

13. NEW BUSINESS/PUBLIC COMMENT

14. ADJOURNMENT

**Lisa Kay Hathaway, CMMC/MMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST

6A

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, on January 15, 2016, ALFRED "SKIP" FINCHAM is retiring from the City of Grosse Pointe Woods; and

WHEREAS, ALFRED "SKIP" FINCHAM, applied a Master's Degree in Information Technology/Public Administration from Eastern Michigan University, a Bachelor of Science in Public Safety Administration from Eastern Michigan University, and an Associate Degree in Fire Science from Macomb Community College to a career dedicated to over 45 years of public service; and

WHEREAS, ALFRED "SKIP" FINCHAM started his career as a firefighter in the State of Ohio, moving on to the City of Grosse Pointe, Michigan, in 1973, rising through the ranks to the position of Director of Public Safety/Chief of Police, then Director of Public Safety/Acting City Manager to Assistant City Manager; and

WHEREAS, on January 18, 2010, ALFRED "SKIP" FINCHAM came to the City of Grosse Pointe Woods as the Director of Public Safety and was promoted to City Administrator after only six months while also maintaining the position of Police Commissioner; and

WHEREAS, ALFRED "SKIP" FINCHAM unfailingly monitored the police scanner, always ready and willing to be present and lend a hand with any fire, crime, or emergency occurring in the City; and

WHEREAS, ALFRED "SKIP" FINCHAM'S commitment to public safety was evident during the 2014 fatal trench collapse where, without regard for his own safety, he spent many hours at the site, even jumping into the trench in an attempt to help save and comfort a man while putting himself in harms way; and

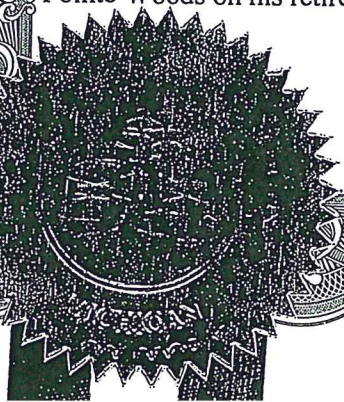
WHEREAS, ALFRED "SKIP" FINCHAM'S unwavering dedication to the City has been demonstrated by expeditious and thorough responses to the Mayor and City Council, as well as citizen inquiries, his constant availability for text messages, emails, and meetings on a daily basis – including holidays and weekends, faithful attendance and support at City events, and a willingness to extend his retirement date to facilitate a smooth transition for the new City Administrator; and

WHEREAS, ALFRED "SKIP" FINCHAM is now moving on to a well-earned phase of his life to spend quality time with Linda, his wife of 42 years, their three children, and five grandchildren.

NOW, THEREFORE, I, ROBERT E. NOVITKE, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim the grateful appreciation of our community to ALFRED "SKIP" FINCHAM for his over 42 years of dedicated service to the Grosse Pointe communities and extend my best wishes and those of the City Council, Administration and the Citizens of Grosse Pointe Woods on his retirement.

Robert E. Novitke

Mayor Robert E. Novitke
January 13, 2016





MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, JANUARY 25, 2016, IN THE COUNCIL-COURT ROOM
OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS,
MICHIGAN.

The meeting was called to order at 7:37 p.m. by Mayor Novitke.

Roll Call: Mayor Novitke
Council members: Bryant, Granger, Ketels, Koester, Shetler
Absent: McConaghy

Also Present: City Administrator/Assessor Colombo
City Attorney Chip Berschback
Treasurer/Comptroller Irby
City Clerk Hathaway
Director of Public Safety Smith
Director of Public Works Ahee
City Engineer Lockwood

Motion by Bryant, seconded by Shetler, that Council Member McConaghy be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Council, Administration, and the audience Pledged Allegiance to the Flag.

The following Commission members were in attendance:

Jim Profeta, Planning Commission
Dan Curis, Local Officers Compensation Commission/
Mayor's Mack Avenue Business Study Committee

Motion by Granger, seconded by Shetler, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

The Mayor appointed John McAlpine to the **Local Officers Compensation Commission** with a term to expire December 31, 2016.

Motion by Granger, seconded by Shetler, regarding appointment – Local Officers Compensation Commission, that the City Council concur with the Mayoral appointment of John McAlpine to the Local Officers Compensation Commission with a term to expire December 31, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Granger, seconded by Shetler, that the following minutes be approved as submitted:

1. City Council Minutes dated January 4, 2016.
2. Committee-of-the-Whole minutes dated January 11, 2016.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Granger, seconded by Bryant, regarding **appointment – Citizen's Recreation Commission**, that the City Council concur with the recommendation of the Citizen's Recreation Commission at their meeting on November 10, 2015, and appoint Christine Ventimiglia to the Citizen's Recreation Commission with a term to expire December 31, 2018.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Granger, seconded by Shetler, regarding **2016 Grosse Pointe (South) High School Tile**, that the City Council concur with the Beautification Advisory Commission at their meeting on October 14, 2015, and approve an amount not to exceed \$550.00 for the graphic design, artwork, and set-up of the 2016 Grosse Pointe (South) High School tile, and the purchase of 25 tiles, funds to be taken from the FY 2015/16 budgeted Account No. 101-105-880.100.

Council Member Granger withdrew her motion. This item to be addressed at the Rescheduled City Council Meeting on 02/22/16.

THE MEETING WAS THEREUPON OPENED AT 7:47 P.M. FOR A PUBLIC HEARING IN ACCORDANCE WITH THE HOUSING & COMMUNITY DEVELOPMENT ACT OF 1995, WHICH REQUIRES THE CITY OF GROSSE POINTE WOODS TO HOLD A PUBLIC HEARING FOR THE PURPOSE OF OBTAINING CITIZEN INPUT AND APPROVAL OF THE **COMMUNITY DEVELOPMENT BLOCK GRANT ESTIMATED BUDGET FOR PROGRAM YEAR 2016:**

Motion by Granger, seconded by Bryant, that for purposes of the public hearing, the following items be received and placed on file:

1. Memo 01/07/16 – City Administrator;
2. 2016 Grant Year Application;
3. Affidavit of Legal Publication 01/14/16.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The City Administrator/Assessor recommended approval of the PY 2016 CDBG budget.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

Motion by Granger, seconded by Shetler, that the public hearing be closed at 7:49 p.m.
Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Koester, seconded by Bryant, regarding the proposed Community Development Block Grant Estimated Budget for Program Year 2016, that the Council set a second Public Hearing date for February 1, 2016, regarding the estimated 2016 CDBG Proposed Estimated Budget.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Granger, seconded by Bryant, regarding **resignation – Michael J. Moore**, that the City Council the City Council to accept this resignation with regret and direct that appropriate thanks and recognition be sent to Mr. Moore.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Bryant, seconded by Shetler, regarding **application to solicit: Benjamin Boyce – Power Home Remodeling Group**, that the City Council approve the application of Benjamin Boyce of Power Home Remodeling Group for a Permit/License to Solicit.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Bryant, seconded by Shetler, regarding **application to solicit: Nicholas Stroup – Renewal by Anderson Corp.**, that the City Council approve the application of Nicholas Stroup of Renewal by Anderson Corp for a Permit/License to Solicit with the removal of Michael Sheridan from the list of Assistants.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

The City Engineer provided an overview regarding the **Right-of-Way Request – DTE.** The City Engineer, Director of Public Services, City Administrator/Assessor, and City Attorney recommended approval of this permit as revised.

Motion by Granger, seconded by Shetler, that the following document be received and placed on file:

1. Additional Conditions Relating to Right of Way Permit – Grosse Pointe Woods/DTE Gas Line Replacement (4 conditions.)

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Granger, seconded by Bryant, regarding Right-of-Way Permit Request – DTE, that the City Council approve DTE's request for a Right-of-Way Permit for their on-going gas line replacement project contingent upon receipt of \$150,000.00 bond, a \$50,000.00 escrow deposit, and \$100.00 permit fee; and, to authorize the Director of Public Services to sign the permit including the additional four conditions relating to the Right-of-Way Permit presented at tonight's meeting.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Koester, seconded by Bryant, regarding **Monthly Financial Report – December 2015**, that the City Council refer this item to the Finance Committee.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Motion by Granger, seconded by Bryant, regarding **Labor Attorney**, that the City Council approve the following statement dated January 1, 2016:

1. Labor Attorney Keller Thoma - \$1,719.93.

Motion carried by the following vote:

Yes: Bryant, Granger, Ketels, Koester, Novitke, Shetler
No: None
Absent: McConaghy

Hearing no objections, the following items were heard under New Business:

- Margaret Potter, Allard, was heard regarding simultaneous use of Ghesquiere ice rink being shared for playing hockey and ice skating. Administration will address the issue of hockey and public ice skating on the rink, and consider possibly separating the rink with a divider to provide added safety. The Mayor also discussed a recent request for extended rink hours past 10 p.m. on weekends. There was a majority consensus of the Council to refer this item to the Committee-of-the-Whole and that administration provide a recommendation regarding light spillage, noise level, and staffing needs.

COUNCIL
01-25-16 – 12

Motion by Bryant, seconded by Shetler, to adjourn tonight's meeting at 8:20 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk

7B

CONSTRUCTION COMMITTEE
01-25-16

MINUTES OF THE MEETING OF THE CONSTRUCTION COMMITTEE, OF THE CITY OF GROSSE POINTE WOODS, HELD ON MONDAY, JANUARY 25, 2016, IN THE COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

PRESENT: Chair Granger
Shetler, Novitke

ABSENT: None

ALSO PRESENT: City Administrator/Assessor Colombo
Treasurer/Comptroller Irby
City Clerk Hathaway
Director of Public Works Ahee
City Engineer Lockwood

Also in attendance: Approximately one dozen residents from Crescent Lane.

The meeting was called to order by Chair Granger at 8:24 p.m.

Motion by Shelter, seconded by Novitke, that the minutes of the Construction Committee dated November 16, 2015, be approved as presented.

Motion carried by the following vote:
Yes: Granger, Novitke, Shetler
No: None
Absent: None

Motion by Novitke, seconded by Shetler, that the Construction Committee Minutes from November 16, 2015, be approved as submitted.

