



CITY OF GROSSE POINTE WOODS
 20025 Mack Plaza Drive
 Grosse Pointe Woods, Michigan 48236-2397
 Phone 313.343.2426 – E-mail: building@gpwmi.us

MECHANICAL PERMIT

GPW LOCATION: _____ DATE: _____

OWNER: _____

ADDRESS: _____

PHONE# _____ E-MAIL: _____

CONTRACTOR (Business name): _____

PHONE/CELL # _____ E-MAIL: _____

ADDRESS _____

WORK DESCRIPTION:

GENERAL INFORMATION

GENERAL: Mechanical work shall NOT be started until the Mechanical Permit has been issued by the Grosse Pointe Woods. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected.
INSPECTIONS: The Building Department clerk at 313-343-2426 shall schedule all inspections. Inspections scheduled before 4pm will be scheduled for the next available day unless otherwise noted.
PERMIT RENEWAL: All permits shall be valid for 180 days. However, an extension may be requested by the original permit holder in writing. If permit is NOT expired, 1st extension is included in permit fee. IF another extension is needed, there will be an extension fee charged to extend if granted by the building official.
EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing & inspection are requested & conducted. A permit shall become invalid if the authorized work is not commenced within 6 months after issuance of the permit or if the authorized work is suspended or abandoned for a period of 6 months after the time of commencing the work. A permit will be canceled with no inspections are requested & conducted within 6 months of the date of issuance or the date of previous inspection. Canceled permits cannot be refunded or reinstated.
RE-INSPECTIONS: If any inspection is not ready when the inspector arrives or the inspector is unable to enter the site, a **re-inspection fee will be charged.**

HOMEOWNER AFFIDAVIT (IF pulling permit as a Homeowner)

I hereby certify the mechanical work described on this permit application shall **be installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up or put into operation** until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

* **Homeowner Initials:** _____

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.15239, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Physical Signature of Applicant:

Print Name: _____ Date: _____

* Enter the # of items being installed, multiply by the unit price for total fee. *

ITEM	FEE	QTY.	TOTAL	ITEM	FEE	QTY.	TOTAL
Application Fee (non-refundable)	\$ 75.00			Permit Minimum Fee	\$ 50.00		
A/C 6 hp and up	\$ 42.00			Tank 501 to 2,000 Gal.	\$ 21.00		
A/C Under 5 hp	\$ 31.00			Tank Removal	\$ 26.00		
Air Cleaners	\$ 21.00			Tank Under 275 Gal.	\$ 11.00		
Chiller	\$ 83.00			Tank Underground Inst. (add'l)	\$ 21.00		
Compressor/Condenser – 15 up to 50hp	\$ 37.00			Underground Inspection	\$ 75.00		
Compressor/Condenser – Over 50 hp	\$ 62.00			Vent./Exhaust/Hood Syst. Heat Recovery	\$52.00		
Cooling Tower	\$ 37.00			Vent./Exhaust/Hood Syst. 1501 to 10,000 CFM	\$ 52.00		
Ductwork – 1 st 200 L.F.	\$ 31.00			Vent./Exhaust/Hood Syst. Over 10,000 CFM	\$ 78.00		
Ductwork – Each add. 100 L.F.	\$ 11.00			Vent./Exhaust/Hood Syst. Up to 1500 CFM	\$ 11.00		
Evaporator Coil	\$ 26.00						
Fire Supp. Plan Review	\$ 45.00						
Fireplace - Prefab	\$ 62.00						
Fireplace – w/ gas piping	\$ 73.00						
Flue/Vent Damper	\$ 31.00						
Gas Piping Outlet	\$ 11.00						
Gas/Oil Burner – Over 150,000 BTU (per 10,000 BTU)	\$ 7.00						
Gas/Oil Burner – Up to 150,000 BTU	\$ 31.00						
Heat Pump Under 5 hp (Geo Thermal)	\$ 21.00						
Heat Pumps 6 hp – 50 hp (Geo Thermal)	\$ 37.00						
Hot Water Heater	\$ 31.00						
Humidifier	\$ 21.00						
Lic. Reg. Master Specialist	\$ 15.00						
Lic. Reg. Mechanical Contractor	\$ 15.00						
Metal Chimney Liner	\$ 31.00						
Radiant Heat	\$ 30.00						
Roof Top Split System Over 5 hp	\$ 42.00						
Roof Top Split System Under 5 hp	\$ 37.00						
Solid Fuel Equipment	\$ 31.00						
Split System 5 hp and Over	\$ 42.00						
Split System Under 5 hp	\$ 26.00						
Tank 10,001 to 50,000 Gal.	\$ 52.00						
Tank 2001 to 10,000 Gal.	\$ 31.00						
Tank 276 to 500 Gal.	\$16.00						

4/17/24

Inspections (Rough & Final Inspection included in Permit Fee)			
ITEM	FEE	QTY.	TOTAL
Additional Inspection	\$75.00		\$
Re-Inspection	\$75.00		\$
Special Inspection	\$75.00		\$

TOTAL PERMIT COST	
Add up totals for Subtotal. Then add additional fees in this box to get TOTAL Permit Fee.	
SUBTOTAL	\$
Application Fee (Non-Refundable)	\$ 75.00
Minimum Permit Fee – if applicable (\$ 50.00)	\$
Registration Fee (Non-Refundable - \$15.00)	\$
Plan Review – if applicable (Non-Refundable)	\$
TOTAL PERMIT FEE	\$