjournment

cc: Bryant  
 Berschback

Hathaway  
 File

Fincham  
 Post

Submitted by: Lisa Hathaway

Office Held: Chair

Telephone: 313 343-2440

CITY OF GROSSE POINTE WOODS

Office of the City Clerk

Memorandum

DATE: February 12, 2015
TO: Election Commission
FROM: Lisa Hathaway, Chair/City Clerk
SUBJECT: Election Worker Rates of Pay

Handwritten signature of Lisa Hathaway

Election staff trained in Election Law is a valued asset to this City, and therefore retention of these seasonal employees is key to administering and managing elections. In order to retain the City's investment in trained, qualified workers familiar with necessary hardware, software, and procedures, increasing election worker's rates of pay is recommended.

The following rates of pay are presented for your consideration:

Table with 3 columns: Position, Current Rate, Proposed Rate. Rows include Precinct Chair, Precinct Co-Chair, Inspector, Intern, Receiving Board, Hourly: Training, and Hourly: Part-Time/Seasonal.

Rate increases are recommended as identified above resulting from a comparison of the other Grosse Pointe communities, adjacent communities (including St. Clair Shores and Harper Woods), and various Macomb County communities. See attached comparables.

The Election Workers have not received an increase since 2006. Election Day begins for workers at 6 a.m. and concludes by approximately 11 p.m., or 17 hours (excluding interns who can only work 8 hours.)

Precinct Workers:

- The largest election requiring two Absent Voter Counting Boards would increase cost from approximately \$7,900 to \$10,200.

Absent Voter Office:

- The largest election requires approximately 670 hours and would increase cost from approximately \$6,400 to \$10,100. (Note: The Administrative Clerk II part-time position remains vacant.)

Staffing costs are reimbursable in cases where the City does not have a position or proposal on the ballot, a Special Election is called, or it is a stand alone School Board election. The City is responsible for regular State, Federal, or local elections.

cc: Fincham

Attachments



Municipality	Chairperson	Co-Chairperson	Inspector	Training	Notes
Grosse Pointe Woods	\$155.00	\$140.00	\$125.00	\$9.00/hr	<i>Also pay \$10.00 to chairs for using their own phones on election day, provide dinner for all workers, Receiving boards get \$45.</i>
St. Clair Shores	\$190.00	\$169.00	\$135.00	\$16.00	<i>Also pay \$10.00 to chairs for using their own phones on election day</i>
Grosse Pointe	\$160.00		\$140.00	\$10.00	<i>Dinner is provided for even year November Elections Only</i>
Grosse Pointe Park	\$175.00		\$130.00		
Grosse Pointe Shores	\$150.00		\$125.00		<i>Donuts in the morning, and dinner in the evening.</i>
Harper Woods	\$185.00	\$170.00	\$155.00		
Grosse Pointe Farms	\$125.00		\$100.00		<i>Donuts and meals provided</i>

# Macomb County Comparables

Municipality	Chairperson	Co-Chairperson	Inspector	Training
Armada Township	\$9.00/hour + \$25	\$9.00/hour + \$25	\$9.00/hour	
Bruce Township	\$9.00/hour + \$40		\$9.00/hour	\$9.00/hour
Center Line	\$130.00	\$130.00	\$115.00	\$15.00
Chesterfield Twp.	\$198.00	\$180.00	\$144.00	\$20.00
Clinton Township	\$250.00	\$200.00	\$150.00	\$9.00/hour
Eastpointe	\$170.25	\$140.25	\$132.75	\$18.00
Fraser	\$180.00	\$160.00	\$125.00	\$25.00
Harrison Township	\$200.00	\$170.00	\$140.00	\$20.00
Lenox Township	\$10/hour		\$9.50/hour	\$0.00
★ Macomb Township	\$190.00	\$150.00	\$135.00	\$25.00
New Baltimore	\$10/hour + \$10	\$10/hour + \$10	\$10/hour	
Ray Township	\$10.24/hour	\$10.24/hour	\$9.22/hour	
Richmond	\$12/hour	\$11/hour	\$10.50/hour	
Richmond Twp.	\$11/hour	\$11/hour	\$9/hour	
Roseville	\$250.00	\$200.00	\$150.00	\$25.00 for EPB training
Shelby Township	\$185.00	\$165.00	\$145.00	\$20.00
St. Clair Shores	\$190.00	\$169.00	\$135.00	\$16.00
Sterling Heights	\$200.00	\$175.00	\$150.00	\$20.00
Warren	\$200.00		\$150.00	\$10.00
Washington Twp.	\$9.00/hour + \$40	\$9.00/hour + \$35	\$9.00/hour	\$9.00/hour