Motion carried by the following vote:
Yes: Granger, Novitke, Shetler
No: None
Absent: None

Due to the number of people in attendance, the meeting took place across the hall in City Council Chambers.

Discussion ensued regarding the **2016 proposed road and maintenance district projects**. There were over a dozen residents from Crescent Lane in attendance. The City Engineer stated Crescent Lane is on the schedule to be re-asphalted, and provided an overview of the asphalt process, and stated some curb replacement is also included in the project. Question and answers ensued. Additional discussion included coordinating the City's road projects with the DTE Gas Program.

The City Engineer then reported on recent communications with Florence Cement regarding the possibility of extending pricing for additional road projects to be done this year, and whether there would be a savings realized. Florence requested a batch plant at the DPW yard and that there would be a 9.1% increase. The Director of Public Services and City Engineer did not recommend using the DPW yard due to added traffic, it is a new road, increased truck traffic on Marter Road, and would disrupt the day to day work at DPW. Florence is expected to provide a final response tomorrow morning.

Motion by Novitke, seconded by Shetler, that tonight's meeting minutes be immediately certified.

Motion carried by the following vote:
Yes: Granger, Novitke, Shetler
No: None
Absent: None

Motion by Shetler, seconded by Novitke, that the meeting of the Construction Committee be adjourned at 9:02 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
City Clerk



MINUTES OF THE ELECTION COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON FRIDAY, JANUARY 29, 2016, IN THE CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The Chair called the meeting to order at 9:35 a.m.

Roll Call: Chair/City Clerk Hathaway
 City Attorney Berschback

Absent: Council Member McConaghy

Motion by Berschback, seconded by Hathaway, that Council Member McConaghy be excused from today's meeting.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

Motion by Berschback, seconded by Hathaway, that all items on the agenda be received, placed on file and taken in order of appearance.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

Motion by Berschback, seconded by Hathaway, regarding **Certification of Election Inspectors and Receiving Boards**, regarding the March 8, 2016, Primary Election, that the Election Commission approve the list of Election Inspectors as presented and recommend the City Council approve the rates of pay as presented.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

Hearing no objections, the following items were discussed under new business:

- Regulations pertaining to voter registration information under the Freedom of Information Act.
- SB 571 – Michigan Campaign Finance Act. Following discussion, the City Clerk will follow up to see if the legislature has taken any action on a trailer bill.

Motion by Hathaway, seconded by Berschback, that today's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Berschback, Hathaway
No: None
Absent: McConaghy

Motion by Berschback, seconded by Hathaway, that the meeting be adjourned at 9:50 a.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Lisa Kay Hathaway
Chair/City Clerk



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

Certification of Board of Election Inspectors

The undersigned, members of the Election Commission of the City of Grosse Pointe Woods, for the *March 8, 2016, Presidential Primary Election*, do hereby certify the following:

1. The number of members of the Board of Election Inspectors shall be six (7) in each precinct, one (1) Intern in each precinct, seven (7) in one absent voter counting board; one (1) of whom shall be designated as Chair, and one (1) of whom shall be designated as Co-Chair. One additional Inspector may be appointed to some precincts as needed.
2. The flat rate compensation for all regular precincts and absent voter counting board(s) shall be as follows:

\$175.00	Chair
160.00	Co-Chair
135.00	Inspector
90.00	Intern
3. If necessary, the City Clerk is authorized to appoint Election Inspectors to vacancies on the Board of Inspectors due to refusal or failure to serve. There shall be at all times during the times the polls are open a majority of Board of Election Inspectors on duty and there shall be at least one from each major political party: Republican and Democrat.
4. The number of members of the three Receiving Boards shall be six (6) total. The flat rate compensation for all receiving board members shall be \$50.00.
5. The members of the Board of Election Inspectors and Receiving Board for the above election are listed on the attached summary.

Respectfully submitted,

ELECTION COMMISSION

Lisa Kay Hathaway, City Clerk/Chair

Todd A. McConaghy, Council Member Representative

Don R. Berschback, City Attorney

Dated: January 29, 2016

Attachment

PCT	LAST	FIRST	ADDRESS1	ADDRESS2	TITLE	PTY
1	MCKAY	DAVID	1867 LOCHMOOR AVE	GROSSE POINTE WOODS, MI 48236	CHAIR	DEM
1	TOCCO	DAWN	575 HIDDEN LN	GROSSE POINTE WOODS, MI 48236	CO-CHAIR	REP
1	WHITE	WALTER	2049 HUNT CLUB DR	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
1	BURLESON	DONNA	1694 NEWCASTLE RD	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
1	SCHERRER	CATHERINE	1842 HUNT CLUB DR	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
1	SEGODNIA	JEAN	1469 WAYBURN	GROSSE POINTE PARK, MI 48230	INSPECTOR	DEM
1	JANSON	CELESTE	653 PEACH TREE LN	GROSSE POINTE WOODS, MI 48236	INTERN	DEM

2	JACKSON	CHRISTINA	1899 KENMORE DR	GROSSE POINTE WOODS, MI 48236	CHAIR	DEM
2	STELLINGWERF	FRANK	1575 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236	CO-CHAIR	REP
2	WALTON	PRECIOUS	1980 ALLARD AVE	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
2	CHICKLAS	DANIEL	1120 N. RENAUD	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
2	MASSERANG	JUDITH	20104 E. BALLANTYNE CT.	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
2	RABAUT	BRIGITTE	791 BLAIRMORR CT	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
2	LUPO	JOSHUA	1825 ROSLYN	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP

3	POPKIN	DEBRA	1681 ROSLYN RD	GROSSE POINTE WOODS, MI 48236	CHAIR	DEM
3	CLOR	KYLE	47 ROSLYN	GROSSE POINTE SHORES, MI 48236	CO-CHAIR	REP
3	THIBODEAU	MARY ANN	1860 BROADSTONE	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
3	KROLIKOWSKI	THADDEUS	1301 BRYNS DR	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
3	MIOTTO	GRETCHEN	20113 FAIRWAY DR	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
3	SAVAGE IV	MATTHEW	19955 W DOYLE PL	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
3	DOBRZECHOWSKI	MICHAEL	1090 ANITA	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP

4	PERRY	DAVID	2065 VAN ANTWERP	GROSSE POINTE WOODS, MI 48236	CHAIR	DEM
4	MCGOVERN	ROBERT D.	808 SHOREHAM RD	GROSSE POINTE WOODS, MI 48236	CO-CHAIR	REP
4	SANTALUCIA	HOLLY	563 N ROSEDALE CT	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
4	FORD	KATHY	2048 HUNT CLUB DR	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
4	THIBODEAU	ROY	1860 BROADSTONE	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
4	VANTHULL	PAULA	743 WOODS LN	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
4	HENDRA	JILL	561 GLEN ARBOR LN	GROSSE POINTE WOODS, MI 48236	INTERN	DEM

5	HIGLEY	DENVER	2041 STANHOPE ST	GROSSE POINTE WOODS, MI 48236	CHAIR	REP
5	FLETCHER	LORNA	1555 FAIRHOLME	GROSSE POINTE WOODS, MI 48236	CO-CHAIR	DEM
5	HUBBERT	DANIEL	1251 EDMUNDTON DR	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
5	MICKS	PAIGE	19276 LINVILLE	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
5	GARVEY	JUDITH	2108 HUNT CLUB DRIVE	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
5	ELWART	SUZANNE	23814 LAKEWOOD	ST. CLAIR SHORES, MI 48082	INSPECTOR	REP
5	BELLOMO	ANTHONY	1248 BRYs	GROSSE POINTE WOODS, MI 48236	INTERN	DEM

6	DIXON	MICHAEL	1091 S RENAUD RD	GROSSE POINTE WOODS, MI 48236	CHAIR	REP
6	SEDLACHEK	SARA	2071 OXFORD	HARPER WOODS , MI 48225	CO-CHAIR	DEM
6	SYLVESTER	ANNE MARIE	654 HAMPTON RD	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
6	SWIATEK	MARY	1962 LITTLESTONE RD	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
6	HOLMAN	MAKENNA	20427 VAN ANTWERP	HARPER WOODS, MI 48225	INSPECTOR	DEM
6	SCOTT	NICOLE	1629 NEWCASTLE RD	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
6	EMIG	ELAINA	19870 HOLIDAY RD	GROSSE POINTE WOODS, MI 48236	INTERN	REP

CB-7	BURK	NANCY	651 VERNIER RD	GROSSE POINTE WOODS, MI 48236	CHAIR	DEM
CB-7	CARTER	MARY	1374 ALINE DR	GROSSE POINTE WOODS, MI 48236	CO-CHAIR	REP
CB-7	RABAUT	SARAH	887 S. BRYs	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
CB-7	GOERKE	MARY	920 S. OXFORD	GROSSE POINTE WOODS, MI 48236	INSPECTOR	DEM
CB-7	DIXON	DEBRA	1091 S. RENAUD RD	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP
CB-7	KUMMER	CYNTHIA	21905 RIDGEWAY ST	ST. CLAIR SHORES, MI 48080	INSPECTOR	DEM
CB-7	MACKENZIE	STUART	1204 ALINE DR	GROSSE POINTE WOODS, MI 48236	INSPECTOR	REP

RB	GRIPPI	LYNDA	20062 E BALLANTYNE CT	GROSSE POINTE WOODS, MI 48236	RB	REP
RB	LENTINE	MICHAEL	1570 ANITA	GROSSE POINTE WOODS, MI 48236	RB	DEM
RB	PRISBE	PAMELA	874 ANITA	GROSSE POINTE WOODS, MI 48236	RB	DEM
RB	AHEE	ELIZABETH	573 VERNIER	GROSSE POINTE WOODS, MI 48236	RB	REP
RB	SIGURDSON	LYNN	1740 PRESTWICK RD	GROSSE POINTE WOODS, MI 48236	RB	DEM
RB	SZABO	MONICA	1620 FAIRHOLME	GROSSE POINTE WOODS, MI 48236	RB	REP



**CITY OF GROSSE POINTE WOODS
MEMORANDUM**

8A

RECEIVED
JAN 28 2016
CITY OF GROSSE PTE. WOODS

DATE: January 7, 2016
TO: Mayor and City Council
FROM: Tom Colombo, Interim City Administrator *Tc*
SUBJECT: Public Hearing #2 for the 2016 CDBG Estimated Budget and Grant Application

The Department of Housing and Urban Development (HUD) and the Wayne County Community Development Block Grant Division requires the City to hold two Public Hearings for the proposed 2016 CDBG Estimated Budget (first Public Hearing was held on January 25, 2016). The purpose of both Public Hearings is to obtain citizen input on the 2016 CDBG Estimated Budget.

Last year, the Minor Home Repair/Housing Rehab program was facilitated by Wayne County, but will now have to be facilitated by the City or its designee. The funds allocated for the program will be expended on Grosse Pointe Woods residents that qualify for the program.

The purpose of this Public Hearing is to obtain citizen input and for City Council to approve the 2015 Proposed Estimated CDBG Budget, pass the Resolution (attached), and authorize the Interim City Administrator to sign the 2016 Application (attached).

This year, Wayne County has advised the City that an estimated \$57,215.98 has been allocated for the 2016 CDBG Budget.

2016 Proposed Estimated CDBG Budget

1. Pointe Area Assisted Transportation Service	\$ 9,646.00
2. Minor Home Repair/Housing Rehab	\$ 41,848.38
3. Administration	\$ 5,721.60
Total	\$ <u>57,215.98</u>

Attachments

**Wayne County Health, Veteran & Community Wellness
Community Development Block Grant (CDBG) Program
2016 Grant Year Application**

Submit Electronically to, voucher@waynecounty.com

Due Date: February 1, 2016 at 5:00PM

Verification of Public Hearing is Due By:

Tuesday, February 16, 2016

Please complete the application in full. Use "0" or "N/A" instead of leaving a space blank. For additional assistance, please contact the Wayne County Community Wellness (CDBG) office at (313) 224-6418

Community Name: City of Grosse Pointe Woods Contact Person: Tom Colombo or Sue Como

TAX ID No.: 38-6007179 Contact Number: 313.343.2445

FUNDING

Estimated 2016 CDBG Allocation	\$57,215.98
Estimated 2016 CDBG Program Income	\$0
Total Estimated 2016 Funding	\$57,215.98

ACTIVITIES

*The Wayne County CDBG Program allows up to **three (3)** activities in addition to Planning and Administration. Wayne County will not approve more than three (3) Public Service, Economic Development or Infrastructure Improvement projects. Total public service activities may not exceed fifteen percent (15%) of the CDBG Allocation and total Planning/Administration may not exceed ten percent (10%) of the CDBG Allocation.*

Communities can elect to have Wayne County retain Demolition or Housing rehabilitation funding to facilitate on the communities behalf through a subcontractor. Please specify in the appropriate category if you would like to retain Housing Rehabilitation and/or Demolition funds or if you elect Wayne County to retain those funds. If you elect to have Wayne County retain funding for Demolition, please specify each address and attach documentation showing that there is site control. If you elect to have Wayne County retain Housing Rehabilitation and/or Demolition funds, Wayne County will be responsible for Program Income and deed recordation.

		Contract Amount	Wayne County to Retain for Administration of the program	Estimated PI Costs	Total CDBG Costs
1	Pointe Area Assisted Transportation Service (PAATS)	9,646.00			9,646.00
2	Minor Home Repair/Housing Rehab	41,848.38			41,848.38
3	Administration*	5,721.60	0	0	5,721.60
4	Planning*	0	0	0	0
	Total Estimated 2016 Costs	57,215.98	0	0	57,215.98

***Combined total of Administration and Planning cannot exceed 10% of your total allocation**

Grantee Name: City of Grosse Pointe Woods 2016 CDBG Grant Year

If additional funds are granted, please identify which activity that funds should be awarded to:
Pointe Area Assisted Transportation Service (PAATS)

PROGRAM INCOME

Program Income includes but is not limited to the following: CDBG loan repayments, proceeds from a CDBG-assisted property or equipment sale, and gross income from the use of property improved or built with CDBG less costs incidental to the generation of the income.

Revolving Funds may be established to carry out specific activities that, in turn, generate payments to carry out the same activities. Revolving funds must be maintained in an interest-bearing account and the earned interest remitted to HUD soon after the end of the CDBG grant year on June 30.

All program income must be expended first, unless identified for a specific project that has been approved by Wayne County.

If you are electing to have Wayne County retain Demolition or Housing Rehabilitation funds to facilitate within your participating area, Wayne County will be responsible for all program income and deed recordation.

How will program income be treated if it is received (anticipated or not – select one)?

- Returned to Wayne County
 Retained in Revolving Fund(s) - specify the CDBG activity/activities:
-
-

- Retained in a separate interest-bearing account to pay the next incurred CDBG cost.

PUBLIC PARTICIPATION CHECKLIST

The U.S. Department of Housing and Urban Development (HUD) requires that the public is given opportunities to participate in planning activities to be funded by CDBG. Please include documentation of the following.

- Notice of Public Hearing # 1 Date of Notice: 1/14/16
The Notice must be published 10 days prior to the public hearing. Attach a copy of Public Notice or Affidavit of Publication.
- Notice of Public Hearing # 2 Date of Notice: 1/14/16
The Notice must be published 10 days prior to the public hearing. Attach a copy of Public Notice or Affidavit of Publication.
- Proposed Statement Notice Date of Notice: 1/15/16
The Proposed Statement must identify all the proposed funding and activity information including dollar amounts. Attach a copy.
- Public Hearing Date of Hearings: 1/25/16 and 2/1/16
Grantee Name: City of Grosse Pointe Woods 2016 CDBG Grant Year

Attach a copy of the public hearing minutes and a summary of the comments received and responses given.

Final Statement Notice

Date of Notice:

The Final Statement Notice must identify all the funding and activity information including dollar amounts reported earlier in this application. Attach a copy of the notice and a summary of the comments received and responses given.

Was the Final Statement Notice published after the activities were given final approval by your council or board? Yes No **TO BE DONE UPON APPROVAL**

Tom Colombo, Interim City Administrator

Date

1 ACTIVITY

Project Name: PAATS

Matrix Code (Please see Matrix Chart handout): 05E

CDBG Allocation Amount: \$9,646.00

Estimated CDBG Program Income (Revolving Funds): 0

Other Funds: \$ 0 Identify: N/A

Total Activity Budget: \$9,646.00

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

PAATS provides necessary transportation to the elderly and handicapped residents for medical, nutritional, social, shopping and recreational purposes.

Approximately 8,400 households per year (approximately 46,000 over 5 years, accounting for population growth) elderly and handicapped residents will be provided with a suitable living environment by providing with affordable transportation for medical, nutritional, social and recreational purposes over the next 5 years.

National Objective:

Specify one objective. Be sure to use the same objective in the Accomplishment Report for each activity. **Please attach the Low to Moderate Income Map for your community.**

LMA (Low and Moderate Income Area) Benefit
 Examples: Parks, Neighborhood Centers, and General Public Improvements
 The target area must consist of block groups that are 51% Low/Mod Income.

Census Tract(s)	Block Group(s)	Low/Mod %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

LMC (Low and Moderate Income Limited Clientele) Benefit
 Examples: Public Services, Removal of Architectural Barriers for the Disabled
 Specify **only one** primary group of persons to benefit.

- | | |
|---|---|
| <input type="checkbox"/> Severely Disabled Adults | <input type="checkbox"/> Homeless |
| <input type="checkbox"/> Illiterate Adults | <input type="checkbox"/> Battered Spouses |
| <input type="checkbox"/> Abused Children | <input checked="" type="checkbox"/> Elderly |
| <input type="checkbox"/> Migrant Farm Workers | <input type="checkbox"/> Persons Living with AIDS |
| <input type="checkbox"/> Persons with Documented Low/Mod Income | |

LMH (Low and Moderate Income Housing) Benefit
 Examples: Housing Rehabilitation, Homebuyer Assistance

- SBA (Slum and Blight Area) Benefit
Attach a board or council resolution approving a slum and blight designation.
Percentage of Deteriorated Buildings in the Area _____%
- SBS (Slum and Blight Spot) Benefit
- LMJ (Low and Moderate Income Job) Benefit
Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons
- Other _____

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address. If project is community-wide, specify the qualifying census tracts and block groups with LMI percentages above.

Please identify the target area with cross streets: **PAATS office is located at 158 Ridge Road, Grosse Pointe Farms, MI 48236 and services Grosse Pointe Woods, Grosse Pointe Farms, Grosse Pointe City, Grosse Pointe Park, Grosse Pointe Shores, and Harper Woods.**

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|---|
| <input type="checkbox"/> Acquisition | <input type="checkbox"/> Disposition |
| <input type="checkbox"/> Public Facilities and Improvements | <input type="checkbox"/> Clearance Activities |
| <input checked="" type="checkbox"/> Public Services | <input type="checkbox"/> Interim Assistance |
| <input type="checkbox"/> Relocation | <input type="checkbox"/> Housing Services |
| <input type="checkbox"/> Privately Owned Utilities | <input type="checkbox"/> Homeownership Assistance |
| <input type="checkbox"/> Housing Rehabilitation | <input type="checkbox"/> Code Enforcement |
| <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> Fair Housing |
| <input type="checkbox"/> Section 108 Loan Repayments | <input type="checkbox"/> Other _____ |

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- Enhance Suitable Living Environment Through New/Improved Accessibility: Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Create Decent Housing with New/Improved Availability: Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- Promote Economic Opportunity Through New/Improved Sustainability: Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- Availability/Accessibility: Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.