★ Note: on 02/15/15 memo  
250/200/160  
A.U. 15 p.h.

Municipality (Non-Macomb County)	Chairperson	Co-Chairperson	Inspector	Training
Algonac	\$8/hour + \$20		\$8/hour	
Burtchville Twp.	\$100.00		\$100.00	
Casco Township	\$9.50/hour		\$9/hour	
Chester Township	\$12/hour + \$25		\$12/hour	



China Township	\$11/hour		\$10/hour	
Clay Township	\$8.50/hour		\$8/hour	
Clyde Township	\$10/hour + \$20		\$10/hour	
Columbus Twp.	\$8.50/hour		\$8.50/hour	
Fort Gratiot	\$140.00		\$140.00	
Grosse Pte. Woods	\$155.00	\$140.00	\$125.00	\$18 - \$24
Kimball Township	\$11/hour		\$10/hour	
Madison Heights	\$170.00	\$160.00	\$150.00	\$10.00 per hour
Marine City	\$11.50/hour		\$10.50/hour	
Marysville	\$10.50/hour		\$9.25/hour	
Memphis	\$125.00		\$125.00	
Novi	\$175.00	\$175.00	\$150.00	\$10.00
Pere Marquette	\$11/hour		\$10/hour	\$50.00
Plainwell	\$11/hour		\$10/hour	\$10 - \$11/hour
Port Huron	\$135.00		\$135.00	
Romulus	\$150.00		\$125.00	\$20.00
Southfield Twp.	\$140.00		\$120.00	
Spring Arbor	\$10/hour + \$25		\$10/hour	
St. Clair	\$11/hour		\$10/hour	
St. Clair Township	\$11.50/hour		\$10/hour	
Stephenson	\$10/hour + \$10		\$10/hour	
Westland	\$165.00	\$145.00	\$130.00	\$10 - \$20
Yale	\$10/hour		\$9/hour	

Notes
AV Chair \$10.00/hour + \$40 / AV Insp. \$10.00/hour. Training is + mileage when offsite. Food provided in the morning and dinner, on busy elections also lunch
EPB Training \$15
Receiving Board \$75
Election Custodian Supv. \$23/hour, Custodian \$17, \$18.50, \$20/hour (based on # of elections), Field Reps \$16, \$17, \$18/hour (based on # of elections). AV Chair \$250, AV Co-Chair \$200 (both + \$19/hour prep work), AV Insp. \$150
Student Inspectors \$8.85/hour. After 10 pm hourly rates: \$11.35 Chair / \$9.35 Co-Chair / \$8.85 Inspector. \$10 cell phone (1 person per pct)
Co-Chair in training \$145
Provides breakfast, lunch and dinner
AV Chair \$235, AV Co-Chair \$180, Pct. Location Coordinator \$235
Also provides breakfast, lunch and dinner (2-3 precincts)
Breakfast, lunch and dinner is provided
EPB Inspector & Greeter \$150 / Problem resolution inspector \$160 / Chair-at-large \$205 / Student \$9/hour / Cell phone \$10 / AV Co-Chair \$275 / AV Inspector \$145
also pay \$10.00 to chairs for using their own phones on election day
AV Co-Chair \$150 + \$25, AV Insp. \$150 / Sack lunch to Pcts / Delivered Dinner to AVCB

Notes

<i>Chair cell use \$10. Also provide dinner</i>
<i>Chair cell use \$10</i>
<i>Also pays for one meal</i>