- X Affordability: Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- _____ Sustainability: Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|--|---|
| _____ No. of Households Assisted | <u>8,400</u> No. of Persons Stabilized |
| _____ No. of New Businesses Assisted | _____ Acres of Brownfields Remediated |
| _____ No. of Jobs Created/Retained | _____ Amount of Money Leveraged |
| _____ No. of Units made 504-Accessible | _____ No. of Affordable Units |
| _____ No. of Years of Affordability Guaranteed | _____ No. of Housing Units for HIV/AIDS |
| _____ No. of Jobs with Health Care Benefits | _____ No. of Units for Chronically Homeless |
| _____ No. of Units Meeting Energy Star Standards | _____ No. of Units Made Lead Safe |
| _____ Other, please indicate _____ | |

Other Information:

- | | | |
|--|---|--|
| Does the activity prevent homelessness? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the activity help those with HIV/AIDS? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the activity primarily help the disabled? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the activity primarily help the elderly? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is the activity expected to generate program income? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Is this activity being carried out by the grantee (either directly and/or through contractors)?
 Yes X No

If Yes, Enter "X" in the appropriate category.
 Activity is being carried out by the grantee through:
 _____ Grantee employees
 _____ Contractors
 _____ Grantee employees and contractors

If No, Enter "X" by the appropriate category:
 Activity is being carried out by:
X A subrecipient only
 _____ A HUD-designated Community Based Development Organization (CBDO) only
 _____ A HUD-designated CDBO acting as a subrecipient
 _____ Another public agency _____

Enter "X" by the appropriate subrecipient designation:
X Non-profit organization
 OR
 _____ For-profit authorized under 570.201 (o) for economic development activities

Enter "X" by all that apply:
 Subrecipient is:
 _____ A faith-based organization
 _____ An institution of higher education

2 ACTIVITY

Project Name: MINOR HOME REPAIR

Matrix Code (Please see Matrix Chart handout): 14A

CDBG Allocation Amount: \$41,848.38

Estimated CDBG Program Income (Revolving Funds): 0

Other Funds: \$ 0 **Identify:** N/A

Total Activity Budget: \$41,848.38

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

Minor Home Repair/Housing Rehab for approximately 25 Households per year (approximately 175 over 5 years, accounting for population growth) will be maintained, repaired and/or have safety modifications made to enable persons with documented Low/Mod Income, senior citizens and the disabled to maintain their independence and well-being with dignity.

Housing Rehabilitation:

If choosing Housing Rehabilitation as a project, please check one of the following options:

Please only choose one option:

- Wayne County Housing Rehabilitation Program (elect Wayne County to retain Housing Rehabilitation funds to facilitate Housing Rehabilitation within your community)
- Community Wide Housing Rehabilitation Program (retain funds to facilitate Housing Rehabilitation within your community)

Please only choose one option:

- Housing Rehabilitation Forgivable Grant _____
- Housing Rehabilitation Loan with Affordability Period (please identify the affordability period)
 ➤ Affordability Period _____
- Lien in Perpetuity

Demolition:

If choosing Demolition as a project, please check one of the following options:

Please only choose one option:

- Wayne County will retain Demolition funds (elect Wayne County to retain Demolition funds to facilitate Demolition within your community)
- Community Demolition Program (retain funds to facilitate Demolition within your community)

National Objective:

Specify one objective. Be sure to use the same objective in the Accomplishment Report for each activity. **Please attach the Low to Moderate Income Map for your community.**

___ LMA (Low and Moderate Income Area) Benefit
 Examples: Parks, Neighborhood Centers, and General Public Improvements
 The target area must consist of block groups that are 51% Low/Mod Income.

Census Tract(s)	Block Group(s)	Low/Mod %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

___ LMC (Low and Moderate Income Limited Clientele) Benefit
 Examples: Public Services, Removal of Architectural Barriers for the Disabled
 Specify **only one** primary group of persons to benefit.

- | | |
|--|------------------------------|
| ___ Severely Disabled Adults | ___ Homeless |
| ___ Illiterate Adults | ___ Battered Spouses |
| ___ Abused Children | ___ Elderly |
| ___ Migrant Farm Workers | ___ Persons Living with AIDS |
| ___ Persons with Documented Low/Mod Income | |

X LMH (Low and Moderate Income Housing) Benefit
 Examples: Housing Rehabilitation, Homebuyer Assistance

___ SBA (Slum and Blight Area) Benefit
Attach a board or council resolution approving a slum and blight designation.

Percentage of Deteriorated Buildings in the Area _____%

___ SBS (Slum and Blight Spot) Benefit

___ LMJ (Low and Moderate Income Job) Benefit
 Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

___ Other _____

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address. If project is community-wide, specify the qualifying census tracts and block groups with LMI percentages above.

Please identify the target area with cross streets: **City Wide/City of Grosse Pointe Woods 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236**

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|--|--------------------------|
| ___ Acquisition | ___ Disposition |
| ___ Public Facilities and Improvements | ___ Clearance Activities |
| ___ Public Services | ___ Interim Assistance |
| ___ Relocation | ___ Housing Services |

Grantee Name: City of Grosse Pointe Woods 2016 CDBG Grant Year

- Privately Owned Utilities
- Housing Rehabilitation
- Historic Preservation
- Section 108 Loan Repayments

- Homeownership Assistance
- Code Enforcement
- Fair Housing
- Other _____

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- Enhance Suitable Living Environment Through New/Improved Accessibility: Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Create Decent Housing with New/Improved Availability: Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- Promote Economic Opportunity Through New/Improved Sustainability: Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- Availability/Accessibility: Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- Affordability: Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- Sustainability: Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | | | |
|--|--|--------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> 25 | No. of Households Assisted | <input type="checkbox"/> | No. of Persons Stabilized |
| <input type="checkbox"/> | No. of New Businesses Assisted | <input type="checkbox"/> | Acres of Brownfields Remediated |
| <input type="checkbox"/> | No. of Jobs Created/Retained | <input type="checkbox"/> | Amount of Money Leveraged |
| <input type="checkbox"/> | No. of Units made 504-Accessible | <input type="checkbox"/> | No. of Affordable Units |
| <input type="checkbox"/> | No. of Years of Affordability Guaranteed | <input type="checkbox"/> | No. of Housing Units for HIV/AIDS |
| <input type="checkbox"/> | No. of Jobs with Health Care Benefits | <input type="checkbox"/> | No. of Units for Chronically Homeless |
| <input type="checkbox"/> | No. of Units Meeting Energy Star Standards | <input type="checkbox"/> | No. of Units Made Lead Safe |
| <input type="checkbox"/> | Other, please indicate _____ | | |

Other Information:

- | | | |
|--|---|--|
| Does the activity prevent homelessness? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the activity help those with HIV/AIDS? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the activity primarily help the disabled? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the activity primarily help the elderly? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the activity expected to generate program income? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Is this activity being carried out by the grantee (either directly and/or through contractors)?
 Yes No

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

- Grantee employees
- Contractors
- Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

- A subrecipient only
- A HUD-designated Community Based Development Organization (CBDO) only
- A HUD-designated CDBO acting as a subrecipient
- Another public agency _____

Enter "X" by the appropriate subrecipient designation:

Non-profit organization

OR

For-profit authorized under 570.201 (o) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

- A faith-based organization
- An institution of higher education

3 ACTIVITY Planning/Administration Activity

Project Name: Administration

Matrix Code (Please see Matrix Chart handout): 21A

CDBG Allocation Amount: \$5,721.60

Estimated CDBG Program Income (Revolving Funds): 0

Other Funds: \$ 0 Identify: N/A

Total Activity Budget: \$5,721.60

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

Salaries supplemented for approximately six staff members involved with administering the CDBG program.

Is this activity being carried out by the grantee (either directly and/or through contractors)?

Yes No

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

Grantee employees

Contractors

Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

A subrecipient only

A HUD-designated Community Based Development Organization (CBDO) only

A HUD-designated CBDO acting as a subrecipient

Another public agency _____

Enter "X" by the appropriate subrecipient designation:

Non-profit organization

OR

For-profit authorized under 570.201 (o) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

A faith-based organization

An institution of higher education

AFFIDAVIT OF LEGAL PUBLICATION

Grosse Pointe News

21316 Mack Ave
Grosse Pointe Woods, Michigan 48236
(313) 882-3500

COUNTY OF WAYNE
STATE OF MICHIGAN, SS.

Scott Chambers

being duly sworn deposes and says that attached advertisement of

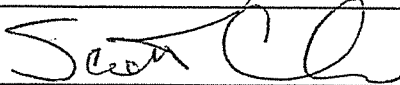
City of Grosse Pointe Woods

was duly published in accordance with instructions, in the GROSSE POINTE NEWS on the following date:

January 14, 2016

#1 GPW 1-14 PH CDBG 2016

and knows well the facts stated here:



Subscribed and sworn to before me:



PATRICE A. THOMAS
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Jun 21, 2020
ACTING IN COUNTY OF Wayne

City of Grosse Pointe Woods, Michigan
NOTICE OF PUBLIC HEARINGS
COMMUNITY DEVELOPMENT BLOCK GRANT PY 2016

A Public Hearing will be held at the Rescheduled City Council meeting on Monday, January 25, 2016 at 7:30 p.m., in the Council Room of the Municipal Building, 20025 Mack Plaza, Grosse Pointe Woods, Michigan, to hear comments regarding the Program Year 2016 Community Development Block Grant (CDBG) Proposed Estimated budget below.

A second Public Hearing will be held at the City Council meeting on Monday, February 1, 2016 at 7:30 p.m., in the Council Room of the Municipal Building, 20025 Mack Plaza, Grosse Pointe Woods, Michigan, to hear comments and approve the Program Year 2016 Community Development Block Grant (CDBG) Proposed Estimated Budget and Application. All interested parties are invited to attend. The proposed budget is as follows:

2016 Proposed Estimated CDBG Budget	
1. Pointe Area Assisted Transportation Service	\$ 9,646.00
2. Minor Home Repair/Housing Rehab	\$ 41,848.38
3. Administration	\$ 5,721.60
Total	\$ 57,215.98

Tom Colombo
Interim City Administrator

G.P.N.: 1/14/2016

**City of Grosse Pointe Woods
County of Wayne**

Resolution Approving PY 2016 CDBG Application

WHEREAS, Wayne County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and

WHEREAS, Wayne County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Grosse Pointe Woods has duly advertised and conducted Public Hearings on January 25 and February 1, 2016 for the purpose of receiving public comments regarding the proposed use of PY 2016 Community Development Block Grant funds (CDBG) in the approximate amount of \$57,215.98, and

WHEREAS, the City of Grosse Pointe Woods found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

2016 Proposed Estimated CDBG Budget

1. Pointe Area Assisted Transportation Service	\$ 9,646.00
2. Minor Home Repair/Housing Rehab	\$ 41,848.38
3. Administration	<u>\$ 5,721.60</u>
Total	<u>\$ 57,215.98</u>

NOW, THEREFORE, BE IT RESOLVED THAT: the City of Grosse Pointe Woods CDBG application is hereby authorized to be submitted to Wayne County for inclusion in Wayne County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that Tom Colombo, Interim City Administrator, is hereby authorized to execute all documents, agreements, or contracts which result from this application to Wayne County.

Made and passed this 1st day of February, 2016.

I, Lisa Kay Hathaway, the duly authorized City Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Grosse Pointe Woods City Council on February 1, 2016.

Name: Lisa Kay Hathaway
City of Grosse Pointe Woods City Clerk
County of Wayne, Michigan



Beautification Advisory Commission
City of Grosse Pointe Woods

RECEIVED

JAN 27 2016

CITY OF GROSSE PTE. WOODS

February 1, 2016

The Honorable Robert Novitke
Mayor of Grosse Pointe Woods
The Grosse Pointe Woods City Council
20025 Mack Avenue
Grosse Pointe Woods, MI 48236

Re: 2016 BAC Flower Sale

Dear Mayor Novitke and City Council Members:

The Beautification Advisory Commission is planning the 42nd Annual Flower Sale. In order to make this successful, I request the Council's authorization of the following:

1. To conduct the 2016 BAC Flower Sale jointly with the Grosse Pointe North High School Parents' Club, to be held on the front lawn of City Hall on the following dates and times:

Friday, May 6, 2016	10:00 a.m. to 5:00 p.m.
Saturday, May 7, 2016	8:00 a.m. to 4:00 p.m.
Reserve Sunday, May 8, 2016	as a rain day
Friday, May 13, 2016	Pre-order delivery in the parking lot
2. Request approval for expenditures as outlined in Attachment I. These expenditures will be more than offset by proceeds from the sale.
3. Request approval for an email distribution to all residents with an email address on file with the City. This would include details of the sale and the order form.
4. The Director of Public Works to assist in the following items:
 - A) Display the flower sale announcement banner between the two front columns of City Hall on or about April 15, 2016.
 - B) Repaint the flower sale announcement sign to reflect the above dates and times. Place the sign and the GPN-PTO banner on city property in front of City Hall in proximity to Mack Avenue on or about April 15, 2016.

- C) Reserve the last double row of the City Hall parking lot for pre-order flower delivery on Friday, May 13, 2016.
 - D) Deliver and set up the BAC basket display racks on the City Hall lawn on Thursday, May 5, 2016.
 - E) Set up three city tents, one over the front walkway in front of City Hall, and the others on the lawn, on Thursday, May 5, 2016.
 - F) Set up small city tent on the lawn to the side of the parking lot on Friday, May 13, 2016, for pre-order delivery.
 - G) Place temporary "No Parking" signs along the curb on the City Hall side of the front drive during the sale days.
5. Request the Director of Public Safety to park a police vehicle in front of City Hall on the evening of Friday, May 6, 2016 to serve as a deterrent to vandals.

I am available to be present at the City Council meeting to answer any questions City Council members may have regarding this request. Please advise me of the date of the council meeting if my presence is requested.

The Beautification Advisory Commission appreciates your support and consideration to these requests, so that we can again have a successful flower sale.

Sincerely,



Kelly Martin-Rahaim
2016 Flower Sale Chairperson
313-885-2455
kmartinrah@aol.com

cc: Debbie McCarthy, BAC Chairperson
Tom Colombo, City Administrator
Joseph Ahee, DPW
Debbie Mathews, DPW

Attachment I: Estimated 2016 BAC Flower Sale Budget

Estimated 2016 BAC Flower Sale Budget

EXPENSES:	State of Michigan License	\$ 100.00
	Printing of Order Forms / Postage	\$ 1,000.00
	Cash Advance	\$ 400.00
	Flowers for Pre-Order	\$ 8,000.00
	Flowers for Same Day Sales	\$ 10,500.00
	Lexington Gardens Same Day Sales	\$ 7,000.00
	Concrete Critters	\$ 300.00
	Newspaper Ad	\$ 300.00
	Copies, signs, posts, etc.	<u>\$ 400.00</u>
	TOTAL EXPENSES	\$ 28,000.00
RECEIPTS:	Pre-Order Sales	\$ 12,000.00
	Same Day Sales	<u>\$ 22,000.00</u>
	TOTAL RECEIPTS	\$ 34,000.00
	NET PROFIT	\$ 6,000.00

Note: Profit is split evenly between BAC and GPN Parents' Club

11A

CHARLES T. BERSCHBACK

ATTORNEY AT LAW

24053 EAST JEFFERSON AVENUE

ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400

FAX (586) 777-0430

blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

DON R. BERSCHBACK
OF COUNSEL

January 26, 2016

The Honorable Mayor and City Council
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE. Star of the Sea

Dear Mayor and Council:

Star of the Sea is conducting their annual fundraiser and have applied to the Michigan Gaming Control Board for a one day event license. The Gaming Board has a standard form and requires a local Council resolution that confirms that the applicant is recognized as a non-profit operating in the community for charitable purposes. I have enclosed a draft of a resolution for the Council's review pending on information being submitted to the City Clerk and my review of the material.

Star of the Sea is requesting that this matter be placed on the agenda for February 1, 2016. If you have any questions please call.

Very truly yours,



CHARLES T. BERSCHBACK

CTB:gmr
Enclosures



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@mlchigan.gov
www.mlchigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(K)(II))

At a regular meeting of the City of Grosse Pointe Woods
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD
 called to order by Mayor Novitke on Feb. 1, 2016
DATE
 at 7:30 ~~AM~~ PM /p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____
 that the request from _____ of Grosse Pointe Woods,
NAME OF ORGANIZATION CITY
 county of Wayne, asking that they be recognized as a
COUNTY NAME
 nonprofit organization operating in the community for the purpose of obtaining charitable
 gaming licenses, be considered for approval.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
 adopted by the City Council at a regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
 meeting held on February 1, 2016.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

Lisa K. Hathaway, City Clerk
PRINTED NAME AND TITLE

20025 Mack Plaza, Grosse Pointe Woods, MI 48236
ADDRESS

**Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201**

Department of the Treasury RECEIVED
JAN 29 2016
CITY OF GROSSE PTE. WOODS

Date: May 29, 2015

Person to Contact:

R. Meyer ID# 0110429

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

53-0196617

Group Exemption Number:

0928

United States Conference of Catholic
Bishops
3211 4th Street, NE
Washington, DC 20017-1194

Dear Sir/Madam:

This responds to your May 19, 2015, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2015*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2015* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

Subordinate organizations under a group exemption do not receive individual exemption letters. Most subordinate organizations are not separately listed in Publication 78 or the EO Business Master File. Donors may verify that a subordinate organization is included

in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

A handwritten signature in black ink that reads "Tamera Ripperda". The signature is written in a cursive, flowing style.

Tamera Ripperda
Director, Exempt Organizations



Archdiocese of Detroit
Sharing Christ In and Through the Church

Support The Archdiocese



Find a Parish Mass School

OUR ARCHDIOCESE ▾ BEING CATHOLIC ▾ PARISHES ▾ SCHOOLS ▾ MINISTRIES ▾ SEARCH

[Home](#) [Parishes](#) [Locations](#) Our Lady Star of the Sea Parish...

Our Lady Star of the Sea Parish (Grosse Pointe Woods)

Mailing Address
467 Fairford Road
Grosse Pointe Woods, MI 48236-2497

Office 313-884-5554
Facsimile 313-885-5591

Parish Email
parishinfo@stargp.org

Parish Website
http://www.olsos.org

Clergy
Msgr. Gary Smetanka - Pastor

Region Northeast Region

Vicariate SERF Vicariate

Parish and Vicariate Planning

Perceptions of the Faithful Parish Report

Need sacramental records? Contact the parish directly to make a request.

See an error on this page?

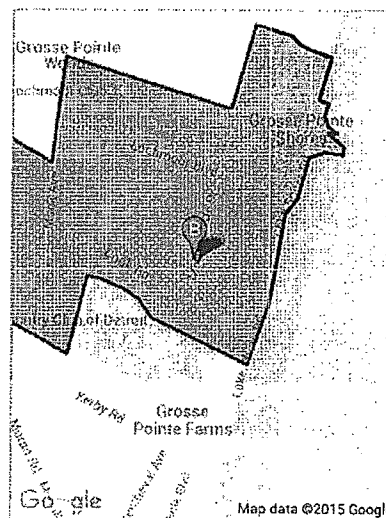
Mass Schedule

* Mass celebrated in English unless otherwise specified.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 AM	7:30 AM	7:30 AM	7:30 AM	7:30 AM	7:30 AM Summer	4:00 PM
9:30 AM					8:30 AM School Year	
11:30 AM						

Reconciliation

Saturday 3:00 PM or by appointment



Worship Sites

Our Lady Star of the Sea Parish
467 Fairford Road
Grosse Pointe Woods, MI 48236-2497
[Click for driving directions](#)

Parish Schools

Our Lady Star of the Sea Elementary
467 Fairford Road
Grosse Pointe Woods, MI 48236
[Click for driving directions](#)

Creating Safe Environments
Our goal is to empower children, youth and adults to avoid and report unsafe or harmful situations.

- Our Archdiocese
- Being Catholic
- Schools
- Parishes
- Ministries

- Home
- Directory
- Giving
- News
- Store
- Printing
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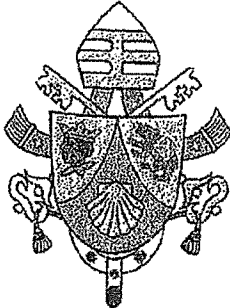
- Archdiocese of Detroit
12 State Street
Detroit, MI 48226-1823
313-237-5800
- Map
- Contact Us
- Subscribe to RSS
- Sitemap

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 NEW HAMPSHIRE • NEW JERSEY • NEW MEXICO • CONNECTICUT • FLORIDA • MASSACHUSETTS

1817



2011

The Official Catholic Directory

Anno
 Domini
 2011

Published Annually by
 P. J. Kennedy & Sons

INDIANA • OKLAHOMA • RHODE ISLAND • MONTANA •
 HAWAII • WASHINGTON • VIRGINIA • VERMONT • WYOMING • OHIO •

Our Lady Star of the Sea Men's Club

By-Laws

Article I – Name

The Name of the Club shall be Our Lady Star of the Sea Men's Club (Club) and shall be located in the City of Grosse Pointe Woods, County of Wayne, State of Michigan, with the principal office in the parish headquarters of Our Lady Star of the Sea Parish.

Article II – Mission Statement

To promote Christian fellowship among the men of the Parish community and to provide assistance for the athletic programs at Our Lady Star of the Sea.

Article III – Membership

Section 1:

Any gentlemen who has attained the age of 21, shall be eligible for active membership in the Club provided that:

- (1) He shall be willing to contribute such reasonable time and effort as shall be required of him, by his duly elected officers, for the pursuit and attainment of the purpose of this Club as defined in Article II.
- (2) He shall not endeavor, nor cooperate with others, to use this club for the furtherance of his political convictions or to seek adherents in controversial social problems not directly related to this express purpose of the Club.

Section 2:

The following criteria must be met in order to be defined as an active member in good standing of Our Lady Star of the Sea Men's Club:

- (1) A paid-up membership fee of \$25.00 by the October meeting
- (2) Attendance required at a minimum of three (3) general membership meetings per year.

The above definition of an active member shall not pertain to any member who has attained 12 active years and has no children in any sponsored programs.

ANY EXCEPTIONS to the aforementioned rules will be decided upon by the President of the Club.

Article IV – Dues

Annual dues of \$25.00 shall be payable on a per year basis. Members in arrears of dues after October 1st shall be considered not in good standing.

Article V – Officers

Section 1:

The administration of the Club shall be vested in the Board of Directors, which shall be composed of the following duly elected officers: President, Vice President, Secretary, Treasurer, and the Committee Chairmen appointed by the President, together with the immediate Past President as advisor.

Section 2:

The Pastor of Our Lady Star of the Sea shall be the ex-officio Board Member of the Club and a signer on the Club bank account.

Section 3:

The Pastor or a Priest appointed by him shall be the Spiritual Director of the Club.

Section 4:

In the event of the president being unable to continue his duties, the Vice President would automatically become President. Vacancies in other offices will be replaced by a special election.

Article VI – Duties of Officers

Section 1 – President:

The President shall preside at all meetings of the Club and of the Board of Directors. He shall be a member ex-officio at all regular and special committees and shall perform all such duties as usually pertain to his office. He shall inform all Board Members of their specific duties.

Section 2 – Vice President:

The Vice President shall assist the President with all his duties and conduct meetings in his absence. The Vice President shall be responsible for all regular and special committees.

Section 3 – Secretary:

The Secretary shall conduct all official correspondence required by the Club. He shall notify the members of the Board of Directors of all meetings. He shall keep a true record of all meetings of the Club and shall have custody of all books and papers of the Club, with the exception of those pertaining to the duties of the Treasurer.

Section 4 – Treasurer:

The Treasurer shall have charge of all funds of the Club and shall place said funds in any bank as approved by the Board of Directors and Pastor. Such money shall only be withdrawn for payment of bills approved by the Board. The Treasurer shall keep an accurate account of all transactions and shall render a detailed report with vouchers at any meetings of the Board and Membership meetings. All checks shall be made by the Treasurer and shall be countersigned by the President or Vice President.

Article VII – Administration

Section 1:

The administration of this Club shall be conducted in such a manner as to most successfully attain the purpose outlined in Article II of these by-laws, provided that no administrative function or policy be of such a nature as to jeopardize the best interest of the parish; further provided that all new endeavors and financial promotions be approved by the Pastor or a priest appointed by him.

Section 2:

The rules contained in Robert's Rules of Order, Revised Edition, shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with the by-laws of this Club.

Section 3:

- a) The "year" is defined as July 1 through June 30.
- b) The Club will submit by August 15 of each year a fiscal annual report as defined by the Archdiocese guidelines.
- c) The Club will, by May 15 of each year, submit a budget to the Parish Council for the next fiscal year as defined by the Archdiocese guidelines.

Article VIII – Election of Officers

Section 1:

The election of officers shall be as follows: nominations in April, voting in May and installation of newly elected officers at the regular monthly meeting of the assembly in June.

Section 2:

A nominating committee as at least two past officers and two members at large shall be appointed by the President, said nominating committee shall present to the assembly two candidates for each elective office at the April nominating meeting. At this time, additional nominations may be made from the floor.

Section 3:

Candidates for elective office must be present at the nominating meeting to be eligible to accept the nomination, or must submit a letter, properly signed, stating their willingness to be considered for office, or must have informed the nominating committee of their willingness to run for office.

Section 4:

Officers shall be elected for two (2) year terms beginning the July 1 immediately after their election.

Article IX – Disbursements

Section 1:

Disbursements not to exceed Five Hundred Dollars (\$500.00) may be authorized by the approval of three elected officers. All other disbursements shall be approved by a vote of the membership.

Article X – Deceased Member and Family

Section 1:

Upon the death of a member, his wife or any of his children, the Club shall:

- a) Send flowers not to exceed \$100.00
- b) Send a mass card

Section 2:

The member's widow and children living at the widow's home will be notified that they are entitled to participate in all activities sponsored by the Club.

Article XI – Amendments

Amendments to these by-laws may be made at any meeting of the assembly by a two-thirds (2/3) vote of the members present, provided that notice of the proposed amendment has been read at the meeting of the Club prior to the meeting at which is to be voted upon.

Article XII – Disposition and Use of Club Funds

Section 1:

All money raised by dues, fees, and other fund raising, are to be used to finance the activities of the Club as specified in Article II.

Section 2:

All funds of the Club are to revert to Our Lady Star of Sea Parish or its parent, the Archdiocese of Detroit, if Our Lady Star of the Sea Men's Club should cease to exist.

Section 3:

As of June 30 of each fiscal year, the balance remaining in the Club bank account shall not exceed fifteen hundred dollars (\$1,500.00), or the limit established by the Archdiocese guidelines.

Certification:

I certify this to be a true correct copy of the By-Laws of Our Lady Star of the Sea Men's Club.

Steve Armbruster
Secretary
January 2016



State of Michigan
Michigan Gaming Control Board
Office of the Executive Director
P.O. Box 30786
Lansing, MI 48909
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

MILLIONAIRE PARTY Event Application

Check # 2421
Amt Rcv'd \$ 50

NOV 20 2015

For Internal Use Only

ALLOW 6 WEEKS FOR PROCESSING
PLEASE PRINT OR TYPE IN BLUE OR BLACK INK

1. Organization Name Our Lady Star of the Sea Men's Club				2a. Organization ID Number 130915	
3. Organization Street Address 467 Fairford		City GP Woods	State MI	ZIP Code 48236	2b. Event Start Date February 5, 2016
Organization Mailing Address 467 Fairford		City GP Woods	State MI	ZIP Code 48236	
Organization Email (if Applicable)				County Wayne	
4. To your knowledge, has the organization or any individual, officer, or agent (including chairperson, worker, or dealer) ever been convicted of, forfeited bond upon a charge of, or pled guilty to any of the following offenses: a felony, gambling offense, criminal fraud, forgery, larceny, or filing a false report with a governmental agency? <input type="checkbox"/> Yes - Attach written explanation <input checked="" type="checkbox"/> No - Report any changes immediately in writing					
5. Does your organization have any pending lawsuits, bankruptcy, or indebtedness to local, state, or federal government? <input type="checkbox"/> Yes - Attach written explanation <input checked="" type="checkbox"/> No					

PRINCIPAL OFFICER INFORMATION

6. Provide the following information:
Principal Officer, e.g., president, grand knight, worthy matron, etc. - AND - Vice President or equivalent - AND - one other officer of the organization.

Principal Officer	Name	Address	Telephone Numbers
	Jeff McFarlane	20411 EASTWOOD Harper Woods, MI 48225	Day () Evening (313) 884-3099
Vice President or Equivalent	Shawn Duffy	85 FONTANA GP Woods, MI 48236	Day () Evening (313) 882-8142
Other Officer	Steve Armbruster	1665 Fairholme GP Woods, MI 48236	Day () Evening () 313-886-4024

LICENSE MAILING INFORMATION

7. Contact Person (must be a bona fide member*)	Name	Address Where License Should Be Mailed	Telephone Numbers
	Tom Andreozzi	14710 Mulberry Ct. Shelby Township, MI 48315	Day () 248-495-1029 Evening () 248-495-1029
Email: tjandreozzi@gmail.com			

LOCATION AND SUPPLIER INFORMATION

8. Location is (check one): <input checked="" type="checkbox"/> Organization's Facility <input type="checkbox"/> Donated (submit agreement) ▶ Location ID Number _____ ▶ Donated agreement - required ▶ Demarcated area** diagram - required <input type="checkbox"/> Rented (submit agreement) ▶ Location ID Number _____ ▶ Rental/Use Agreement - required ▶ Demarcated Area Diagram - required	9. Name of location where millionaire party will be conducted (include building name if applicable) Our Lady Star of the Sea Street Address 467 Fairford City GP Woods			
	State MI	ZIP Code 48236	County Wayne	
	10. Equipment is (check one): <input checked="" type="checkbox"/> Owned by Organization <input type="checkbox"/> Donated (submit agreement) <input type="checkbox"/> Rented (submit supplier agreement)		11. If equipment is rented from a supplier, provide: Supplier ID W _____ Supplier Name _____	

*Bona fide member means a member, according to the organization's established membership criteria, who participates in the organization to further its lawful purpose.

**Demarcated area means the physical area in which licensed millionaire party gaming will be conducted, the boundaries of which are marked with rope or tape or separated in an access-controlled area of the location.

Authority: Act 382 of the Public Acts of 1972, as amended
MGCB-MP-5022 (Rev. 07-15)

COMPLETION: Required for licensure
PENALTY: No license will be issued

**MILLIONAIRE PARTY EVENT
Attachment A – Worker List**

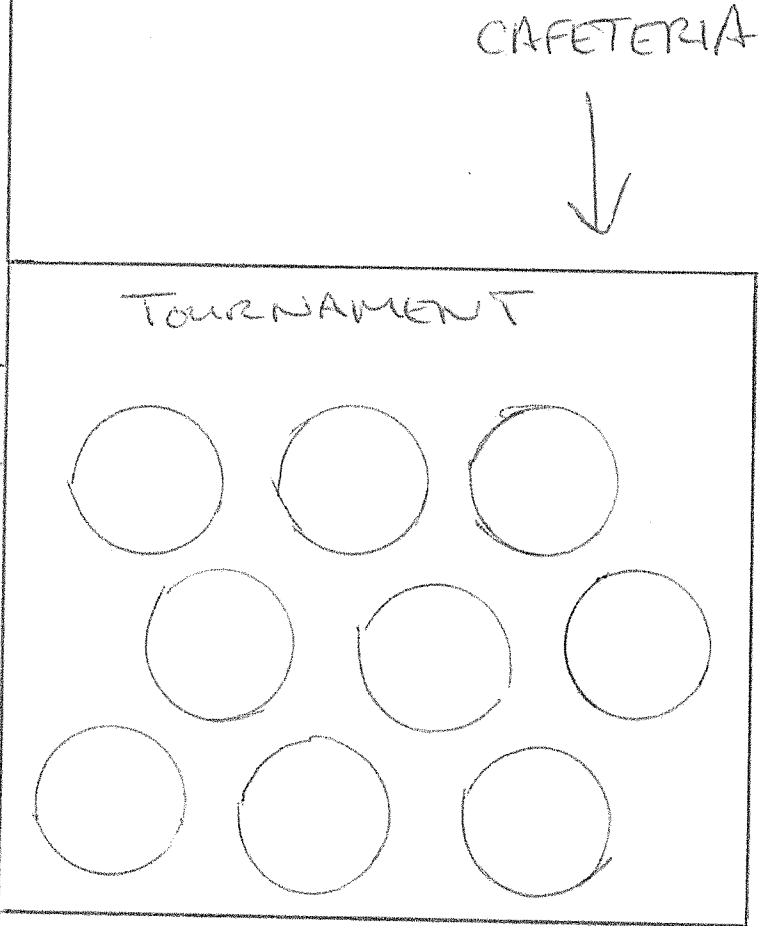
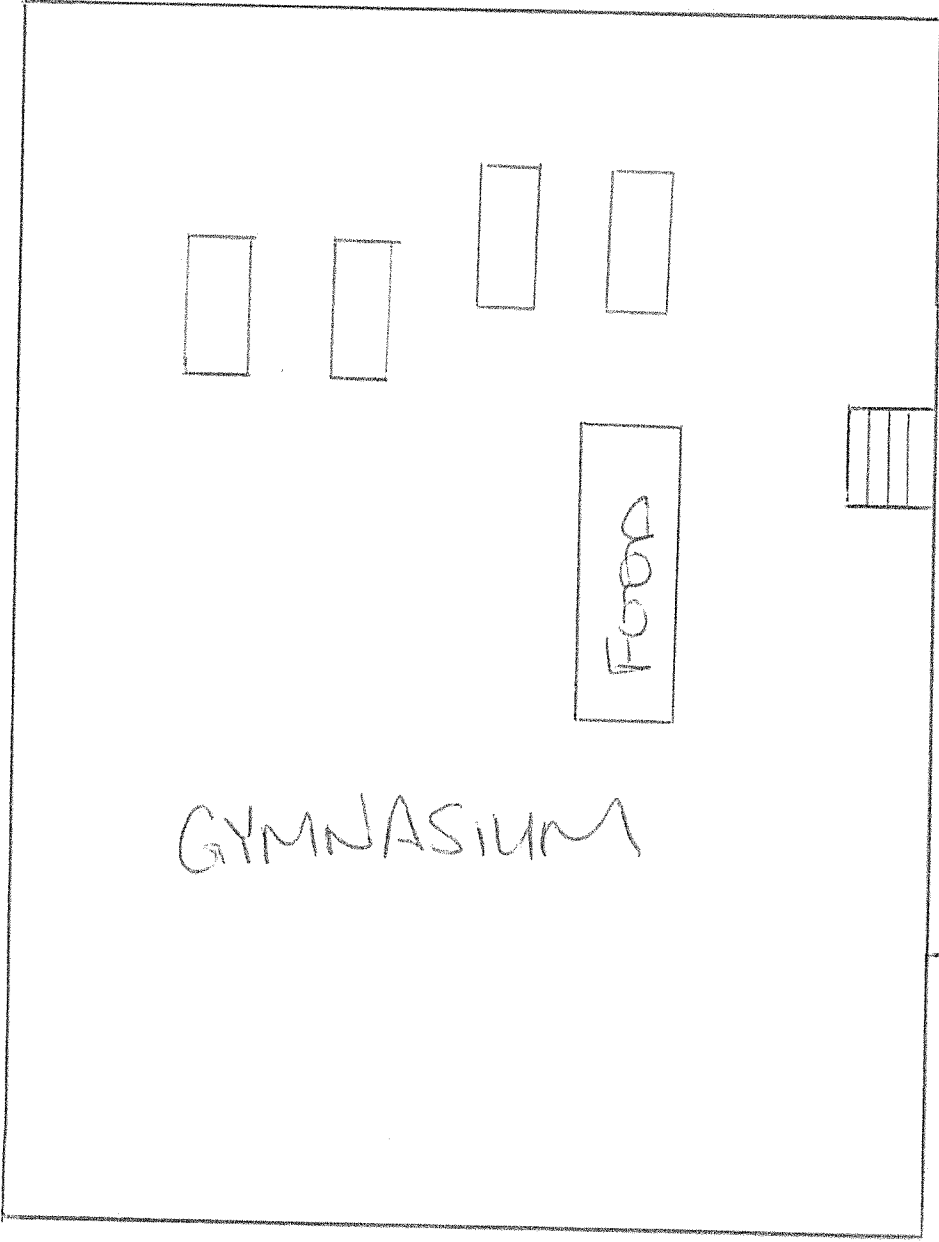
Organization ID Number 130915
Event Start Date February 5, 2016

IF THREE (3) WORKERS ARE NOT PRESENT ON EACH DAY OF YOUR EVENT, CONTACT THE MILLIONAIRE PARTY LINE IMMEDIATELY AT (313) 456-4940 OR EMAIL DETAILED INFORMATION IMMEDIATELY TO Millionaireparty@michigan.gov.

- Three bona fide members must be present at all times during the event. Bona fide member means a member, according to the organization's established membership criteria, who participates in the organization to further its lawful purpose.
- A bona fide member acting as a dealer does not count toward the required number of persons staffing the event.
- One of the bona fide members listed below must be the millionaire party chairperson. More than one person may be designated as a chairperson.
- No person may serve as a chairperson of more than 1 qualified organization during the same calendar year.

Millionaire Party Workers			Select one or both	Telephone Numbers
Name Tom Michels	Title		<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> Worker	Day (313) 520-8499 Evening ()
Board Member <input type="checkbox"/> Member <input checked="" type="checkbox"/> Email: TOM DADKCHA@ENCY.COM				
Name TOM ANAREZZI	Title		<input checked="" type="checkbox"/> Chairperson <input type="checkbox"/> Worker	Day (248) 495-1029 Evening () SAME
Board Member <input type="checkbox"/> Member <input checked="" type="checkbox"/> Email: TJANAREZZI@GMAIL.COM				
Name Steve Armbruster	Title Secretary		<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> Worker	Day (313) 942-7411 Evening () SAME
Board Member <input checked="" type="checkbox"/> Member <input type="checkbox"/> Email: jsarmbruster@comcast.net				
Name JEFF MCFARLANE	Title President News Club		<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> Worker	Day (313) 884-3099 Evening () "
Board Member <input checked="" type="checkbox"/> Member <input type="checkbox"/> Email: JMCF728@GMAIL.COM				
Name GREG CUPEK	Title		<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> Worker	Day (949) 371-3321 Evening ()
Board Member <input type="checkbox"/> Member <input checked="" type="checkbox"/> Email: GCUPEK@GMAIL.COM				
Name Robert J. Amos	Title Hospitality Chair		<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> Worker	Day (313) 608-3188 Evening (313) 608-3188
Board Member <input checked="" type="checkbox"/> Member <input checked="" type="checkbox"/> Email: amosrj@outlook.com				
Name CHRIS TRANCHIDA	Title		<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> Worker	Day (313) 303-1617 Evening ()
Board Member <input type="checkbox"/> Member <input checked="" type="checkbox"/> Email: CHRIS@SAFETYONELECTRICAL.COM				
Name Patrick BEAS	Title		<input type="checkbox"/> Chairperson <input checked="" type="checkbox"/> Worker	Day (313) 580-2982 Evening () "
Board Member <input type="checkbox"/> Member <input checked="" type="checkbox"/> Email: pbeas23@ymail.com				
Name	Title		<input type="checkbox"/> Chairperson <input type="checkbox"/> Worker	Day () Evening ()
Board Member <input type="checkbox"/> Member <input type="checkbox"/> Email:				
Name	Title		<input type="checkbox"/> Chairperson <input type="checkbox"/> Worker	Day () Evening ()
Board Member <input type="checkbox"/> Member <input type="checkbox"/> Email:				
Name	Title		<input type="checkbox"/> Chairperson <input type="checkbox"/> Worker	Day () Evening ()
Board Member <input type="checkbox"/> Member <input type="checkbox"/> Email:				
Name	Title		<input type="checkbox"/> Chairperson <input type="checkbox"/> Worker	Day () Evening ()
Board Member <input type="checkbox"/> Member <input type="checkbox"/> Email:				

Attach additional pages if needed.



RESET

PRINT



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

MILLIONAIRE PARTY QUALIFIED ORGANIZATION INFORMATION CHANGE

PLEASE PRINT OR TYPE IN
 BLUE OR BLACK INK

Complete this form and return to the address listed above to change the organization information currently on file with the Michigan Gaming Control Board

Effective Date of Change	9-1-2015
Organization ID Number	130 915

Organization Name	OUR LADY STAR OF THE SEA MEN'S CLUB	Telephone Number	(313) 884-5554
-------------------	-------------------------------------	------------------	----------------

ORGANIZATION LOCATION ADDRESS

Current Organization Location Address				Change Organization Location Address to:			
Street Address				Street Address			
467 FAIRFORD RD							
City	State	ZIP Code	County	City	State	ZIP Code	County
GROSSE PTE. WOODS	MI	48236	WAYNE				

ORGANIZATION MAILING ADDRESS

Current Organization Mailing Address				Change Organization Mailing Address to:			
Mailing Address				Mailing Address			
SAME AS ABOVE							
City	State	ZIP Code	County	City	State	ZIP Code	County

ADD ORGANIZATION OFFICERS

List the name, title, home address, and telephone numbers of each organization officer to be added					
Name	JEFF McFARLANE	Street Address	20411 EASTWOOD	Telephone Number (Day)	248/396-6066
Title	PRESIDENT	City, State, ZIP Code	HARPER WOODS, MI 48225	Telephone Number (Evening)	313/884-3099
Name	SHAWN DUFFY	Street Address	85 FONTANA	Telephone Number (Day)	313/212-1119
Title	VICE-PRESIDENT	City, State, ZIP Code	GROSSE PTE. SHORES, MI 48236	Telephone Number (Evening)	313/882-8142
Name	STEVE AMBRUSTER	Street Address	1665 FAIRHOLME	Telephone Number (Day)	313/942-7411
Title	RECORDING SECRETARY	City, State, ZIP Code	GROSSE PTE. WDS, MI 48236	Telephone Number (Evening)	313-886-4024
Name	ED OLEJNICZAK	Street Address	1661 LOCHMOOR BLD.	Telephone Number (Day)	313/885-2521
Title	TREASURER	City, State, ZIP Code	GROSSE PTE. WDS, MI 48236	Telephone Number (Evening)	

Attach additional sheets if necessary

REMOVE ORGANIZATION OFFICERS

Name	TOM LIZZA	Title	PRESIDENT
Name	JEFF KIRKMAN	Title	VICE PRESIDENT
Name		Title	

Attach additional sheets if necessary

Signature of Current Principal Officer	Print Name	Title	Date
	JEFFREY A. McFARLANE	President	1/21/2016

PLEASE MAKE A COPY OF THE COMPLETED FORM FOR YOUR RECORDS



RESET

PRINT



QUALIFICATION INFORMATION

The organization must complete this form and submit with the qualification documents. If this form does not accompany the qualification documents, documents will be returned to contact person. This will delay processing. Any misrepresentation is grounds for denial.

Please check the appropriate box(es) for the license you wish to obtain.				Application(s) and fee(s) enclosed?			
<input checked="" type="checkbox"/> Millionaire Party		<input type="checkbox"/> Bingo		<input type="checkbox"/> Raffle		<input type="checkbox"/> Charity Game Ticket	
				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
1. Name of Organization OUR LADY STAR OF THE SEA MEN'S CLUB							
2. Doing Business As (DBA) (if applicable)						3. US Federal Employer Identification Number	
4. Organization Physical Address 467 FAIRFORD							
City GROSSE POINTE WOODS		State MI		Zip 48236		County WAYNE	
5. Organization Mailing Address <input checked="" type="checkbox"/> Same as Physical Address							
City		State		Zip		County	
6. Telephone Number 313/884-5554		7. Fax Number 313/885-5591		8. Date Organization Established 1992			
9. Briefly describe the purpose of the organization OLSOS MEN'S CLUB EXISTS TO RAISE FUNDS FOR THE SCHOOL'S ATHLETIC PROGRAM AND ATHLETIC FACILITIES.							
10. Name of Authorized Contact Person JEFF McFARLANE				11. Authorized contact person's position or role with organization PRESIDENT			
12. Mailing Address 20411 EASTWOOD							
City HARPER WOODS		State MI		Zip 48225		County WAYNE	
13. Email Address JEFFREY.MCFARLANE@SIEMENS.COM			14. Telephone Number 313/884-3099		15. Fax Number		
The undersigned hereby certifies that the representations, information and data, presented are true, accurate and complete to the best of the undersigned's knowledge. <i>The undersigned understands that failure to answer truthfully, completely and accurately could preclude the organization from receiving an approval to obtain a gaming license.</i>							
Authorized Contact Signature						Date	
Print Name and Title JEFF McFARLANE - PRESIDENT							

PLEASE READ CAREFULLY

If you are qualifying for a millionaire party license, mail this completed form and the required qualification documentation to Michigan Gaming Control Board, PO Box 30786, Lansing, MI 48909.

If you are qualifying for a raffle, bingo, or charity game ticket license, mail this completed form and the required qualification documentation to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909.

If you are qualifying for a millionaire party AND raffle, bingo, or charity game license, you must submit copies of this form and all qualification documents to BOTH agencies.



12A

DON R. BERSCHBACK
ATTORNEY AND COUNSELOR AT LAW
24053 JEFFERSON AVENUE
ST. CLAIR SHORES, MICHIGAN 48080-1630

(588) 777-0400
FAX (588) 777-0430
E-MAIL donberschback@yahoo.com

OF COUNSEL
CHARLES T BERSCHBACK

January 27, 2016

Thomas Colombo, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: January 2016 Billing/DRB

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
1/4/2016	Review of weekend packet and follow up on CC matters (.50); review of warrant and FOIA information (.50); attendance at CC meeting (1.00)	2.00
1/14/2016	Review of all emails and letters over the past week and necessary follow up (2.00)	2.00
1/21/2016	Outside litigation work (.50); excavation project (.25); FOIA (.25); C & E work (.25)	1.00
1/25/2016	Review of weekend packet and follow up on miscellaneous City business (1.25)	1.25
1/26/2016	Review of contractual agreement for Joe Ahee (.50); memos and emails regarding outside litigation (.25)	0.75

DRB = 7.00 hours x \$160.00

\$ 1,120.00

Breakdown

General	7.00 hours
Municipal Court	
Bldg/Planning Comm.	
MTT	

TC - Telephone

CTB - Charles T. Berschback

DRB - Don R. Berschback

DAI - DeeAnn Irby

GPCRDA - Grosse Pointe Clinton Refuse Disposal Authority

LKH - Lisa K. Hathaway

CC - City Council

PC - Planning Commission

C&E - Comp and Eval

GT - Gene Tutag

CEW-Conference of Eastern Wayne

SF - Skip Fincham

LFP - Lakefront Park

MTT - Michigan Tax Tribunal

CHARLES T. BERSCHBACK

ATTORNEY AT LAW

24053 EAST JEFFERSON AVENUE

ST. CLAIR SHORES, MICHIGAN 48080-1530

(586) 777-0400

FAX (586) 777-0430

blbwlaw@yahoo.com

CHARLES T. BERSCHBACK

DON R. BERSCHBACK
OF COUNSEL

January 27, 2016

Thomas Colombo
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: **January Billing/ CTB Only**

<u>DATE</u>	<u>DESCRIPTION OF SERVICES</u>	<u>TIME</u>
12.31.15	Emails and letters finalizing 5066 Wayburn, review of Amended Judgment voiding property interest (.25); meeting with DV victim and witnesses, prep for trial (.50); TC Det Bur, TC complaining witness, warrant review (.25)	1.00
1.6.16	Municipal Court a.m. docket (2.50); p.m. docket in GPF (2.00); calls, work on Willson (.25)	4.75
1.7.16	Preparation for and meeting on AT&T license agreement (1.00); work on Willson FOIA case (.50); work on AT&T new antenna proposal, GT (.25)	1.75
1.8.16	TC SF, Joe A, review of info and ROW permit (1.00)	1.00
1.9.16	Work on Willson FOIA motion (1.00)	1.00
1.11.16	Work on Willson FOIA, calls with LH, Scott Lockwood, Joe Ahee, research work on pleadings (3.50); research on Matouk FOIA questions, TC LH (.50); TCs and work on ROW application and permit (.50); TC Municipal Court and review of docket (.50); attendance at COW meeting (2.25)	7.25
1.12.16	Work on ROW permit, work on Milk River, TC SF, TC GT, work on Liggett issue from COW (1.00); meeting with SF, TC GT; draft of parking lot agreement (.50); work on Willson Summary Disposition Motion (2.00)	3.50
1.13.16	Municipal Court a.m. docket and follow up (2.25)	2.25
1.15.16	TC GT re. misc issues (.25); research on residential uses (.50); calls and emails on miscellaneous files (1.50); TC Reed, review of warrant (.25); finalized/filed Answer to Complaint on Willson and Motion for Summary Disposition (.25)	2.75

1.19.16	TC LH, FOIA, Municipal Court (.50); TC Scott L, work on DTE ROW permit (1.25)	1.75
1.20.16	Finalized ROW permit (.25); emails TCs on Municipal Court matters, appearance in GPF on Municipal Court sentencing (1.75); TC Det Bur, review of new warrant (.25)	2.25
1.22.16	Meeting with GT (.25); meeting with Tom C., Joe A. and BS (.75); work on Municipal Court matters (.25)	1.25
1.23.16	Work on RL (1.00)	1.00
1.25.16	Work on Permit, TC Scott L, BN (1.00); TCs on Star of the Sea Resolution, document review (1.00); TC GT (.25); attendance at Council meeting (.75)	3.00
1.26.16	Review of Municipal Court agenda, calls with witnesses and victims (.75); call on home repair, review of RFP (.25)	1.00
1/27/2016	Municipal Court a.m. docket and follow up (3.75)	3.75

CTB = 39.25 hours at \$145.00 per hour	\$ 5,691.25
Plus Costs: E-filing costs (Willson litigation)	\$ 36.32
TOTAL DUE:	\$ 5,727.57

TC - Telephone	GT - Gene Tutag
SF - Skip Fincham	LH - Lisa Hathaway
DAI - DeeAnn Irby	Det. Bur. - Detective Bureau
M/C - Mayor and Council	PC - Planning Commission
BS - Bruce Smith	TT - Tax Tribunal
RL - Rumph litigation	

Breakdown

General	24.50 hours
Municipal Court	14.75 hours
Building/Planning Commission	00 hours
Tax Tribunal	00 hours